

**JEFFERSON COUNTY HEALTH DEPARTMENT BOARD OF TRUSTEES MEETING**

**405 Main Street, Hillsboro, MO 63050**

**LIVE BROADCAST AVAILABLE VIA – YouTube**

**@<https://www.youtube.com/channel/UCAcuytmq2kUAI65z3AYsmYw>**

**January 25, 2024, 4:00 PM TENTATIVE AGENDA**

**NOTICE TO BOARD AND ALL ATTENDEES:**

The Board's meeting will be open for physical attendance by the public and the public may virtually attend the meeting via the above-referenced link. In addition, anyone wishing to have a comment read to the Board during the meeting should email same to the attention of the Chair at least twenty-four (24) hours in advance to [communications@jeffcohealth.org](mailto:communications@jeffcohealth.org). Requests for information contained in records may be referred by the Chair to the Custodian of Records to process as a Sunshine Law request.

- I. Call to Order – Mr. Timothy Pigg, Chair**
- II. Roll Call – Ms. Jennifer Pinkley, Recording Secretary**
- III. Reading of the JCHC Mission, Vision and Purpose – Mr. Dennis Diehl, Trustee**
  1. Mission: JCHD will champion positive health outcomes and behaviors through innovative programs and community engagement.
  2. Vision: Advancing the health and safety of Jefferson County
  3. Purpose of the Health Center – RSMO 250.050 - The JCHD is established, maintained, and operated for the improvement of health of all inhabitants of Jefferson County.
- IV. Call for the Orders of the Day – Mr. Timothy Pigg, Chair**
  1. Approval of Agenda
  2. Welcome of Guests
- V. Approval of Minutes and Expenditures – Mr. Timothy Pigg, Chair**
  1. Approval of November 30, 2023 Meeting Minutes
  2. Approval of December 21, 2023 Meeting Minutes
  3. Approval of December 2023 Expenditures
  4. Approval of December 2023 Electronic Payments
  5. Pre-Approval of February 2024 Electronic Payments
- VI. Director's Report – Ms. Kelley Vollmar**
  1. Clinical Services Report – Ms. Melissa Parmeley, Clinical Services Manager
  2. Health Communications Report – Ms. Brianne Zwiener, Health Communications Manger
- VII. Public Comments** – "Pursuant to Resolution 05-15-01, any person who desires to make public comment shall, prior to the meeting, submit a speaker's request to include the speaker's name, address and subject matter to the Board. Upon being recognized by the Board Chair, such person may speak on any topic relevant to the business of the JCHC as set forth on the speaker request form. In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Board, each speaker shall limit comments to five (5) minutes; however, if a large number of people wish to speak, the speaking time may be shortened by the Board Chair to no less than three (3) minutes per speaker. Each speaker may only speak once and may not yield/credit his/her time to another speaker. The Board Chair shall let the speaker know that their time has expired, and the speaker shall stop speaking. Each person who desires to make a public comment shall do so in an orderly manner and shall not engage in conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of the Board

meeting. Any person who so disrupts, disturbs, or otherwise impedes the meeting, shall, at the discretion of the Board Chair, be subject to the removal from that meeting."

**viii. Old Business – Mr. Timothy Pigg, Chair**

1. New Building Updates
2. Update on HR Audit

**ix. New Business – Mr. Timothy Pigg, Chair**

1. Act on Recommendation to approve increase to attorney hourly rate.
2. Approval of Grant Application for Jefferson Foundation
3. Act on Recommendation to Suspend Bylaw Requirement for RFP to Rebid Soil Testing Commensurate with Budget.
4. Entertain topics for next agenda by Trustees (limit to 3 topics, requires a second to place item on next agenda)

**x. Closed Session –**

A part of the meeting with closed meeting, closed record and closed vote may be conducted by the Board of Trustees relating to legal action, causes of action or litigation involving the Jefferson County Health Department [610.021 (1)], any confidential or privileged communications between the Board of Trustees of the Jefferson County Health Department or its representatives and its attorneys [610.021 (1)], Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded [610.021 (3)] and records which are protected from disclosure by law [610.021 (14)].

**xi. Adjournment**

**\*Underlined items will require a vote** ANY ITEMS MAY BE TAKEN OUT OF SEQUENCE AT THE DISCRETION OF THE BOARD OF TRUSTEES. ANY AGENDA ITEMS NOT PREVIOUSLY RESOLVED MAY BE BROUGHT UP FOR DISCUSSION AND APPROPRIATE ACTION AT THE DISCRETION OF THE BOARD. IN THE CASE OF AN EMERGENCY OF THE JEFFERSON COUNTY HEALTH DEPARTMENT AND WHERE A VOTE IS REQUIRED AND A QUORUM OF THE BOARD IS PRESENT, LESS THAN A QUORUM OF THE BOARD MAY ALSO PARTICIPATE IN THE VOTE VIA TELEPHONE, FACSIMILE, INTERNET, OR ANY OTHER VOICE OR ELECTRONIC MEANS.

**JEFFERSON COUNTY HEALTH DEPARTMENT**  
**405 Main Street, Hillsboro, MO 63050**  
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[@https://www.youtube.com/channel/UCACuytmq2kUAI65z3AYsmYw](https://www.youtube.com/channel/UCACuytmq2kUAI65z3AYsmYw)  
**November 30, 2023**

**CALL TO ORDER**

Chairperson Pigg called the meeting of the Board of Trustees of the Jefferson County Health Department to order at .

**ROLL CALL**

- Tim Pigg, Chairperson - Present
- Dennis Diehl, Vice-Chairperson – Present
- Tammy Stidem, Secretary-Treasurer – Present
- Dr. Amber Henry, Member – Present
- Susan (Suzy) Davis, Member – Present

**OTHERS ATTENDING**

- Kelley Vollmar, Executive Director
- Steve Sikes, Deputy Director Operations
- Jennifer Pinkley, Deputy Director Admin.
- Christi Coleman, Legal Counsel

Others in attendance:

Kristin Firle, Comptroller Melissa Parmeley, Clinical Services Manager Jeana Vidacak, Community Services Manager Steve Ferry, IT Manager
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**APPROVAL OF AGENDA**

Ms. Stidem made a motion to move item number three under new business to the next meeting. Dr. Henry seconded the motion. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

Dr. Henry made a motion to move item number 2 under new business to the next meeting. Ms. Stidem seconded the motion. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

Mr. Diehl made a motion to approve the amended agenda. Ms. Stidem seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

### **October 2023 APPROVAL EXPENDITURES**

Dr. Henry motioned to approve the October 2023 expenditures of \$26,235.32. Mr. Diehl seconded. Ms. Davis questioned why the expenditures were so low this month and questioned the legal expenses.

Hearing no further discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

### **October 2023 APPROVAL ELECTRONIC PAYMENTS**

Dr. Henry motioned to approve the electronic payments for October 2023 of \$473,529.11. Ms. Stidem seconded. Hearing no discussion, the motion carried and Chairperson Pigg announced the motion had passed.

### **December 2023 PRE-APPROVAL ELECTRONIC PAYMENTS**

The list of vendors for pre-approved electronic payments for December 2023 was presented to the board with an estimated amount of \$602,365.52. Dr. Henry motioned to pre-approve the November 2023 Electronic Payments. Ms. Davis seconded. Hearing no discussion. Motion carried and Chairperson Pigg announced the motion had passed.

### **Director's Report – Ms. Kelley Vollmar**

Clinical Services Report – Ms. Melissa Parmeley, Clinical Services Manager

During October was the largest portion of our influenza vaccines, many done through our school systems. She thanked the school nurses who helped us coordinate all of these events and also helped ensure those events ran smoothly. Our community team wrote for a grant through the Jefferson Foundation to help support the purchase of a new mobile healthcare unit that will house our Mobile Wellness program going forward, and we were granted the full amount that we wrote. We also worked to supplement that with some additional funding, and will next be putting together an RFP so that we can go out to bid for the development, the design, and the fabrication of a new mobile healthcare unit.

Community Services Report – Ms. Jeana Vidacak, Community Services Manager

Ms. Vidacak highlighted the 2023 Mosquito Control Program that began May 2023 and concluded on October 31, 2023. We have some preliminary numbers from our mosquito season; this summer they collected 202,751 female mosquitoes that were able to be tested. There are 81 tests with 9 positive for West Nile virus (which is what we test for), 388 different spray locations that they did around the county for unincorporated Jefferson County (including county parks, fairs, festivals, and anything that was asked for that is in our jurisdictional area). Final numbers will be on our annual report.

The Environmental Laboratory Technician will be retiring on December 15, 2023, after 46 years of service to JCHD. She is a one person show so as that position left we had another staff that we were training to take that position over, but that person actually left us as well to go to a different company. So now is a good time to evaluate what that program looked like, and after that evaluation we concluded that we are going to close our environmental lab. The lab costs us about \$40,000 to run every year after you take out salary, fringe, and supplies. We do have some fees coming in, but they do not offset what the program. When we started the lab the state laboratory did not have courier services, so we were the only option that the County residents had for private and public water testing; we now have courier services that get picked up from our building and from Mercy Jefferson, and the State has programs - it is free to go to the state lab for private residents. So we made the decision to go ahead and close that environmental lab at the end of December.

Update on State PDMP – Ms. Kelley Vollmar, Executive Director  
Ms. Vollmar gave a presentation on the Prescription Drug Monitoring Program (PDMP) and Mr. Dean Linneman joined from the state PDMP to answer questions. Ms. Vollmar spoke about the county's continuing needs for the PDMP, the current county PDMP status, Statewide PDMP Legislation that was approved, what information is sent to the PDMP, and who will now have access to the PDMP data. Discussion held on the PDMP.

## **OLD BUSINESS**

### Second reading of Ordinance Prohibiting Harassment and Discrimination and Act on Recommendation to Adopt Same

Ms. Stidem made a motion to approve the Ordinance 23-11-30-01 Prohibiting Harassment and Discrimination. Dr. Henry seconded. Chairperson Pigg called for a roll call vote.

Chairperson Pigg, aye; Mr. Diehl, aye; Ms. Stidem, aye; Dr. Henry, aye; Ms. Davis, nay.

Motion carried and Chairperson Pigg announced the motion had passed.

## **NEW BUSINESS**

### Presentation of 2022 Audit

The 2022 Audit was conducted by Fick, Eggemeyer, & Williamson, CPAs, it was a clean audit, and will be posted on the JCHD website.

- Single Audit performed.
- Major programs audited:
  - COVID-19 and Adult Vaccination Supplemental (AIG)
  - American Rescue Plan Act (ARPA)
  - Family Planning, TITLE X

First reading of a Resolution Authorizing St. Louis County, Missouri to Transmit Jefferson County Historical PDMP Data to the State of Missouri and Authorizing Execution of Same. (Note, in order to effectuate a second reading in time for the 12/17/23 approval deadline, the Board would have needed to hold a special meeting. The Board waived a second reading and acted on the recommendation to adopt the Resolution at this meeting).

Mr. Diehl made a motion to adopt Resolution 23-11-30-02 Authorizing St. County, Missouri to Transmit Jefferson County Historical PDMP Data to the State of Missouri. Dr. Henry seconded. Chairperson Pigg called for a roll call vote.

Chairperson Pigg, aye; Mr. Diehl, aye; Ms. Stidem, nay; Dr. Henry, aye; Ms. Davis, nay.

Motion carried and Chairperson Pigg announced the motion had passed.

First reading of proposed Bylaws – Presented by Counsel, questions to be addressed in Executive Session per RSMo. 610.021.1

Ms. Coleman presented the changes to the Bylaws and explained that the Bylaws should be updated due to Law changes, Board efficiency, use of executive committees, hiring processes, and conform with best practices. Ms. Coleman asked the Board members to hold their questions until executive session and the reason for that is because attorney-client communications soliciting legal advice or interpretations are privileged. Ms. Coleman presented a powerpoint presentation of an overview of the proposed changes, section-by-section. Ms. Davis interrupted Ms. Coleman and stated that the changes need to be in full view of the public. Chairperson Pigg states that we are following the advice of counsel, please respect her as she goes through this presentation. Ms. Coleman completed her presentation of the review of the proposed changes.

Chairperson Pigg motioned to go into closed session citing Sunshine Law Statute 610.021 Sections 1, 3 and 14. Dr. Henry seconded the motion. Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg—Aye  
Mr. Diehl— Aye  
Ms. Stidem— Aye  
Dr. Henry— Aye  
Ms. Davis— Nay

Chairperson Pigg announced the motion carried and they were now in closed session.

Dr. Henry made a motion to re-open the Open session. Ms. Stidem seconded. Chairperson Pigg requested a roll call vote with the results as follows:

Chairperson Pigg—Aye  
Mr. Diehl— Aye  
Ms. Stidem— Aye  
Dr. Henry— Aye  
Ms. Davis— Aye

Entertain topics for next agenda by Trustees.

Ms. Davis states that it looks like we are doing very well financially, and she would like to see all employees receive at least a \$5.00 an hour cost of living raise, except for the “highly paid people.” Chairperson Pigg states that we should wait for the salary compensation study that is currently being completed.

### **PUBLIC COMMENTS**

Mr. Alan Leaderbrand spoke about his concerns with data sharing and the PDMP.

### **ADJOURN**

Dr. Henry motioned to adjourn the meeting. Ms. Stidem seconded. Motion carried unanimously and Chairperson Pigg announced the motion had passed. The meeting adjourned at 5:50 pm.

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Secretary-Treasurer

**JEFFERSON COUNTY HEALTH DEPARTMENT**  
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**@<https://www.youtube.com/channel/UCACuytmq2kUAI65z3AYsmYw>**  
**December 21, 2023**

**CALL TO ORDER**

Chairperson Pigg called the meeting of the Board of Trustees of the Jefferson County Health Department to order at .

**ROLL CALL**

- Tim Pigg, Chairperson - Present
- Dennis Diehl, Vice-Chairperson – Present
- Tammy Stidem, Secretary-Treasurer – Present
- Dr. Amber Henry, Member – Present
- Susan (Suzy) Davis, Member – Present

**OTHERS ATTENDING**

- Kelley Vollmar, Executive Director
- Steve Sikes, Deputy Director Operations
- Jennifer Pinkley, Deputy Director Admin.
- Christi Coleman, Legal Counsel

Others in attendance:

Kristin Firle, Comptroller Brienne Zwiener, Health Communications Manager
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**APPROVAL OF AGENDA**

Ms. Stidem made a motion to remove item number four under new business. Dr. Henry seconded the motion. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

Ms. Stidem made a motion to approve the amended agenda. Dr. Henry seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

**Approval of October 26, 2023, Meeting Minutes**



Dr. Henry motioned to approve the October 26, 2023, meeting minutes. Ms. Stidem seconded. Hearing no discussion, the motion carried with Ms. Davis being the only dissenting vote, and Chairperson Pigg announced the motion had passed.

### **Approval of November 17, 2023, Special Meeting Minutes**

Ms. Stidem motioned to approve the November 17, 2023, special meeting minutes. Dr. Henry seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

### **Approval of December 6, 2023, Special Meeting Minutes**

Dr. Henry motioned to approve the December 6, 2023, special meeting minutes. Ms. Stidem seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

### **November 2023 APPROVAL EXPENDITURES**

Dr. Henry motioned to approve the November 2023 expenditures of \$104,341.03. Ms. Stidem seconded. Ms. Davis questioned the legal expenses.

Hearing no further discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

### **November 2023 APPROVAL ELECTRONIC PAYMENTS**

Dr. Henry motioned to approve the electronic payments for November 2023 of \$490,324.71. Ms. Stidem seconded. Hearing no discussion, the motion carried and Chairperson Pigg announced the motion had passed.

### **January 2024 PRE-APPROVAL ELECTRONIC PAYMENTS**

The list of vendors for pre-approved electronic payments for January 2024 was presented to the board with an estimated amount of \$602,365.52. Dr. Henry motioned to pre-approve the January 2024 Electronic Payments. Ms. Stidem seconded. Hearing no discussion. Motion carried and Chairperson Pigg announced the motion had passed.

### **Director's Report – Ms. Kelley Vollmar**

Ms. Vollmar talked about Strategic goal activities including updating the strategic plan, review and revise job descriptions, review and revise performance appraisal documents, workforce compensation study, annual report development, building partner annual contract reviews, data modernization planning, HIPAA privacy and security policy review and new building work with architect, general contractor, and financial lender.

Jefferson County Health Department received the first annual award for "Innovative Leadership" from the Missouri Center for Public Health Excellence on December 7<sup>th</sup>. JCHD received nominations for the award based on work with ASPEN, Mobile Health Clinic Services, and upcoming Opioid Dashboard.

## **OLD BUSINESS**

### New Building Update

- Lease to Purchase loan has been finalized with First State Community Bank.
- Construction Contract has been signed with Brockmiller Construction December 6, 2023.
- Pre-construction meeting with the contractor was held December 18, 2023.
- We are planning a groundbreaking ceremony for late January or the first of February.

Second reading of proposed Bylaws (questions to be addressed in Executive Session per RSMo. 610.021.1)

Ms. Coleman stated that she sent out the proposed final version of the bylaws to all Trustees. There were just a couple of changes from what we went over in detail last month - we have updated the purchase limitations in the finance section, with the input from Ms. Firlie and Ms. Vollmar. Also in Article 4 section, the executive directors authority – we are recommending that termination of non-director-level employees can be done only in consultation with the personnel committee, to protect the Board and the Director so that she has access to the personnel committee and the personnel committee can ask any questions that they want to ask that may indicate risk factors associated with certain terminations.

### Act on Recommendation to Adopt Amended Bylaws

Ms. Stidem made a motion to Adopt the Amended Bylaws. Dr. Henry seconded.

Ms. Davis asked to record her opposition to the Bylaws. Chairperson Pigg stated that a “no” vote would accomplish this. Ms. Davis replied that is fine, but the trustees are elected by the people. Chairperson Pigg agreed and stated that all of her questions had been answered and she made your objections known at the last meeting. Ms. Davis admitted she had fully discussed her objections at the prior meeting. Chairperson Pigg replied that was no reason to do it again. Discussion ensued about the Bylaw changes. Chairperson Pigg called everyone to order at 3:33 pm. Hearing no further discussion Chairperson Pigg called for a roll call vote.

Chairperson Pigg, aye; Mr. Diehl, aye; Ms. Stidem, aye; Dr. Henry, aye; Ms. Davis, nay.

Motion carried and Chairperson Pigg announced the motion had passed.

## **NEW BUSINESS**

### Act on Recommendation to Approve the 2024 Holiday Schedule

Dr. Henry made a motion to approve the 2024 Holiday Schedule. Ms. Stidem seconded. Motion carried unanimously and Chairperson Pigg announced the motion had passed.

### Act on Recommendation to Approve the 2024 JCHC Budget

Dr. Henry made a motion to approve the 2024 JCHC Budget. Ms. Stidem seconded. Ms. Kristin Firle, Comptroller discussed the changes made, which included removing the Environmental water lab and adding the Mobile Wellness Van Grant. Hearing no further discussion, the motion carried unanimously and Chairperson Pigg announced the motion had passed.

Act on Recommendation to Approve the 2024 Employee Base Raises

Dr. Henry made a motion to approve the 2024 Employee Base Raises. Ms. Stidem seconded. Ms. Vollmar informed the Board that the 2024 Budget includes \$154,702 for raises that includes up to \$1.00 per hour increase for hourly staff and up to 4% increase for salary staff, depending on performance reviews (which are now done in December of each year) for raises to go into effect January 1. There will be another vote later for the increase related to the salary compensation study that we are in the process of completing now. Hearing no further discussion motion carried unanimously and Chairperson Pigg announced the motion had passed.

Entertain topics for next agenda by Trustees.

Dr. Henry motion to add the Director's contract to agenda for next month. Ms. Stidem seconded.

**PUBLIC COMMENTS**

Mr. Alan Leaderbrand asked questions concerning the 2024 budget.

**ADJOURN**

Dr. Henry motioned to adjourn the meeting. Ms. Stidem seconded. Motion carried unanimously and Chairperson Pigg announced the motion had passed. The meeting adjourned at 3:58 pm.

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Secretary-Treasurer

**Jefferson County Health Department**  
Check/Voucher Register - Monthly Check Register  
From 12/1/2023 Through 12/31/2023

Date	Check Number	Name	Description	Amount
12/5/2023	64901	Abila	MIP Subscription	623.87
12/5/2023	64902	ALPHA MEDIA, LLC	Community Education Regarding Adult Immunization Importane	5,000.00
12/5/2023	64903	Americom	Contract Base Rate Charge for 12/1-12/31	50.00
12/5/2023	64904	Christine Chadbourne	Meeting Shari Lexa for SHCN iPad Setup	12.10
12/5/2023	64905	ET Security and Fire	Cloud Access Control with Advanced Reporting	468.00
12/5/2023	64906	FABICK POWER SYSTEMS, INC.	Replace Hoses on Engine of Generator at Hillsboro Office	695.01
12/5/2023	64907	Groundworks Lawn & Landscape	Regular Mowing Service - Hillsboro	55.00
12/5/2023	64908	H5-Hillsboro LLC	HB - Satellite Office Utilities	594.79
12/5/2023	64908	H5-Hillsboro LLC	January 2024 Rent (365 2nd St)	2,000.00
12/5/2023	64909	CITY OF HILLSBORO W/S DEPT	Water & Sewer	93.68
12/5/2023	64910	Lewis Brisbois Bisgaard & Smith LLP	Board Governance - 24.2 Hours	6,800.53
12/5/2023	64910	Lewis Brisbois Bisgaard & Smith LLP	Board Member Communications - 10.3 Hours	2,884.00
12/5/2023	64910	Lewis Brisbois Bisgaard & Smith LLP	General Counseling - 4.3 Hours	1,204.00
12/5/2023	64910	Lewis Brisbois Bisgaard & Smith LLP	Real Estate and Transactional Matters - 2.0 Hours	560.00
12/5/2023	64911	MCKESSON MEDICAL-SURGICAL	Program Supplies	295.50
12/5/2023	64912	Midwest Elevator Co.	Standby Service to Allow Access to Elevator by Burnes-Citadel Technicians	346.73
12/5/2023	64913	██████████	Servsafe Class Reimbursement	80.00
12/5/2023	64914	Nikki Null	Gingerbread House Kits	65.97
12/5/2023	64915	Plaza Motor Company	Repair of JCHD 32 - Sprinter Van	1,376.49
12/5/2023	64916	Prime RV Services, LLC	Senior Dental Van Oil Filter Changes - Van and Generator	712.87
12/5/2023	64916	Prime RV Services, LLC	Youth Van Engine and Generator Oil Change	452.42
12/5/2023	64917	R & S NORTHEAST LLC	Medical Supplies for Family Planning Clinic	9.68
12/5/2023	64918	REUTHER FORD	Oil Change and Repairs up to \$500.00 JCHD Fleet Vehicles	152.45
12/5/2023	64919	ROYAL PAPERS, INC.	Custodial Supplies	1,015.65
12/5/2023	64920	SANOFI PASTEUR, INC.	AR JCHD Vaccine Stock	3,868.49
12/5/2023	64920	SANOFI PASTEUR, INC.	Credit Memo	(3,228.56)
12/5/2023	64921	Amy Voyitenko	Mileage Reimbursement	197.45
12/5/2023	64922	Brianne Zwiener	Bagged Candy for Community Trunk or Treat Event with 911 Dispatch	87.18
12/11/2023	64923	Hillsboro Community Civic Club	Professional Development Day Facility Use Cleaning Fee	200.00
12/18/2023	64924	ALLSCRIPTS	Payerpath Claims Mgmt & Call Service	307.48
12/18/2023	64925	Americom	Contract Base Rate Charge for 11/19-12/18	4.24
12/18/2023	64926	Arch Images	New Building Architect Service	20,378.35
12/18/2023	64927	BECKER DENTAL LAB, INC.	November Lab Invoice for Crown and Denture Lab	2,717.00
12/18/2023	64928	Megan Bridgman	Mileage & Per Diem	248.69
12/18/2023	64929	Burnes-Citadel Security Co	Alarm Pad for Arnold Lower Conference Room	625.00
12/18/2023	64930	Canon Financial Services Inc	Copier/Printer Lease	3,303.97
12/18/2023	64931	CDW GOVERNMENT, INC.	Dental Youth Van Laptop Replacement	2,107.88
12/18/2023	64931	CDW GOVERNMENT, INC.	Environment Getting Docking Stations and Monitor Hookups for Workstations	227.99
12/18/2023	64931	CDW GOVERNMENT, INC.	Wellness Van Printing Needs	103.78

**Jefferson County Health Department**  
Check/Voucher Register - Monthly Check Register  
From 12/1/2023 Through 12/31/2023

Date	Check Number	Name	Description	Amount
12/18/2023	64932	Cure MD	CureMD Charges for Provider License, Inventory, Reporting and Faxing	2,128.00
12/18/2023	64933	HAWKS	Septic Pumping	190.00
12/18/2023	64934	Hillsboro Community Civic Club	Hall Rental 12/17/2024 - Cleaning Fee Only	0.00
12/18/2023	64934	Hillsboro Community Civic Club	Hall Rental 6/20/2024 - Cleaning Fee Only	0.00
12/18/2023	64934	Hillsboro Community Civic Club	Hall Rental 9/19/2024 - Cleaning Fee Only	0.00
12/18/2023	64934	Hillsboro Community Civic Club	Hall Rental for 3/21/24 - Cleaning Only	0.00
12/18/2023	64935	HealthierMO	FPHS Training to Improve Agency Structure, Communications, Community Partnerships	2,000.00
12/18/2023	64936	LEADER PUBLICATIONS	Community Education and Awareness	3,143.00
12/18/2023	64937	Shari Lexa	Mileage Reimbursement	83.60
12/18/2023	64938	Marciella Ardolino Consulting, LLC	October 2023/Contracted Medical Billing	1,461.22
12/18/2023	64939	MCKESSON MEDICAL-SURGICAL	Credit for Saline	(2.07)
12/18/2023	64939	MCKESSON MEDICAL-SURGICAL	Program Supplies	4.14
12/18/2023	64939	MCKESSON MEDICAL-SURGICAL	Sanitizer Pump Dispenser for OSA/Meeting Rooms Per Building	106.68
12/18/2023	64940	MOPERM	Employee Liability Insurance	13,771.00
12/18/2023	64941	Optum	AC-Optum-Plan Fund	52.00
12/18/2023	64942	Plaza Mercedes	Repair of JCHD32 - Mercedes 3500 Sprinter Van	1,376.49
12/18/2023	64943	Project Lifesaver	Project Lifesaver Supplies	4,440.15
12/18/2023	64944	R & S NORTHEAST LLC	Medical Supplies for Family Planning Clinic	63.74
12/18/2023	64945	REUTHER FORD	Oil Change & Tire Replacement	1,694.44
12/18/2023	64945	REUTHER FORD	Oil Change and Repairs	227.00
12/18/2023	64945	REUTHER FORD	Tire Replacement	667.92
12/18/2023	64946	ROYAL PAPERS, INC.	Custodial Supplies	268.00
12/18/2023	64947	SANOFI PASTEUR, INC.	AR JCHD Vaccine Stock	1,607.08
12/18/2023	64948	Amy Voyitenko	Mileage and Per Diem	253.88
12/21/2023	64949	AT&T Mobility	AT&T First Net	3,102.90
12/21/2023	64950	Caldwell Outdoor Equipment	Vector Adulticide Sprayers	495.31
12/21/2023	64951	Christine Chadbourne	Mileage Reimbursement	12.10
12/21/2023	64952	Clean Harbors Environmental Services, Inc.	Medical Waste & Sharps Disposal	3,269.69
12/21/2023	64953	Ellis Battery	Batteries for Building Equipment	93.22
12/21/2023	64954	Jefferson County Health Department	20% Down Payment/Building Loan	1,913,460.00
12/21/2023	64955	Missouri Department of Health & Senior Services	CPU Time & Access to Birth & Death Certificates	1,125.30
Report Total				2,011,792.47

**LIST OF VENDORS PAID VIA ELECTRONIC PAYMENTS FOR:**

December 2023

VENDORS	ESTIMATED AMOUNT	ESTIMATED DATE DUE	ACTUAL AMOUNT	DATE OF PAYMENT
AFLAC	\$ 162.52	12/31/2023	\$ 162.52	12/27/2023
AMAZON	\$ 5,000.00	12/31/2023	\$ 1,420.11	12/14/2023
AMEREN- HILLSBORO	\$ 2,000.00	12/31/2023	\$ 849.04	12/28/2023
AMEREN-ARNOLD	\$ 1,500.00	12/31/2023	\$ 952.01	1/9/2024
ASSURITY	\$ 2,500.00	12/31/2023	\$ 1,803.08	1/9/2024
AXA	\$ 7,000.00	12/31/2023	\$ 4,595.12	12/27/2023
CARD SERVICES-VISA	\$ 15,000.00	12/31/2023	\$ 4,585.21	12/21/2023
CMIT - IT Services	\$ 25,000.00	12/31/2023	\$ -	
CULLIGAN INDUSTRIAL-FILTER (approx \$20 every 2 months)	\$ 40.00	12/20/2023	\$ -	
CULLIGAN INDUSTRIAL-MIXED BED (\$98 every 2 months)	\$ 120.00	12/20/2023	\$ 113.00	12/5/2023
Enterprise VISA	\$ 15,000.00	12/31/2023	\$ 849.09	12/21/2023
Forte (Merchant Services)	\$ 1,500.00	12/10/2023	\$ 2,583.72	12/10/2023
GOOGLE, LLC	\$ 18.00	12/10/2023	\$ 18.00	12/6/2023
Groundworks Lawn & Landscape	\$ 440.00	12/31/2023	\$ 55.00	12/5/2023
IDEXX	\$ 5,000.00	12/31/2023	\$ -	
LINDE GAS (PRAXAIR) - ARNOLD	\$ 400.00	12/20/2023	243.04	12/28/2023
LINDE GAS (PRAXAIR) - HILLSBORO	\$ 400.00	12/31/2023	\$ 209.73	12/28/2023
MISSOURI AMERICAN WATER	\$ 75.00	12/31/2023	\$ 41.04	1/8/2024
MISSOURI EMPLOYEES MUTUAL	\$ 3,000.00	12/31/2023	\$ 2,486.00	1/2/2024
MISSOURI LAGERS	\$ 46,000.00	12/31/2023	\$ 41,602.80	12/28/2023
OPTUM BANK - H.S.A.	\$ 3,800.00	12/20/2023	\$ 3,543.44	12/20/2023
PAYLOCITY Payroll Processing Fees	\$ 2,100.00	12/20/2023	\$ 1,358.69	12/20/2023
Payroll Taxes & Liabilities	\$ 100,000.00	12/20/2023	\$ 76,626.16	12/20/2023
PITNEY BOWES/LEASE	\$ 165.00	12/20/2023	\$ 161.61	1/8/2024
PITNEY BOWES/PURCHASE POWER	\$ 1,300.00	12/20/2023	\$ -	
QUEST DIAGNOSTICS-ARNOLD	\$ 3,000.00	12/31/2023	\$ 2,043.03	1/8/2024
QUEST DIAGNOSTICS-HILLSBORO	\$ 3,000.00	12/31/2023	\$ 1,899.29	1/8/2024
QUEST DIAGNOSTICS-WELLNESS VAN	\$ 2,000.00	12/31/2023	\$ 743.90	1/8/2024
Salaries & Wages	\$ 275,000.00	12/20/2023	\$ 252,987.50	12/20/2023

SPECTRUM BUSINESS-Arnold	\$ 250.00	12/31/2023	\$ 179.19	12/29/2023
SPECTRUM BUSINESS-HILLSBORO-TV	\$ 50.00	12/31/2023	\$ 49.99	12/28/2023
SPIRE - Gas/Arnold	\$ 200.00	12/31/2023	\$ 178.41	12/28/2023
SPIRE - Gas/Hillsboro	\$ 300.00	12/31/2023	\$ 343.95	12/28/2023
UNITED HEALTHCARE	\$ 60,000.00	12/31/2023	\$ 53,327.87	12/28/2023
UNITED PARCEL SERVICES	\$ 100.00	12/20/2023	\$ -	
Verizon	\$ 500.00	12/31/2023	\$ -	
WAGeworks	\$ 140.00	12/22/2023	\$ -	
WALMART	\$ 3,300.00	12/20/2023	\$ -	
WASTE MANAGEMENT-ARNOLD	\$ 180.00	12/31/2023	\$ 197.80	12/21/2023
WASTE MANAGEMENT-HILLSBORO	\$ 175.00	12/20/2023	\$ 164.99	12/21/2023
WEX BANK - Vehicle Fuel	\$ 3,500.00	12/31/2023	\$ 1,975.40	12/11/2023
WINDSTREAM - ALL LOCATIONS	\$ 13,150.00	12/31/2023	\$ 8,294.26	12/5/2023
<b>TOTALS</b>	<b>\$ 602,365.52</b>		<b>\$ 466,643.99</b>	

**VENDORS FOR PRE-APPROVAL FOR ELECTRONIC PAYMENTS FOR:**

February 2024

VENDORS	ESTIMATED AMOUNT	ESTIMATED DATE DUE	ACTUAL AMOUNT	DATE OF PAYMENT
AFLAC	\$ 162.52	2/29/2024		
AMAZON	\$ 5,000.00	2/29/2024		
AMEREN- HILLSBORO	\$ 2,000.00	2/29/2024		
AMEREN-ARNOLD	\$ 1,500.00	2/29/2024		
ASSURITY	\$ 2,500.00	2/29/2024		
AXA	\$ 7,000.00	2/29/2024		
CARD SERVICES-VISA	\$ 15,000.00	2/29/2024		
CMIT - IT Services	\$ 25,000.00	2/29/2024		
CULLIGAN INDUSTRIAL-FILTER (approx \$20 every 2 months)	\$ 40.00	2/20/2024		
CULLIGAN INDUSTRIAL-MIXED BED (\$98 every 2 months)	\$ 120.00	2/20/2024		
Enterprise VISA	\$ 15,000.00	2/29/2024		
Forte (Merchant Services)	\$ 1,500.00	2/20/2024		
GOOGLE, LLC	\$ 18.00	2/20/2024		
Groundworks Lawn & Landscape	\$ 440.00	2/29/2024		
IDEXX	\$ 5,000.00	2/29/2024		
LINDE GAS (PRAXAIR) - ARNOLD	\$ 400.00	2/20/2024		
LINDE GAS (PRAXAIR) - HILLSBORO	\$ 400.00	2/29/2024		
MISSOURI AMERICAN WATER	\$ 75.00	2/29/2024		
MISSOURI EMPLOYEES MUTUAL	\$ 3,000.00	2/29/2024		
MISSOURI LAGERS	\$ 46,000.00	2/29/2024		
OPTUM BANK - H.S.A.	\$ 3,800.00	2/20/2024		
PAYLOCITY Payroll Processing Fees	\$ 2,100.00	2/20/2024		
Payroll Taxes & Liabilities	\$ 100,000.00	2/20/2024		
PITNEY BOWES/LEASE	\$ 165.00	2/20/2024		
PITNEY BOWES/PURCHASE POWER	\$ 1,300.00	2/20/2024		
QUEST DIAGNOSTICS-ARNOLD	\$ 3,000.00	2/29/2024		
QUEST DIAGNOSTICS-HILLSBORO	\$ 3,000.00	2/29/2024		
QUEST DIAGNOSTICS-WELLNESS VAN	\$ 2,000.00	2/29/2024		
Salaries & Wages	\$ 275,000.00	2/20/2024		



SPECTRUM BUSINESS-Arnold	\$ 250.00	2/29/2024		
SPECTRUM BUSINESS-HILLSBORO-TV	\$ 50.00	2/29/2024		
SPIRE - Gas/Arnold	\$ 200.00	2/29/2024		
SPIRE - Gas/Hillsboro	\$ 300.00	2/29/2024		
UNITED HEALTHCARE	\$ 60,000.00	2/29/2024		
UNITED PARCEL SERVICES	\$ 100.00	2/20/2024		
Verizon	\$ 500.00	2/29/2024		
WAGeworks	\$ 140.00	2/22/2024		
WALMART	\$ 3,300.00	2/20/2024		
WASTE MANAGEMENT-ARNOLD	\$ 180.00	2/29/2024		
WASTE MANAGEMENT-HILLSBORO	\$ 175.00	2/20/2024		
WEX BANK - Vehicle Fuel	\$ 3,500.00	2/29/2024		
WINDSTREAM - ALL LOCATIONS	\$ 13,150.00	2/29/2024		
<b>TOTALS</b>	<b>\$ 602,365.52</b>		<b>\$</b>	<b>-</b>

**Jefferson County Health Department**  
**December 2023 VISA Expenses**

<b>Date</b>	<b>Check Number</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
11/21/2023	PO 9601	Trek Bicycle - Arnold	Smoothie Bike Updates	214.34
11/21/2023	NOV212023	Adobe	Adobe Subscriptions	290.84
11/27/2023	PO 9576	Wal-Mart	TB Enabler/Incentive Program	50.00
11/28/2023	PO 9606	Amazon	Prize for Winners of JCHD Holiday Challenge	150.00
11/28/2023	PO 9451	Mobile Health Conference	Continuing Education Credits for NP at Mobile Health Conference	95.00
12/01/2023	315345	Curve Dental	Curve Hero Dental SaaS	670.00
12/04/2023	INV-196826	West	Data Backup	6.50
12/04/2023	E0300Q4JAD	MicroSoft	Microsoft Subscriptions	1204.97
12/04/2023	E0300Q4O9V	MicroSoft	Exchange Online Subscriptions	48.00
12/04/2023	E0300Q4JAE	MicroSoft	Power Automate Subscriptions	15.00
12/04/2023	E0300Q4O9W	MicroSoft	Microsoft Subscriptions	18.00
12/04/2023	E0300Q4E20	MicroSoft	Office 365 E3 Subscription	92.00
12/13/2023	PO 9621	Pasta House	Professional Development Day Lunch	740.00
12/14/2023	PO 9622	Panera Bread	Professional Development Day Breakfast	226.46
12/19/2023	INV01037726	Connectwise	JCHD Ticketing System	764.10
<b>Total</b>				<b><u>\$ 4,585.21</u></b>

## December 2023 Legal Expenses

### Lewis Brisbois Bisgaard & Smith LLP

Invoices: 3836840, 3836841, 3836842, 3836843

Check #: 64910

Check Date: 12/5/2023

<u>Invoice Date</u>	<u>Invoice #</u>	<u>Paid By Check #</u>	<u>Description</u>	<u>Amount</u>
11/30/2023	3836840	64910	General Counseling - 4.3 Hours	\$ 1,204.00
11/30/2023	3836841	64910	Real Estate and Transactional Matters - 2.0 Hours	\$ 560.00
11/30/2023	3836842	64910	Board Governance - 24.2 Hours	\$ 6,800.53
11/30/2023	3836843	64910	Board Member Communications - 10.3 Hours	\$ 2,884.00
<b>Total \$</b>				<b><u>\$ 11,448.53</u></b>

Jefferson County Health Department

Balance Sheet

As of 12/31/2023

Unaudited

(In Whole Numbers)

	<u>Current Year</u>
<b>Assets</b>	
<b>Current Assets</b>	
Cash Operating Account	2,643,160
Cash Cafeteria Account	8,798
Petty Cash	150
Cash Operating Trust	291,842
Cash Operating Reserve	3,673,929
Accounts Receivable	420,946
Accrued Accounts Receivable	64,169
Taxes Receivable	2,121,150
Prepaid Insurance	98,701
Prepaid Postage	<u>2,267</u>
Total Current Assets	9,325,112
Long-term Assets	<u>3,894,359</u>
Total Assets	<u><u>13,219,472</u></u>
<b>Liabilities</b>	
<b>Short-term Liabilities</b>	
Walmart Credit Card	33
Lowes Credit Card	1,501
UMB VISA	9,156
Enterprise VISA	(4,961)
Accounts Payable	72,138
Employee Benefits Payable	29,733
Accrued Wages	150,023
Accrued Payroll Tax	10,963
Deferred Revenue	414,825
FSA	8,785
Deferred Inflow	<u>181,095</u>
Total Short-term Liabilities	<u>873,292</u>
Total Liabilities	<u><u>873,292</u></u>
<b>Net Assets</b>	
Beginning Net Assets	13,408,485
Current YTD Net Income	<u>(1,062,305)</u>
Total Net Assets	<u><u>12,346,180</u></u>
<b>Total Liabilities and Net Assets</b>	<u><u>13,219,472</u></u>

Jefferson County Health Department  
Statement of Revenues and Expenditures  
From 12/1/2023 Through 12/31/2023  
*Unaudited*

(In Whole Numbers)

	Current Period Actual December	Current Year Actual January - December	YTD Budget January - December	YTD Budget Variance January - December	Total Budget	Percent Total Budget Remaining
Revenue						
Contract, Grants, Donations	63,964	3,351,037	3,926,530	(575,493)	3,926,530	(13)%
Tax Revenue	376,067	4,258,447	4,258,447	-	4,258,447	(0)%
Earned Revenue	67,086	1,450,854	1,347,767	103,087	1,347,767	8 %
Total Revenue	<u>507,117</u>	<u>9,060,338</u>	<u>9,532,744</u>	<u>(472,406)</u>	<u>9,532,744</u>	<u>(4)%</u>
Total Revenue	<u>507,117</u>	<u>9,060,338</u>	<u>9,532,744</u>	<u>(472,406)</u>	<u>9,532,744</u>	<u>(4)%</u>
Expenditures						
Wages & Benefits	428,792	5,469,899	6,165,662	695,763	6,165,662	10 %
Contractual	18,678	628,476	473,108	(155,368)	473,108	(33)%
Program Supplies	29,955	659,797	1,079,893	420,096	1,079,893	38 %
Telecommunications	27,604	254,625	132,816	(121,809)	132,816	(93)%
Postage & Shipping	579	3,685	7,048	3,363	7,048	43 %
Facility & Equipment	29,634	472,551	624,651	152,100	624,651	24 %
Fleet	13,778	132,694	152,074	19,380	152,074	13 %
Travel	776	53,164	60,797	7,633	60,797	10 %
Professional Development	25,558	228,885	345,520	116,635	345,520	33 %
Marketing	6,518	33,808	91,174	57,366	91,174	61 %
Election Expense	-	125,839	100,000	(25,839)	100,000	(26)%
Capital Improvements	-	-	300,001	300,001	300,000	100 %
Total Expenditures	<u>581,872</u>	<u>8,063,423</u>	<u>9,532,744</u>	<u>1,469,321</u>	<u>9,532,744</u>	<u>15 %</u>
Total Expenditures	<u>581,872</u>	<u>8,063,423</u>	<u>9,532,744</u>	<u>1,469,321</u>	<u>9,532,744</u>	<u>15 %</u>
Net Revenue Over Expenditures	<u>(74,755)</u>	<u>996,915</u>	<u>-</u>	<u>996,915</u>	<u>-</u>	

Jefferson County Health Department  
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: December 2023		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
<b>Adult Brain Injury (ABI) Region F</b> Contract Period: 07/01/2023 - 06/30/2024	\$ 5,024	\$ 5,054	\$ 61,535	\$ 63,194	\$ 31,943	\$ 31,943
<b>Adult Brain Injury (ABI) Region G</b> Contract Period: 07/01/2023 - 06/30/2024	\$ 4,801	\$ 4,801	\$ 66,695	\$ 60,604	\$ 30,794	\$ 30,794
<b>American Rescue Plan Act (ARPA)</b> 2022 Funding, Carried Over - Arnold HVAC	\$ -	\$ -	\$ 20,567	\$ 20,132	\$ 72,765	\$ 72,330
<b>Child Care Health Consultation (CCHC)</b> Contract Period: 10/1/2023 - 09/30/2024 <i>Quarterly Reporting/Invoicing</i>	\$ 2,105	\$ 1,891	\$ 17,075	\$ 16,383	\$ 2,105	\$ 2,105
<b>Children &amp; Youth with Special Health Care Needs (CYSHCN) Region 10</b> Contract Period: 07/01/2023 - 06/30/2024	\$ 6,756	\$ 6,950	\$ 72,176	\$ 66,384	\$ 35,172	\$ 35,406
<b>Children &amp; Youth with Special Health Care Needs (CYSHCN) Region 11</b> Contract Period: 07/01/2023 - 06/30/2024	\$ 4,778	\$ 4,778	\$ 65,653	\$ 60,180	\$ 29,566	\$ 29,566

Jefferson County Health Department  
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: December 2023		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
<b>Cities Readiness Initiative (CRI)</b> Contract Period: 07/01/2023 - 06/30/2024	\$ 4,118	\$ 4,118	\$ 64,880	\$ 64,457	\$ 20,357	\$ 20,357
<b>Community Vaping Education &amp; Disposal</b> Grant Period: 07/01/2022 - 06/30/2023	\$ -	\$ -	\$ 3,184	\$ 3,059	\$ 4,768	\$ 4,642
<b>COVID-19 and Adult Vaccination Supplemental (AIG)</b> Contract Period: 02/01/2021 - 01/31/2024	\$ 1,437	\$ 4,105	\$ 87,134	\$ 77,547	\$ 244,605	\$ 247,277
<b>Environmental Child Care Sanitation Inspections (CCSI)</b> Contract Period: 10/01/2022 - 09/30/2025	\$ 430	\$ 395	\$ 7,125	\$ 5,496	\$ 8,415	\$ 6,946
<b>Epidemiology &amp; Laboratory Capacity Expansion (ELC EXP)</b> Contract Period: 07/01/2021 - 07/31/2024 Invoiced End of Month	\$ -	\$ 22,626	\$ 371,186	\$ 396,926	\$ 804,485	\$ 830,226
<b>Implementation of Grading System &amp; Advancement on Conformance with the Program Standard (GSAC)</b> Contract Period: 02/01/2022 - 12/31/2024 <i>Quarterly Reporting/Invoicing</i>	\$ -	\$ 1,460	\$ 14,710	\$ 45,639	\$ 70,512	\$ 89,666

Jefferson County Health Department  
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: December 2023		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
<b>Implementing Overdose Strategies at the Local Level (IOPSLL)</b> Contract Period: 11/01/2021 - 07/31/2023	\$ -	\$ 6,587	\$ 256,144	\$ 136,133	\$ 256,144	\$ 120,011
<b>Improving Oral Health Teledentistry Sealants (SEAL)</b> Contract Period: 09/01/2023 - 08/31/2024 <i>Quarterly Reporting/Invoicing</i>	\$ -	\$ 960	\$ 45,769	\$ 39,900	\$ 10,413	\$ 13,287
<b>Jefferson Foundation ASPEN Sustainability (JFAS)</b> Grant Period: 09/01/2022 - 12/31/2023	\$ -	\$ -	\$ 285,921	\$ 285,921	\$ 338,354	\$ 338,354
<b>Jefferson Foundation Program Support (PS2223)</b> Grant Period: 06/01/2022 - 05/31/2023	\$ -	\$ -	\$ 79,219	\$ 79,219	\$ 150,000	\$ 150,000
<b>Jefferson Foundation Program Support (PS2324)</b> Grant Period: 06/01/2023 - 05/31/2024	\$ -	\$ 9,749	\$ 175,000	\$ 93,363	\$ 175,000	\$ 93,363
<b>Local Public Health Disparities Initiative (LPHDI)</b> Contract Period: 03/01/2022 - 05/31/2024 <i>Quarterly Reporting/Invoicing</i>	\$ -	\$ 15,914	\$ 523,596	\$ 464,633	\$ 821,798	\$ 863,299



Jefferson County Health Department  
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: December 2023		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
<b>Maternal Child Health Services (MCH)</b> Contract Period: 10/1/2023 - 09/30/2024	\$ 985	\$ 985	\$ 54,030	\$ 60,498	\$ 6,485	\$ 6,485
<b>Mental Health Services for Adults (AMH)</b> Contract Period: 05/01/2023 - 12/31/2023	\$ -	\$ -	\$ 40,433	\$ 43,745	\$ 40,433	\$ 43,745
<b>Missouri Family Health Council, Inc. Family Planning Title X (TITLE X)</b> Contract Period: 04/01/2023 - 03/31/2024	\$ 16,522	\$ 41,986	\$ 255,665	\$ 556,489	\$ 263,414	\$ 457,267
<b>Overdose Date to Action (OD2A)</b> Contract Period: 09/01/2023 - 08/31/2024 Invoiced End of Month	\$ -	\$ 119	\$ 34,976	\$ 35,095	\$ 13,048	\$ 13,167
<b>Public Health Emergency Preparedness (PHEP)</b> Contract Period: 07/01/2023 - 06/30/2024	\$ 13,097	\$ 13,047	\$ 181,988	\$ 176,696	\$ 84,276	\$ 84,276
<b>Superfund Lead Health Education &amp; Voluntary Institutional Control Programs (LEAD)</b> Contract Period: 10/1/2023 - 09/30/2024	\$ -	\$ 5,692	\$ 68,967	\$ 71,304	\$ 22,434	\$ 21,356

Jefferson County Health Department  
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: December 2023		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
<b>Show Me Healthy Women (SMHW)</b> Contract Period: 06/30/2023 - 06/29/2024	\$ 111	\$ 3,033	\$ 4,433	\$ 22,779	\$ 1,581	\$ 19,596
<b>Wise Woman (WW)</b> Contract Period: 06/30/2023 - 06/29/2024	\$ -	\$ -	\$ 2,460	\$ 2,460	\$ 1,086	\$ 1,086
<b>State Investment in Local Public Health Services (CORE/CHIP)</b> Contract Period: 06/01/2021 - 05/31/2024 <i>Quarterly Reporting/Invoicing</i>	\$ 5,040	\$ 20,207	\$ 315,483	\$ 303,236	\$ 776,548	\$ 714,868
<b>Workforce (WFD)</b> Contract Period: 10/01/2022 - 06/30/2024 Invoiced End of Month	\$ -	\$ 9,875	\$ 198,456	\$ 198,546	\$ 200,705	\$ 210,580
<b>Public Health Infrastructure Grant (INFR)</b> Contract Period: 8/1/2023 - 11/30/2027	\$ -	\$ -	\$ 40,716	\$ 42,216	\$ 40,716	\$ 42,216
<b>Association of Food &amp; Drug Officials</b> Mini Trainig Grants - Environmental	\$ -	\$ -	\$ -	\$ 2,248	\$ -	\$ 2,248

Jefferson County Health Department  
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: December 2023		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
<b>Golf Tournament Funding</b>	\$ 7,150	\$ -	\$ 7,150	\$ -	\$ 7,150	\$ -
<b>Health Unit Tax (MIL TAX)</b> Period: 01/01/2023 - 12/31/2023	\$ 376,104	\$ 339,168	\$ 4,262,410	\$ 3,211,426	n/a	n/a
<b>Indirect/Adminstrative Fees Earned</b> Period: 01/01/2023 - 12/31/2023	\$ 3,830	\$ 3,830	\$ 140,891	\$ 140,891	n/a	n/a
<b>Rent Income</b> Period: 01/01/2023 - 12/31/2023	\$ 250	\$ -	\$ 12,650	\$ -	n/a	n/a
<b>Donations/Contributions</b> Period: 01/01/2023 - 12/31/2023	\$ 37	\$ -	\$ 5,437	\$ -	n/a	n/a
<b>Fee for Service (FEE)</b> Period: 01/01/2023 - 12/31/2023	\$ 54,542	\$ 54,542	\$ 1,216,624	\$ 1,216,624	n/a	n/a

Jefferson County Health Department  
 Funding Source Revenue and Expenditure Dashboard

<b>Funding Source:</b>	<b>Month: December 2023</b>		<b>Fiscal Year-to-Date</b>		<b>Contract/Grant-to-Date</b>	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
TOTALS for Month & Fiscal Year-to-Date	<u>\$ 507,117</u>	<u>\$ 581,872</u>	<u>\$ 9,060,338</u>	<u>\$ 8,063,423</u>		



Executive Director's Report  
JCHD Board of Trustees Meeting  
January 25, 2024

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December 2023 Project Updates:

- Development of updated job descriptions/performance review measures and compensation study: Met with internal human resource team to discuss progress of external HR consultant work. Concerns identified. Options for moving forward will be explored and brought to full board for discussion at January business meeting.
- Strategic Plan: Met with La Piana Consulting to review progress of virtual staff engagement sessions held by consultant for feedback on progress of current plan priorities. Consultant reported limited participation of staff in virtual meetings. It was noted that the timing of sessions coincided with both planned holiday time off for many staff as well as several widespread illnesses. Plan developed to create online survey for feedback with extended due dates in mid-January. At time of this report, over 50% of staff had completed follow up. Next steps include:
  - La Piana will compile summary results of staff feedback and present findings to Admin Team.
  - JCHD Admin will evaluate summary results to identify if any additions/changes/more research is needed. If results support current progress, Admin team will finalize strategic questions to keep strategic plan grounded moving forward.
  - LaPiana will meet with each of the departments to identify their program goals, objectives, and strategies to address organizational strategic priorities for 1-3 years.
  - JCHD/LaPiana will complete strategic guiding document and provide first annual 1-3 year plan for each program. Final document to be presented to JCHD Board by end of 1<sup>st</sup> Quarter 2024.
  - JCHD Admin Team will assist Supervisors as they create individualized work plans for remainder of 2024 year.
- Negotiation of final data sharing agreement with State of MO and St. Louis County Department of Public Health regarding transfer of Jefferson County specific historical PDMP data. Only two years of Jefferson County specific data will be shared. Presentation developed and presented to board to address concerns regarding privacy, data storage, access and expulsion of data older than three years from State system moving forward.
- Training received as part of team partnering with Regional Medical Examiner's office to support data analysis and creating dashboard documenting impact of opioid mortality in Jefferson County. (Virtual)
- Participation on Missouri Center for Public Health Excellence, Public Health Accreditation Board (PHAB) learning collaborative for agencies seeking national accreditation in near future. (Virtual)
- Weekly Division Update Meetings with Finance, Community Services, Clinical Services, Communications, Information Technology and monthly Executive Team update. (internal office)
- Presentation given and training received at December All Staff Professional Development Day.

December 2023 (and previously unreported November 2023) Public Relations:

- November 28, 2023 – Director Vollmar hosted webinar for the Saint Louis University College for Public Health and Social Justice, *“Building Trust in Times of Crisis for Public Health Leaders”*.
- November 30, 2023 – Director Vollmar facilitated *“Crisis Communication Roundtable”* for St. Louis University College for Public Health and Social Justice.
- Presentation of proceed check by the Jefferson County Rotaries to the JCHD Mobile Wellness Program.
- Director Vollmar and Communications Manager Zwiener participated in interview with media consultants for the Jefferson Foundation highlighting impact of JCHD/Foundation partnership over past several years.
- Director Vollmar represented JCHD at the following Board Meetings:
  - Get Healthy DeSoto (DeSoto, MO)
  - Missouri Center for Public Health Excellence Annual Meeting (St. Louis, MO)
  - Missouri Coalition for Oral Health (Virtual Meeting)
  - Washington University, Institute of Public Health, Center for Community Health Partnership and Research, Community Advisory Board (St. Louis, MO)
  - Jefferson County Community Partnership, Governance Board (Festus, MO)



Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.

## DECEMBER CLINICAL BOARD REPORT

Month Reporting: DECEMBER 2023

Date: 01/21/2024

Reported By: M. Melissa Parmeley, Clinical Services Manager

<b>CLINICAL SECTION</b> - PROGRAMS <i>FPHS</i>	<b>CONTRACT/ GRANT</b>	<b>MONTHLY UPDATE</b>
<b>FAMILY PLANNING</b> - Title X - The Right Time - Show Me Healthy Women - Wise Woman  <i>Maternal, Child &amp; Family Health</i> <i>Communicable Disease</i> <i>Access to Care</i>	Title X; The Right Time (TRT) Show Me Healthy Women (SMHW) Wise Woman (WW)	During the month of December, the JCHD Family Planning program provided services to 69 distinct patients. The JCHD Family Planning team continues to plan for the end of The Right Time Program in March 2024.
<b>GENERAL CLINIC</b> - Immunizations - Tuberculosis (TB) - Lead - Wellness Labs - Sexually Transmitted Diseases (STD/STI) - Perinatal Hepatitis B	Vaccines for Children (VFC/317) Adult Immunization Contract (AIG) EPA Superfund Lead Health Education CHIP CORE Public Health Program Support 23-24	In December JCHD saw 158 distinct patients in the General Clinic through 200 appointments. This includes 55 patients seen at the Arnold location and 103 patients seen at the Hillsboro location.  The TB program closed out the event investigation from the active case identified in August. From this single active TB case, investigation identified 259 contacts. Of these 259 contacts, 191 completed testing, 10

**Jefferson County Health Department**  
**405 Main Street, Hillsboro, MO 63050**  
**Phone: 636-797-3737 Fax: 636-797-4631**  
[www.jeffcohealth.org](http://www.jeffcohealth.org)

<ul style="list-style-type: none"> <li>- Child Care Health Consultation (CCHC)</li> </ul> <p><i>Maternal, Child &amp; Family Health</i> <i>Communicable Disease</i> <i>Access to Care</i> <i>Injury Prevention</i></p>		<p>refused testing, 4 were lost to contact due to no forwarding contact information, and 54 certified letters were sent in December to contacts that did not return call to the previous 3 attempts.</p>
<p><b>COMMUNITY CLINIC</b></p> <ul style="list-style-type: none"> <li>- Mobile Wellness</li> <li>- Communicable Disease Testing</li> <li>- Prevention</li> <li>- Community Clinics</li> <li>- Project Life Saver</li> </ul> <p><i>Maternal, Child &amp; Family Health</i> <i>Communicable Disease</i> <i>Access to Care</i> <i>Injury Prevention</i></p>	<p>Local Public Health Disparities Program Support 23-24 Adult Immunization Grant</p>	<p>In December, JCHD Community Team provided services directly in the community through the following events:</p> <ul style="list-style-type: none"> <li>• December 5<sup>th</sup>, Homeless Outreach Event</li> <li>• December 14<sup>th</sup>, Homebound Clinic</li> <li>• December 19<sup>th</sup>, DeSoto School Vaccine Clinic</li> <li>• December 20<sup>th</sup>, Sunrise School Vaccine Clinic</li> <li>• December 28<sup>th</sup>, Homebound Clinic</li> </ul> <p>The JCHD Mobile Wellness Team was in the community a total of 10 days. The team saw a total of 43 patients in December and visited the locations of Jefferson College, Sunnyhill, My Place, and the Cedar Hill Peace Panty.</p> <p>JCHD posted the Request for Proposal (RFP) for the New Mobile Healthcare Vehicle in December: <a href="https://www.jeffcohealth.org/requests-for-proposals">JCHD Requests for Bids- Van — Jefferson County Health Department (jeffcohealth.org)</a></p> <p>Bids were accepted through January 22<sup>nd</sup> at 2pm. Several bids were received and are being evaluated. A recommendation will be presented to the JCHD Board at the February meeting.</p>
<p><b>DENTAL</b></p> <ul style="list-style-type: none"> <li>- Pediatric Mobile Dental</li> <li>- Sealant</li> <li>- Adult Mobile Dental</li> </ul> <p><i>Maternal, Child &amp; Family Health</i> <i>Access to Care</i></p>	<p>Sealant and Tele dentistry CHIP CORE Public Health</p>	<p>The JCHD Dental Team saw 62 patients and provided 203 dental procedures in December. The Smiles to Go Pediatric Dental Van completed services at the Sherwood Elementary school in December. The team provided services to 36 students at the Sherwood Elementary school. The team will begin providing services at the DeSoto elementary schools in January.</p>





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## Health Communications Board Report- January 2024

(Analytics from December 2023)

**Community Engagement:** Several members of the health comms team were out in the community at various events and locations, working with the public directly, providing services and education, learning more about population needs, and developing partnerships.

- **Winter Community Outreach Event:** This quarterly event was hosted on December 5th at the Salvation Army in Arnold. Various services and resources were provided by community partners and JCHD, including wellness services, supplies, naloxone education, haircuts, food, and more.
  - 38 community members received resources
  - 20+ agencies attended
  - 120 hot meals were served
- **Car Seat Program:** 1 car seat was provided and installed, and 2 additional car seats were checked by our certified car seat technician.

**Foundational Areas:** Chronic Disease Prevention, Injury Prevention, Maternal, Child, & Family Health, Linkage to Resources

**Foundational Capabilities:** Communications, Community Partnership Development, Emergency Preparedness & Response, Organizational Administrative Competencies

**IOPSL Grant:** Finalizing the data sets placement and website design for the Substance Education pages on our website. Including updated substance use resources, naloxone distribution information, and the most current Jefferson County data on substance use.

**Foundational Areas:** Injury Prevention, Maternal, Child, & Family Health, Linkage to Resources

**Foundational Capabilities:** Communications, Emergency Preparedness & Response, Organizational Administrative Competencies

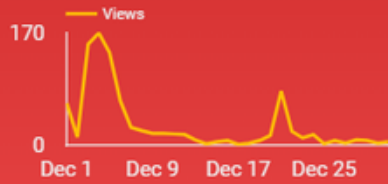
**Public Health Core Competencies Project:** 100% of JCHD staff completed the Public Health Core Competencies survey to measure current competency levels among all staff members. In January our Organizational Development Specialist analyzed all the data to determine what areas our staff training should focus on in 2024. This information will be utilized to create agency, position, and employee training plans to enhance our workforce.

**Foundational Capabilities:** Communications, Organizational Administrative Competencies, Accountability & Performance Management, Assessment and Surveillance

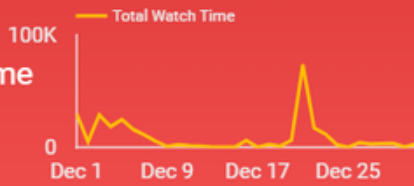
## Trending by Views, Watch Time, & Shares

Shares

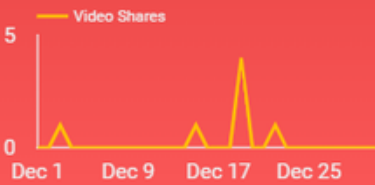
▶ Views  
**937.0**



🕒 Avg Watch Time  
**05:03**



🔗 Video Shares  
**7.0**



## Top Videos Watched

Video Title

Title	Views
JCHD November Board of Trustees Meeti...	556
December 2023 JCHD Board Meeting	100
JCHD Special Board Meeting	90
JCHD November Board of Trustees Meeti...	46
How to Wash Your Hands- Using Glo Ger...	35
Jeffco Mindfulness Trail: Meditation	20
October Mission Moment	13
JCHD Board of Trustees Meeting	13
JCHD Board of Trustees Meeting	12
September Mission Moment	7

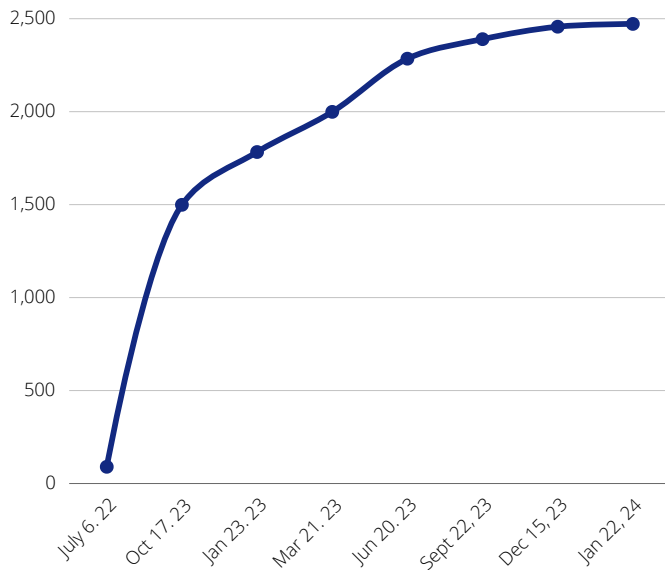
## Query

## Impressions

## Clicks

jefferson county health department	4,022	205
flu a vs flu b	2,069	0
syphilis treatment	1,389	0
flu type a	846	0
jefferson county mo	726	1
use of folic acid	650	0
syphilis stages	575	0
jefferson county department of health	566	3
aspen jefferson county	492	5
jefferson county	422	2
jchd	373	2

# JCHD Mobile App Analytics



**2,472  
DOWNLOADS**

**1 PUSH  
NOTIFICATIONS**

# Google Business Profile Analytics

## Hillsboro Office: 732 Interactions

436

calls  
-6%

3

messages  
+50%

104

people asked for  
directions  
-34%

189

website visits from  
profile  
+34%

2,007

profile views  
-20%

963

searches  
-26%

## Arnold Office: 808 Interactions

459

calls  
-27%

4

messages  
No change

190

people asked for  
directions  
-27%

235

website visits from  
profile  
-21%

2,600

profile views  
-20%

1,105

searches  
-32%



Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.

## Community Services Board Report- January 2024

(Analytics and Updates from December 2023)

The Community Services Department consists of our Communicable Disease Prevention Team, Environmental Public Health Team, Public Health Preparedness Planner and the Special Healthcare Needs Team. This department manages non-clinical public health programs.

### Foundation of Public Health Module Areas of Capability and Expertise: Communicable Disease Prevention:

Attached is the December 2023 CD Report. Two new alerts are present- Shigellosis and Yersiniosis. Both are enteric conditions. While the county does not see many cases per year, they are not unusual. Because there were a couple more cases over the course of the year than usual, an alert was triggered. All cases/conditions worked during December would be considered normal.

- **Shigellosis:** Shigellosis is an infection caused by a group of bacteria called shigella. Most shigellosis cases are the result of the bacterium passing from stools or soiled fingers (inadequately washed hands) of an infected person, to the mouth of a susceptible person. Transmission can occur during certain types of sexual activity. Shigellosis may also be acquired from eating contaminated food. Washing your hands often with soap and running water and taking other hygiene measures can help protect you and your loved ones from infection. Most people with Shigellosis have diarrhea (sometimes bloody), fever, and stomach cramps. Some people who are infected may have no symptoms at all but may still pass the Shigella bacteria to others. Most people recover without needing antibiotics. However, people with severe illness and those with underlying conditions that weaken the immune system should be given antibiotics. Antibiotics can shorten the duration of illness (by about 2 days) and might help reduce the spread of Shigella to others.
- **Yersiniosis:** Yersiniosis is an infection caused by the bacteria Yersinia enterocolitica. Most people become infected by eating contaminated food, especially raw or undercooked pork, or through contact with a person who has prepared a pork product. Infection can also be acquired from unpasteurized milk, untreated water, or rarely by a blood transfusion. Children are infected more often than adults, and infection is more common in the winter. Common symptoms in children are fever, abdominal pain, and diarrhea, which is often bloody. Yersiniosis usually goes away on its own without antibiotic treatment. However, antibiotics may be used to treat more severe or complicated infections.

### Communicable Disease Prevention continued:

**Mission:** Capacity to prevent and stop the spread of disease through strategies such as surveillance, investigation, education, and interventions.

**Programs:** Communicable Disease Investigation, Vector Control, Animal Bite Investigations

**Funding Sources:** Public Health Emergency Preparedness (PHEP) MDHSS Contract, Epidemiological and Laboratory Capacity Enhancing Detection Expansion (ELC-EXP) MDHSS Contract.

# Communicable Disease Surveillance Summary Report

## Communicable Disease Surveillance Summary Report - December 2023

### Jefferson County, Missouri

#### NOTES ON THE DATA:

- All data and information are conditional and may change as more reports are received.
- Case definitions are established by the Missouri Department of Health and Senior Services' (DHSS) Communicable Disease Investigation Reference Manual. The totals reflect the number of confirmed and probable cases reported; suspect cases are not included.
- Data is reported in epidemiologic weeks established by the CDC's Morbidity and Mortality Weekly Report (MMWR). The MMWR week starts on a Sunday and ends on Saturday. Values for MMWR week range from 1 to 53, although most years consist of 52 weeks. The 2023 MMWR calendar began on January 1, 2023.
- Case date may be based on the onset date, diagnosis date, specimen date, or test date.
- Excluded from this report are Sexually Transmitted Diseases, Influenza, and COVID-19.
- Jefferson County Health Department monitors all reportable disease cases year-round. Figures 1. and 2. include detailed views of diseases or conditions that may be of importance during the time of year this report is published. Variables such as outbreaks or the seasonality of communicable diseases may affect the number of cases per month and call for a more in-depth look. Seasonal change in the incidence of infectious diseases is common.

#### Additional Sources of Information:

Jefferson County Health Department's Respiratory Illness page

- <https://www.jeffcohealth.org/respiratory-illnesses>

Missouri Department of Health and Senior Services Influenza Surveillance Report

- <https://health.mo.gov/living/healthcondiseases/communicable/influenza/dashboard.php>

Missouri Department of Health and Senior Services, Communicable Disease Investigation Reference Manual

- <https://health.mo.gov/living/healthcondiseases/communicable/communicabledisease/cdmanual/index.php>

**Table 1. Number of Enteric Cases by Month, Jefferson County, Missouri**

Disease or Condition	Five Previous Months					Year to Date Comparison		
	August 2023	September 2023	October 2023	November 2023	December 2023	YTD 2023	YTD 5 Previous Year Mean	YTD Alert <sup>1</sup>
Campylobacteriosis	6	4	0	2	1	37	29	*
Cryptosporidiosis	0	0	0	0	0	0	6.4	
Cyclosporiasis	0	0	0	0	0	2	3.4	
E. Coli O157:H7	0	0	0	0	0	0	2	
E. Coli Shiga Toxin +	0	0	0	0	0	0	0	
Giardiasis	0	2	1	0	0	3	1.8	
Hepatitis A Acute	0	0	0	0	0	0	4	
Listeriosis	0	0	0	0	0	0	0.8	
Salmonellosis	6	4	2	4	1	36	34.4	*
Shigellosis	0	0	0	2	0	3	0.8	*
Yersiniosis	1	0	0	0	1	4	2.4	*
<b>Enteric Totals</b>	<b>13</b>	<b>10</b>	<b>3</b>	<b>8</b>	<b>3</b>	<b>85</b>	<b>85</b>	

<sup>1</sup> Year- to- Date alerts represent an increase of at least one standard deviation for total cases in the current year compared to the same time period in the five previous years.

**Table 2. Number of Respiratory and Systemic Disease Cases by Month,  
Jefferson County, Missouri**

Disease or Condition	Five Previous Months					Year to Date Comparison		
	August 2023	September 2023	October 2023	November 2023	December 2023	YTD 2023	YTD 5 Previous Year Mean	YTD Alert
Coccidioidomycosis	0	0	0	0	0	0	0	
Haemophilus Influenzae, Invasive	0	0	0	1	1	5	6.8	
Legionellosis	2	0	2	2	0	6	3.6	*
Measles	0	0	0	0	0	0	0.2	
Pertussis	0	0	0	0	1	3	22	
Staph Aureus, VISA	0	0	0	0	0	0	2	
Streptococcus Pneumoniae, Invasive	0	2	0	1	0	14	22.8	
Streptococcal Toxic Shock Syndrome	0	0	0	0	0	1	0.2	
Varicella	0	0	0	0	0	2	3	
<b>Respiratory and Systemic Totals</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>2</b>	<b>31</b>	<b>60.6</b>	

**Table 3. Number of Vector-Borne Cases by Month,  
Jefferson County, Missouri**

Disease or Condition	Five Previous Months					Year to Date Comparison		
	August 2023	September 2023	October 2023	November 2023	December 2023	YTD 2023	YTD 5 Previous Year Mean	YTD Alert
Anaplasma Phagocytophilum	0	0	0	0	0	0	0.2	
Babesiosis	0	0	0	0	0	0	0.2	
Dengue Fever	0	1	0	0	0	1	0	
Ehrlichia Chaffeensis	7	1	0	0	0	20	20.8	
Ehrlichia Ewingii	0	0	0	0	0	0	0.8	
Ehrlichiosis Anaplasmosis Undetermined	0	0	0	1	0	3	1.8	
Lyme	1	0	0	0	0	1	0	
Malaria	0	0	0	0	0	0	0	
Q Fever	0	1	0	0	0	1	0	
Rocky Mountain Spotted Fever	0	0	0	0	0	2	10	
Tularemia	1	0	0	0	0	1	0	
<b>Vector-Borne Totals</b>	<b>9</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>29</b>	<b>33.8</b>	

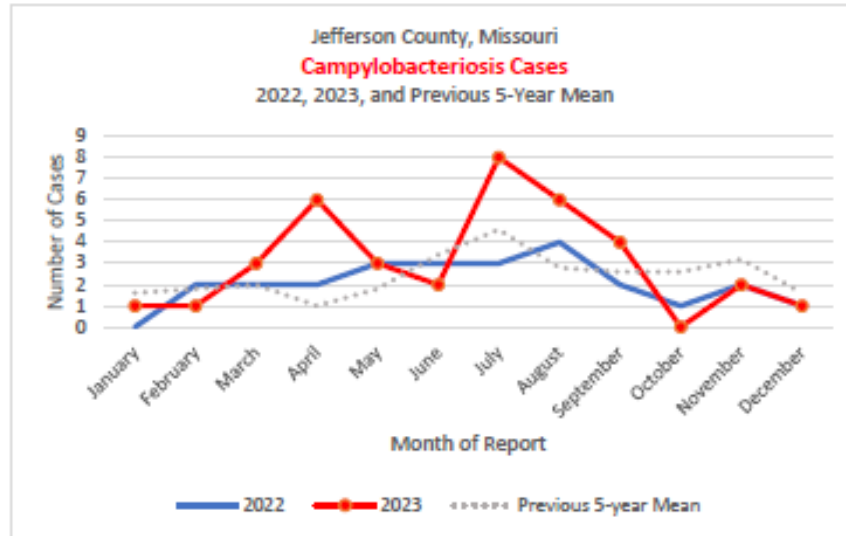
**Table 4. Number of Other/Miscellaneous Cases by Month,  
Jefferson County, Missouri**

Disease or Condition	Five Previous Months					Year to Date Comparison		
	August 2023	September 2023	October 2023	November 2023	December 2023	YTD 2023	YTD 5 Previous Year Mean	YTD Alert
Animal Bites	26	19	19	20	18	261	151	*
MOTT	5	1	1	1	2	27	24	*
Rabies Animal	0	0	0	0	0	0	1.2	
Rabies Post Exposure Prophylaxis	1	0	0	2	1	17	9	*
TB Disease	1	0	0	0	0	1	1.2	
TB Infection	7	3	2	3	1	31	43.6	
<b>Other/Miscellaneous Totals</b>	<b>40</b>	<b>23</b>	<b>22</b>	<b>26</b>	<b>22</b>	<b>337</b>	<b>230</b>	

## Figure 1. Campylobacteriosis

### Jefferson County, Missouri

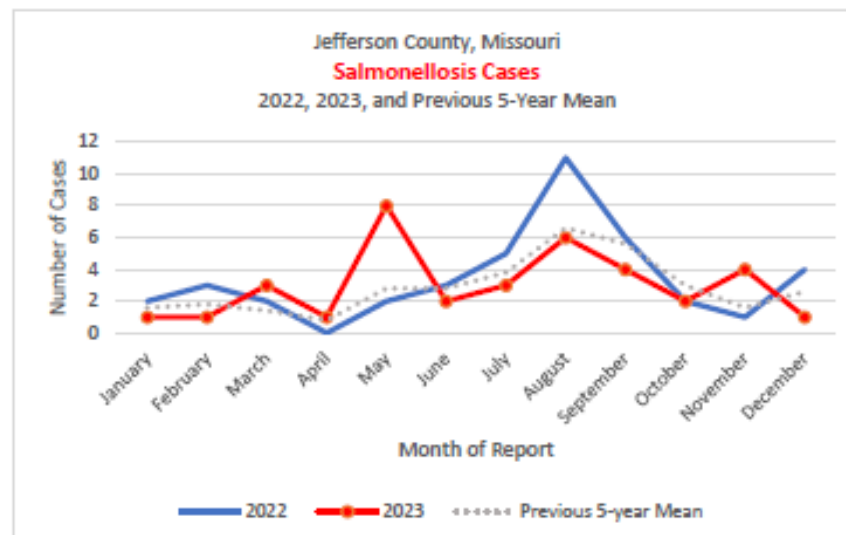
Campylobacter infection, or campylobacteriosis, is caused by Campylobacter bacteria. Campylobacteriosis is one of the most common causes of diarrheal illness in the United States. There are 21 Campylobacter species; however, Campylobacter jejuni and Campylobacter coli are the two species that most often infect humans. Almost all persons infected with Campylobacter recover without any specific treatment. Antimicrobial therapy is warranted only for patients with severe disease or those at high risk for severe disease, such as those with immune systems severely weakened from medications or other illnesses. There was 1 case of Campylobacteriosis reported during December 2023 in Jefferson County. During the previous 5 years, the number of cases has ranged from 0 to 8 per month. A year-to-date alert has been noted for Campylobacteriosis. Year-to-date alerts are present when the total cases in the current year are more than one standard deviation above the mean for the same time period in the previous five years.



## Figure 2. Salmonellosis

### Jefferson County, Missouri

Salmonella are a gram-negative, rod-shaped bacteria which can cause illness in both animals and humans. Nontyphoidal salmonellosis (NTS) refers to illnesses caused by all serotypes of Salmonella (S.) except for S. Typhi, S. Paratyphi A, S. Paratyphi B, and S. Paratyphi C. There was 1 case of Salmonellosis reported during December 2023 in Jefferson County. During the previous 5 years, the number of cases reported has ranged from 0 to 11 per month. Two nationwide outbreaks of Salmonella are active. An outbreak of Salmonella linked to charcuterie meats was posted January 5, 2024. Fratelli Beretta USA, Inc. has recalled approximately 11,097 pounds of Busseto Foods brand ready-to-eat charcuterie meat products. Cases have been reported in 14 states, not including Missouri. An outbreak of Salmonella linked to Cantaloupes was posted on December 7, 2023. CDC is concerned about this outbreak because the illnesses are severe and people in long-term care facilities and childcare centers have gotten sick. Do not eat pre-cut cantaloupes if you don't know whether Malichita or Rudy brand cantaloupes were used. Cases have been reported in 42 states, including Missouri. Four deaths have also been reported. A year-to-date alert has been noted for Salmonellosis. Year-to-date alerts are present when the total cases in the current year are more than one standard deviation above the mean for the same time period in the previous five years.



# Environmental Public Health

## Environmental Public Health:

- Reminder the Environmental Water Lab closed as of December 31, 2023. There are Private Well Water sample kits, from Missouri State Public Health Laboratory, available at the Hillsboro office. Courier pick up is at the Hillsboro office by 11:15am Monday thru Friday and at Mercy Jefferson Hospital by 4:00 pm Monday thru Friday.

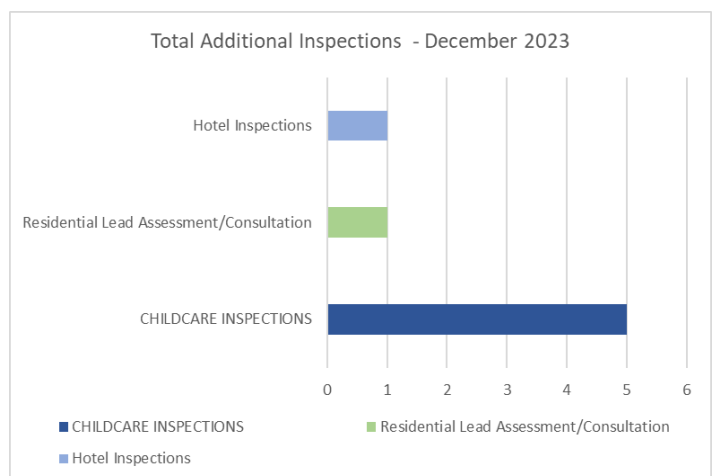
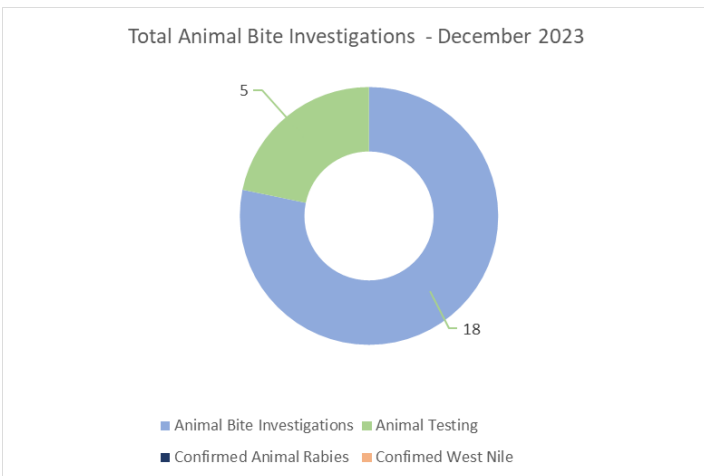
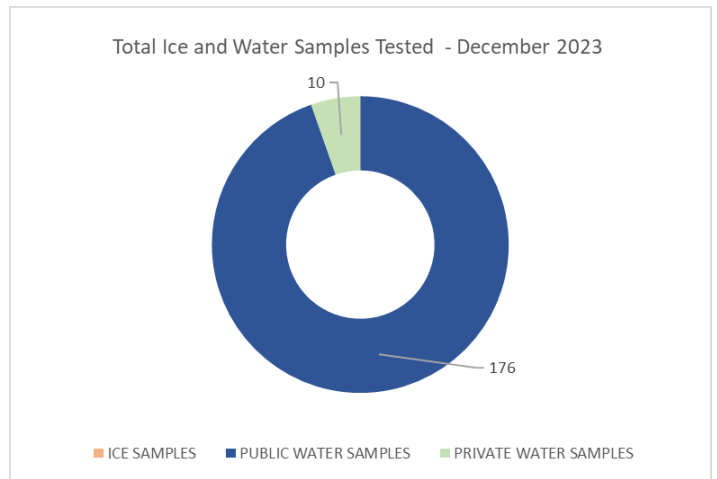
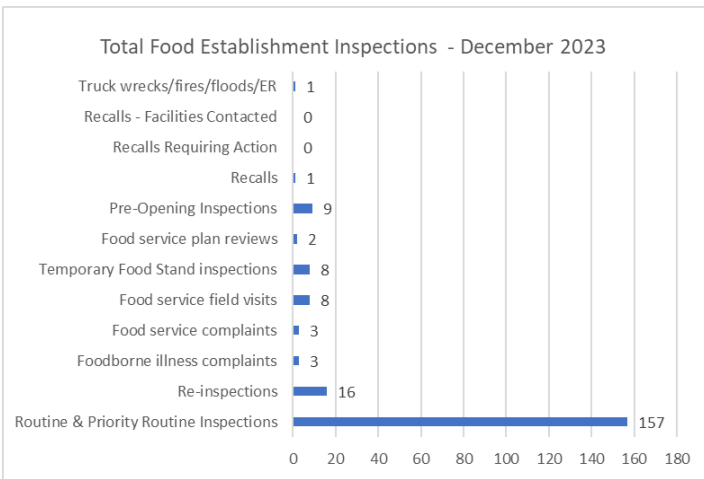
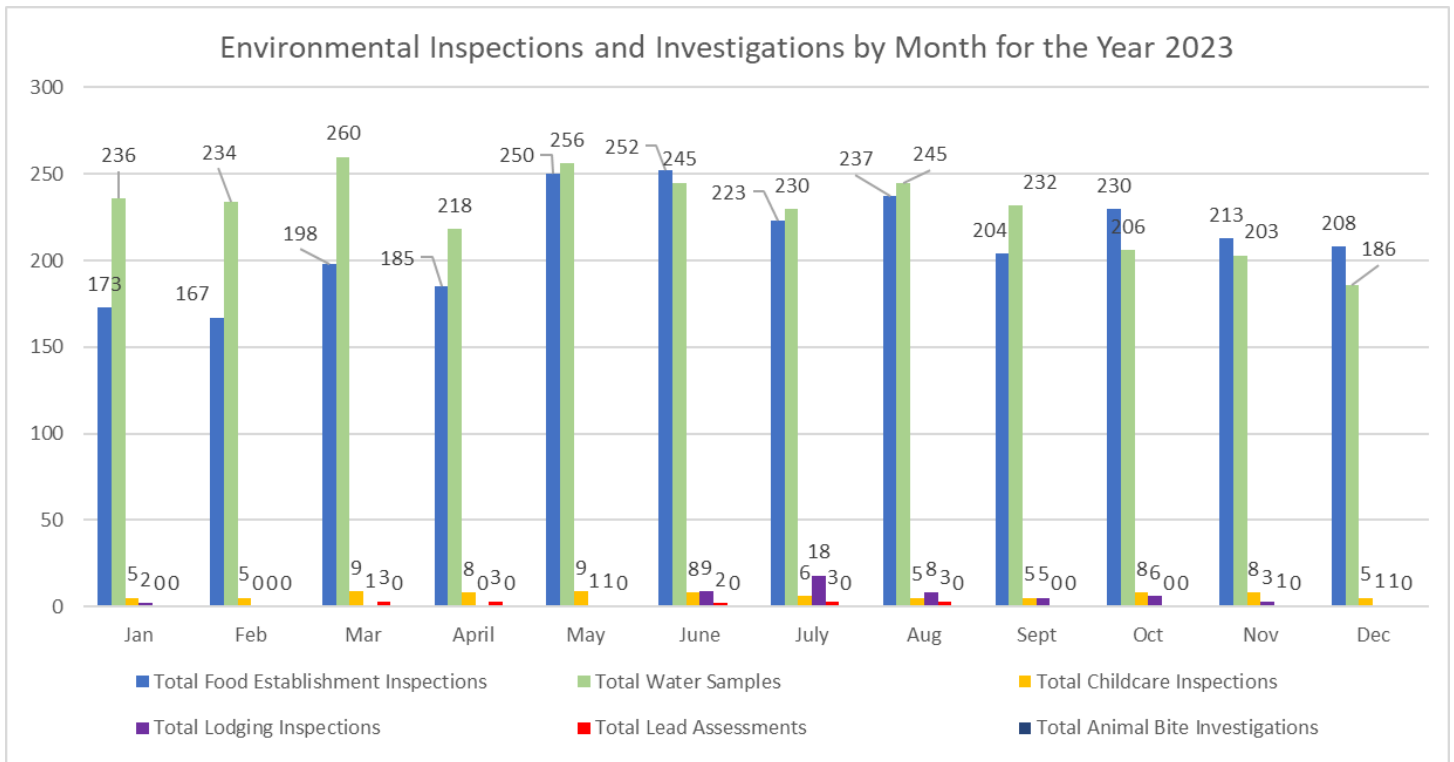
Mission: Capacity to reduce harmful exposures and foster safe and health environments that protect communities.

Programs: Food Program (Jefferson County Food Code, Food and beverages Permits, Temporary Permits, Farmers Market Master Training, and ServSafe Certifications), Water Sample Laboratory Services (Private and Public Water and Wells), Childcare Sanitation Inspections (CCSI), Lead Assessment and Education, and Lodging.

Funding Sources: Childcare Sanitation Inspections (CCSI) MO DHSS Contract, Summer Food Services Program (SFSP) MDHSS Contract, Children's Health Insurance Program (CHIP) Health Services Initiative (HSI)-LEAD MO DHSS Contract, CORE MDHSS Contract, Superfund Lead Health Education and Voluntary Institutional Control Program (VICP) MDHSS contract, Environmental Implementation of Grading System and Advancement on Conformance with Program Standards (GSAC) FDA contract

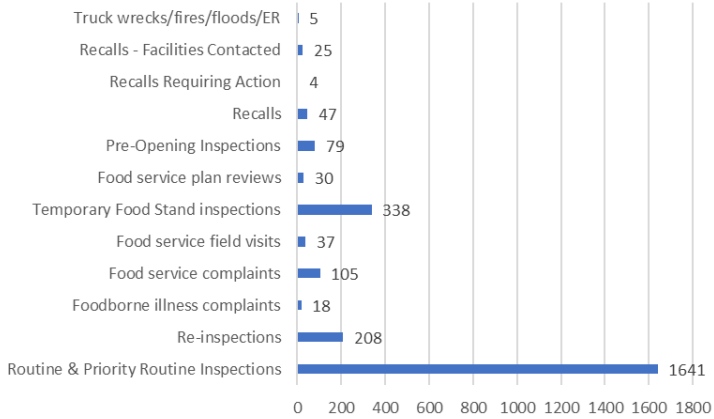


# Environmental Public Health - December 2023

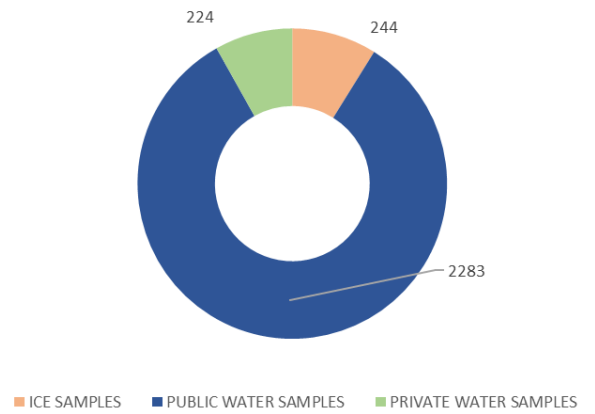


# Environmental Public Health - Year In Review 2023

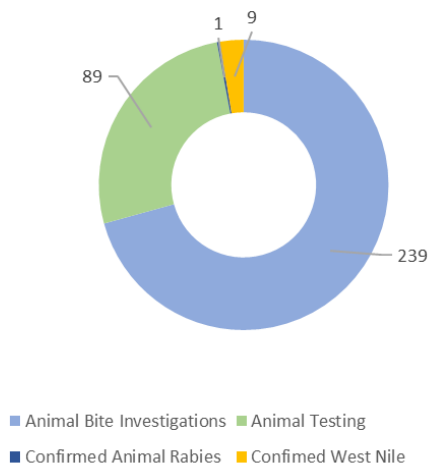
Total Food Establishment Inspections - 2023



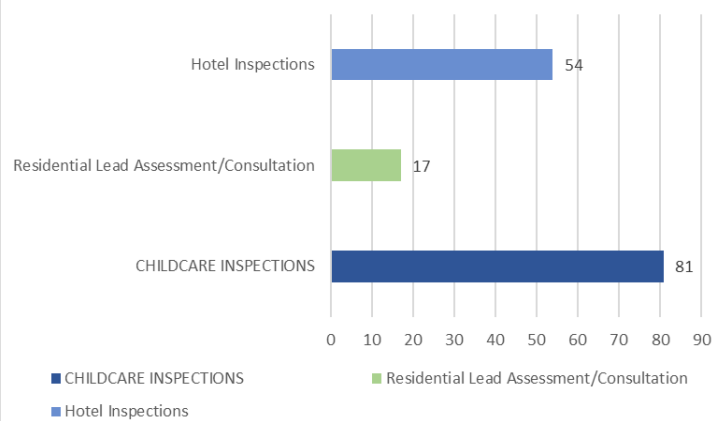
Total Ice and Water Samples Tested - 2023



Total Animal Bite Investigations - 2023



Total Additional Inspections - 2023



# Public Health Preparedness and Special Healthcare Needs

## Public Health Preparedness (PHP) - Emergency Preparedness and Response:

- During the month of November 2023, the JCHD Planner participated in the following:
  - The Planner participated in the following State Emergency Management Agency training session:
    - MGT 403: Underserved Populations Preparedness Planning for Rural Responders and Volunteers.
  - PPHR Update:
    - Capability 1, 2, and 3 have been updated and meet PPHR accreditation standards.
    - The team is updating internal documents to follow Incident Command System practices, specifically ICS Forms 201 and 214.
  - In preparation for inclement winter weather
    - JCHD staff, and in-house partners, are enrolled in Active911, our emergency notification system. The Planner has been working with staff individually to ensure the App is working correctly on each device.
    - JCHD offices can be used as a warming station, during regular business hours, when weather temperatures remain below 15 degrees or if the wind chill is below -15 degrees.

**Mission:** Capacity to promote ongoing community resilience and preparedness, issue and enforce public health orders, share information with key partners and the general public, and lead the health and medical response to emergencies

**Programs:** Public Health Preparedness Planning and Response, Training and Exercises, and Project Public Health Ready (PPHR) Accreditation

**Funding Sources:** Public Health Emergency Preparedness (PHEP) MDHSS Contract, Cities Readiness Initiative (CRI) MDHSS Contract, Epidemiological and Laboratory Capacity Enhancing Detection Expansion (ELC-EXP) MDHSS Contract.

## Linkage to Medical, Behavioral, and Community Resources:

Examples of resource navigation and case management provided to participants and program updates in the month of December:

- Staff participated in CPR and AED training, 988 Crisis Line and Mental Health Training, and Mindful Monday - Experiential Mental Health Practice Webinar.
- Staff continue to develop a process to transition their program into an electronic system to allow for better mobility of the program and to make field visits more efficient. Once the process is complete, they will be sharing with their State Program Managers and LPHA Service Coordinators.

JCHD contracts with MO Department of Health and Senior Services (MO DHSS) to provide resource navigation to connect participants to providers. MO DHSS reimburses providers for services and JCHD for staffing expenses through the ABI and CYSHCN contracts. No JCHD funds are utilized for this program.

**Mission:** Capacity to develop a strong network of partners with diverse expertise and resources to build a strong foundation for community health.

**Programs:** Adult Brain Injury and Children and Youth with Special Healthcare Needs Service Coordination and Public Health Preparedness inclusion planning

**Funding Sources:** Adult Brain Injury Program Service Coordination (ABI) Missouri Regions F and G, Children and Youth with Special Healthcare Needs Service Coordination (CYSHCN) Missouri Regions 10 and 11.



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## NEW BUILDING REPORT

January 2024

1. Construction has begun at the building site. Equipment has arrived and excavating has started.
2. Rock has been encountered on the east edge of the property. This is affecting the depth of the stormwater drains and utilities. Architect is working with civil engineers to develop a new location for the stormwater drains and utilities to help reduce the cost of the rock excavating. We do not have the final plan or cost.
3. Bi-monthly Construction meeting held January 11<sup>th</sup>. Main discussion was planning for the Groundbreaking ceremony. Also reviewed change order process and site visit protocol. Next meeting is January 25<sup>th</sup>.
4. The groundbreaking ceremony was held Wednesday, January 17<sup>th</sup>. There were twenty six people who attended the ceremony.



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## JCHD BOARD REQUEST FOR GRANT APPLICATION

To: JCHD Board of Trustees

Date: 01/21/24

From: Melissa Parmeley, Clinical Services Manager; Katie Villmer-Beck, Office Support Supervisor

Topic: Request for Approval to submit application for Jefferson Foundation Program Support Grant

### **Situation:**

The application period for the Jefferson Foundation first round of grants for 2024 is currently open until February 8, 2024. JCHD would like to submit our request for a Program Support grant award during this round of applications.

### **Background:**

JCHD has written for and been awarded the Jefferson Foundation Program Support Grant each year since 2016. In 2023 JCHD requested \$250,000 for program support, and was awarded \$175,000 with the focus of "Addressing Health Equities to Reduce Barriers in Healthcare. In the 2023 fiscal year, the impact of this award for the community was that JCHD was able to provide a total of 2,630 direct client services with a total of \$78,443 grant funds spent directly to aid clients. In 2023 these funds went to support services such as laboratory tests, vaccines, supplies for unhoused events, primary and chronic care through mobile services, dental healthcare, and family planning services.

### **Action/Recommendation:**

JCHD is seeking board approval to apply for the open foundation grant application according to the 2024 by-laws:

*"Article 5: Grant Applications The Board shall review for approval any grant application in which the aggregate total of the requested grant is at or more than \$100,000."*

JCHD would like to submit to the Jefferson Foundation for a program support grant in the amount of \$250,000 that is intended to support preventative healthcare measures through JCHD existing services.

### **Expected Results:**

Grant funds will be utilized to focus on increasing access to preventative care services for individuals and families throughout Jefferson County. This grant will provide program support for existing JCHD programs that have created a safety network for citizens of Jefferson County regardless of financial status. This program support will continue to allow JCHD to meet citizens where they live and work to expand community based clinical services and support preventative measures including laboratory testing, nutrition management, primary care, dental care, vaccines, treatments to prevent further advancement of conditions, and lifesaving prevention services for vulnerable populations including the unhoused community.



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