From:	Jennifer Pinkley
То:	Dennis Diehl; amber.jchd@gmail.com; T Pigg; James Prater; suzyd6722@att.net
Cc:	Jessica Mikale; Kelley Vollmar
Subject:	Agenda
Date:	Wednesday, August 26, 2020 2:57:58 PM
Attachments:	AGENDA August 27 2020.pdf
	image001.png
	image002.png
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	image005.png
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	image008.png

Attached is the agenda for tomorrow's meeting.

Jennifer Pinkley

Administrative Services Manager Jefferson County Health Department 405 Main Street Hillsboro, MO 63050 Phone: 636-797-3737 ext. 107 Cell: 636-287-2491 www.jeffcohealth.org

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Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.



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JEFFERSON COUNTY HEALTH DEPARTMENT BOARD OF TRUSTEES MEETING PHYSICAL LOCATION: 405 MAIN STREET, HILLSBORO, MO 63050 LIVE BROADCAST AVAILABLE VIA Facebook: @jeffersoncountyhealthdepartment <u>August 27, 2020 3:00 PM</u>

NOTICE TO BOARD AND ALL ATTENDEES:

- All visitors to Jefferson County Health Department facilities are required to pass a temperature screening prior to entry and wear a solid cloth mask fully covering the nose and mouth during the entire visit. Attendees who are unable to wear a mask for the duration of their visit will be accommodated through participation via zoom. Accommodations requests should be made to the Director prior to the day of the meeting to ensure secure online access is granted through IT protocol.
- The capacity of the Jefferson County Health Department Board room is 11 individuals. Priority for admittance to the business meeting will be given to Jefferson County Board of Trustees, JCHD legal counsel, JCHD administrative staff, and JCHD IT staff conducting live stream service provision of meeting. Any additional seats are available on a first come, first seated basis.

SPECIAL MEETING AGENDA *Underlined items will require a vote

I. Call to Order – Mr. Dennis Diehl

II. Roll Call – Mrs. Jennifer Pinkley

III. Reading of the JCHC Mission and Vision - Dr. Amber Henry

- 1. Mission: JCHD will champion positive health outcomes and behaviors through innovative programs and community engagement.
- 2. Vision: Advancing the health and safety of Jefferson County

IV. Call for the Orders of the Day - Mr. Dennis Diehl

- 1. Approval of Agenda
- 2. <u>Resolution to Amend the By-Laws of the Jefferson County Health Center to Approve Robert's Rules of Order as</u> <u>the Parliamentary Authority for Board Procedures</u>

V. Reading and Approval of Minutes and Expenditures - Mr. Dennis Diehl

- 1. Approval of July 21, 2020 Minutes
- 2. Approval of July 28, 2020 Minutes
- 3. Approval of July 2020 Expenditures
- 4. Approval of July 2020 Electronic Payments
- 5. Pre-Approval of September 2020 Electronic Payments

VI. Director's Report – Mrs. Kelley Vollmar

- 1. DeSoto Rural Chief Fitzgerald, Chair of Jefferson County Emergency Services Organizations
- 2. Eric Ammons, President of Mercy Jefferson
- 3. Clint Johnston, Superintendent of Jefferson R-7 School District

VII. Old Business – Mr. Dennis Diehl

- 1. JCHC Board Meeting Date and Time
- 2. Board Communications
- 3. Public Response to Mask Mandate

VIII. New Business - Mrs. Kelley Vollmar

- 1. CDC National Project Public Health Ready Accreditation
- 2. WIC Lease Renewal
- 3. <u>Memorandum of Understanding Between the State of Missouri and Jefferson County, Missouri and The</u> Jefferson County Health Center (Health Department-LPHA) regarding CARES Act Fund
- 4. Extension of PTO End of Year Balance Cap due to Emergency Response
- 5. COVID-19 Data Review
- 6. <u>Resolution to Adopt JCHC Board of Trustee Ordinance Community Mitigation Strategy to Slow the Spread of</u> <u>COVID-19 in Jefferson County</u>

IX. Closed Session 610.021 (1), (2), (3)

X. Adjournment

ANY ITEMS MAY BE TAKEN OUT OF SEQUENCE AT THE DISCRETION OF THE BOARD OF TRUSTEES.

ANY AGENDA ITEMS NOT PREVIOUSLY RESOLVED MAY BE BROUGHT UP FOR DISCUSSION AND APPROPRIATE ACTION AT THE DISCRETION OF THE BOARD.

IN THE CASE OF AN EMERGENCY OF THE JEFFERSON COUNTY HEALTH DEPARTMENT AND WHERE A VOTE IS REQUIRED AND A QUORUM OF THE BOARD IS PRESENT, LESS THAN A QUORUM OF THE BOARD MAY ALSO PARTICIPATE IN THE VOTE VIA TELEPHONE, FACSIMILE, INTERNET, OR ANY OTHER VOICE OR ELECTRONIC MEANS. A part of the meeting with closed meeting, closed record and closed vote may be conducted by the Board of Trustees relating to legal action, causes of action or litigation involving the Jefferson County Health Department [610.021 (1)], any confidential or privileged communications between the Board of Trustees of the Jefferson County Health Department or its representatives and its attorneys [610.021 (1)], acquiring or leasing real estate by the Jefferson County Health Department where public knowledge of the transactions might adversely affect the legal considerations therefore [610.021 (2)]; the hiring, firing, disciplining, or promoting of a particular employee/employees by Jefferson County Health Department where personal information about the employee is disclosed or recorded [610.021 (3)]; individually identifiable personnel records, performance ratings, or records pertaining to employees or applicants for employment [610.021 (13]]; and records which are protected from disclosure bylaw [610.021 (14)].

"Pursuant to Resolution 05-15-01, any person who desires to make public comment shall, prior to the meeting, submit a speaker's request to include the speaker's name, address and subject matter to the Board. Upon being recognized by the Board, such person may speak on any topic relevant to the business of the JCHC as set forth on the speaker request form. In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Board, each speaker shall limit comments to five (5) minutes; however, if a large number of people wish to speak, the speaking time may be shortened by the Board to no less than three (3) minutes per speaker. Each speaker may only speak once and may not yield/credit his/her time to another speaker. The Board shall let the speaker know that their time has expired, and the speaker shall stop speaking. Each person who desires to make public comment shall do so in an orderly manner and shall not engage in conduct that disrupts, disturbs, or otherwise impedes the meeting, shall, at the discretion of the Board, be subject to the removal from that meeting."

From:	Kelley Vollmar
То:	Jessica Mikale
Subject:	PLEASE REVIEW ASAP
Date:	Thursday, August 27, 2020 10:25:00 AM
Attachments:	Board of Trustees Order 20-08-27-01.docx
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	image008.png

Sorry, Came down with a migraine and am just finishing – the blue is still waiting for my updated numbers. Sending to Dennis and Amber as well

Kelley Vollmar, M.S.

Director Jefferson County Health Department 405 Main Street Hillsboro, MO 63050 Phone: 636-797-3737 ext. 104 Cell: 636-287-2409 www.jeffcohealth.org



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DRAFT LANGUAGE ADOPTED IN BOARD OF TRUSTEE MEETING 08-27-2020 - REVOKED 08-28-2020

PLACED FOR COMMUNITY REVIEW 08-30-2020

JEFFERSON COUNTY HEALTH CENTER

BOARD OF TRUSTEES ORDER NUMBER 20-08-27-01

JEFFERSON COUNTY, MISSOURI

WHEREAS, the State of Emergency in Jefferson County, Missouri, remains in effect until modified or rescinded by further Order of the County Executive; and,

WHEREAS, a State of Emergency still exists by virtue of the President of the United States and the Governor of the State of Missouri; and,

WHEREAS, the Missouri Director of the Department of Health and Senior Services ("DHSS") issued an Order dated April 27, 2020 and the Governor of the State of Missouri issued his guidelines regarding the DHSS order under the Show-Me-Strong Recovery Plan; Phase I Guidelines; and,

WHEREAS, a joint order was issued by the County Executive (20-030.7) and Health Director (20-04-28-01) on April 28, 2020 which fully adopted the Missouri Director of the Department of Health and Senior Services Order dated April 27, 2020 and the Show Me Strong Recovery Plan: Phase I Guidelines of the Governor of the State of the Missouri; and,

WHEREAS, this Order which becomes effective at 12:01 a.m. CDT on August 31, 2020, and shall supersede the previous Stay-at Home orders, Restaurant Orders and Reopening Guidelines, their extensions, and amendments issued by the Board of Trustees of Jefferson County Health Center and not otherwise inconsistent with this new Order; and,

WHEREAS, the COVID 19 positivity rate of Jefferson County residents increased from 3.5% when the Stay at Home Order was lifted on May 4th, to 11.6% during the most recent week ending August 22, 2020; and

WHEREAS, it took 95 days from the first identified case of COVID-19 in Jefferson County for the total number of cases to get to 500, another 28 days to go from 500 to 1000 cases but only 25 days to go from 1000 to 2000 cases; and

WHEREAS, within the past 30 days (7/26/20-8/25/20) there have been 1,287 new identified active Jefferson County COVID-19 cases, which is a 100% increase over the course of the last month.

WHEREAS, Jefferson County new positive COVID-19 cases reported per month have increased from 228 cases in April, 84 cases in May, 181 cases in June, 886 cases in July and 1,144 cases in the first 26 days of August; and,

WHEREAS, the current conversion rate for week ending August 22, 2020, for contacts to a positive case that convert to a positive case is 12.05%; and

WHEREAS, the above information indicates that since the expiration of the April 28,2020 order COVID-19 cases have increased substantially; and

WHEREAS, the spread of COVID-19 is expected to continue to grow at a substantial rate; and

WHEREAS, the current level of spread of the disease adversely affects the ability of the Jefferson County Health Center to provide contact tracing to further control community spread and has the potential to overwhelm the community's medical resources; and

WHEREAS, in addition to overwhelming the medical system and threatening the health and lives of residents, the spread of the disease will cause economic damage, disruption and hardship in the event the County finds it necessary to return to the former stay at home orders in order to reduce the spread of the disease; and

WHEREAS, due to the escalating spread of the COVID-19 pandemic it is necessary for the immediate preservation of public health, safety and welfare of the residents of Jefferson County to take steps to mitigate the spread of the disease; and to continue to prevent the entrance of infectious contagious, communicable, or dangerous diseases into the county; and

WHEREAS, the key transmission method for the COVID-19 virus is through respiratory droplets that people expel when they breathe, speak, cough, or sneeze; and

WHEREAS, people can be infected with the COVID-19 virus and be asymptomatic or presymptomatic but still be contagious to others; and

WHEREAS, published studies have found that widespread use of a face mask is necessary to prevent the more rapid spread of the COVID-19 virus, and thereby necessary for the safety and health of Jefferson County residents and visitors; and

WHEREAS, the United States Centers for Disease Control and Prevention has recommended that members of the public, when they need to interact with others outside the home, and especially in indoor settings should cover the mouth and nose to prevent inadvertently spreading COVID-19; and

WHEREAS, the wearing of a mask by patrons and employees to the greatest extent possible may enable businesses to remain open while protecting the health and safety of the public and employees and keeping the local economy strong during the period in which the disease is being brought under control in the community; and

WHEREAS, by the passage of this ordinance, the Jefferson County Health Center Board of Trustees finds that wearing a face mask is an appropriate and necessary method of reducing the spread of COVID-19 and will be the least restrictive means imposed with the greatest benefit to reduce community spread; and

WHEREAS, strict use of face masks or coverings may limit the spread of COVID-19 to such an extent that further Stay at Home Orders may not be needed; and

WHEREAS, the Board of Trustees of the Jefferson County Health Center have the authority to promulgate orders, ordinances, rules or regulations respectfully, as will tend to enhance the public health and prevent the entrance of infectious, contagious, communicable or dangerous diseases into such county pursuant to Section 192.300 RSMO to protect the health and safety of the Citizens of Jefferson County, Missouri, by implementing these limited and temporary rules, regulations and restrictions; and,

WHEREAS, Community mitigation activities are actions that people and communities can take to slow the spread of a new virus with pandemic potential. COVID-19 is an infectious disease caused by a new coronavirus. Community mitigation actions are especially important before a vaccine or therapeutic drugs becomes widely available; and,

WHEREAS, the goals for using mitigation strategies in communities with local COVID-19 transmission are to slow the transmission of disease and in particular to protect people at increased risk for severe illness and the healthcare and critical infrastructure workforces; and

WHEREAS, this Order is not intended to supersede the Federal, State and/or Local public health officials Orders, but shall be read in conjunction with the same.

NOW THEREFORE, the Jefferson County Health Center Board of Trustees Order:

<u>Section 1</u>: By virtue of the authority vested in Board of Trustees of the Jefferson County Health Center by the Missouri Constitution, the Laws of the State of Missouri, Chapter 192 RSMO, the following order shall go into effect at 12:01 a.m. on August 31, 2020 after its passage by three-fifths of the members of the Board of Trustees and shall remain in effect until September 25, 2020 or until it is extended, rescinded, superseded or amended in writing by later adopted order.

<u>Section 2.</u> All places of public accommodation shall institute as outlined herein appropriate health and safety protections including physical distancing techniques (e.g. requiring people to be at least six feet apart; reducing the number of employees or customers, or other people present; reducing face-to-face contact and keeping the same to a minimum; using phone calls, virtual meetings and drop-offs/curbside pickups rather than in-person contact.)

For purposes of this Ordinance, "place of public accommodations:" means a business or an education, refreshment, entertainment or recreation facility or an institution of any kind, whether licensed or not, whose goods, services, facilities, privileges, advantages or accommodations are extended, offered, sold or otherwise made available to the public. Place of public accommodation includes facilities of private clubs, including country clubs, golf clubs, sports clubs, athletic clubs and dining facilities and places of worship.

<u>Section 3:</u> Citizens should limit unnecessary travel as much as is practical; ensure proper hygiene to the greatest extent possible; continue to utilize electronic financial and other transactions; and restaurants are urged to promote and continue, even while allowed to fully open, a full take out service as much as possible.

<u>Section 4:</u> Gatherings and places of public accommodation shall be limited in any one place and any one time under this ordinance to ensure individuals maintain 6 foot physical distance and required face mask can be ensured.

<u>Section 5</u>: Wearing of Face Masks Required. Except as otherwise provided in this ordinance all persons age five years old and above who are present within Jefferson County are required to wear a clean Face Mask any time they are, or will be, in contact with other people who are not household members. CDC recommends all people 2 years of age and older wear a mask in public settings and when around people who don't live in your household, especially when other social distancing measures are difficult to maintain.

Definition. As used in this ordinance, a "Face Mask" means a covering made of cloth, fabric, or other soft or permeable material, without holes, that covers only the nose and mouth and surrounding areas of the lower face. A covering that hides or obscures the wearer's eyes or forehead is not a Face Mask. A Face Mask may be factory-made, or may be handmade and improvised from ordinary household materials.

Any mask that incorporates a one-way valve (typically a raised plastic cylinder about the size of a quarter on the front or side of the mask) that is designed to facilitate easy exhaling allows droplets to be released from the mask, putting others nearby at risk. As a result, these masks are not a Face Mask under this Ordinance and must not be used to comply with this Ordinance's requirements.

<u>Section 6</u>. Employers to Provide Face Masks to Employees. Any time an employee or staff person is required to wear a Face Mask pursuant to this ordinance, the employer shall make face masks available in sufficient quantity to assure each employee can wear a clean Face Mask at all times.

<u>Section 7.</u> Exempted Activities. A person may remove their Face Mask where otherwise required under the following circumstances:

- a. While outdoors when able to maintain a distance of at least six feet from others;
- b. While exercising outdoors or while exercising indoors when able to maintain a distance of at least six feet from others;
- c. When engaged in a sporting activity;
- d. While at home and exclusively in the presence of members of their own household;
- e. When in your or your family's personal vehicle;
- f. While eating or drinking only when inside or in the outside dining area of a restaurant or other establishment that offers food or beverage service, provided that person is able to maintain a distance of at least six feet from persons seated at other tables, and provided this distance restriction is enforced by the restaurant or other establishment;
- g. When an individual has a medical condition, mental health condition or disability that prevents wearing a Face Mask;
- h. When any party to a communication is deaf or hard of hearing and not wearing a Face Mask is essential to communication;
- i. While obtaining a service that requires temporary removal of the Face Mask, such as dental examinations;
- j. When necessary to confirm the individual's identity;

- k. When federal or state law prohibits wearing a Face Mask or requires the removal of a Face Mask;
- I. When requested by a law enforcement officer;
- m. When requested by a medical provider, including emergency response personnel;
- n. When in a business/commercial/office setting and not within six feet of any other person; provided however, when moving from place to place in a business location where the person cannot maintain at all times a distance of six feet from all other persons a Face Mask shall be worn;

<u>Section 8:</u> If any part of this Order is invalid for any reason, such invalidity shall not affect the remainder of this Order.

PASSED AND APPROVED this	day of	, 2020.

Chairman Jefferson County Health Center

ATTEST:

Corresponding Secretary

From:	Jennifer Pinkley
То:	Dennis Diehl; T Pigg; amber.jchd@gmail.com; suzyd6722@att.net; James Prater
Cc:	Jessica Mikale; Kelley Vollmar
Subject:	Agenda
Date:	Friday, August 28, 2020 3:33:20 PM
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Agenda for Emergency Board Meeting is attached.

Jennifer Pinkley

Administrative Services Manager Jefferson County Health Department 405 Main Street Hillsboro, MO 63050 Phone: 636-797-3737 ext. 107 Cell: 636-287-2491 www.jeffcohealth.org

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JEFFERSON COUNTY HEALTH DEPARTMENT BOARD OF TRUSTEES EMERGENCY MEETING 405 MAIN STREET HILLSBORO, MO 63050 August 28, 2020 3:00 PM *Underlined items will require a vote TENTATIVE AGENDA

- I Call to Order
- II Roll Call Mrs. Jennifer Pinkley
- III Approval of Agenda
- IV Revocation of Jefferson County Health Department Board of Trustees Order Number 20-08-27-01 Jefferson County Missouri
- V Adjournment

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FOR IMMEDIATE RELEASE

Jefferson County Health Center Board of Trustees Revokes Ordinance 20-08-27-01

The Jefferson County Health Center Board of Trustees met in an emergency meeting on Friday, August 28th, to revoke Ordinance Number 20-08-27-01. The vote was 5 in favor and 0 against. The decision was made to hold the emergency meeting after concerns were raised regarding whether or not the Board had followed proper procedures for notification of the public prior to the meeting.

It is extremely important to the Board and Director of the Health Center that residents feel confident in the process that is used when preparing public orders. The full document of the proposed ordinance has been posted online and distributed to the community for further review through elected officials, schools and will be posted on the Health Center's webpage. The Board has not determined a date for a future meeting to discuss the proposed order.

Residents who wish to communicate with the Board or Director regarding the proposed guidelines should email <u>director@jeffcohealth.org</u> or may send a letter addressed to Dennis Diehl, Board Chair, attn: Jennifer Pinkley, Board Secretary, 405 Main Street, PO Box 437, Hillsboro, MO 63050.

We appreciate your support and will post updated dates and times for our next meeting as they become available.



Jefferson County Health Department 405 Main Street, Hillsboro, MO 63050 Phone: 636-797-3737 Fax: 636-797-4631 www.jeffcohealth.org

