

JEFFERSON COUNTY HEALTH DEPARTMENT BOARD OF TRUSTEES MEETING

405 Main Street, Hillsboro, MO 63050

LIVE BROADCAST AVAILABLE VIA – [YouTube](#)

@<https://www.youtube.com/channel/UCACuytmq2kUAI65z3AYsmYw>

February 22, 2024, 4:00 PM TENTATIVE AGENDA

NOTICE TO BOARD AND ALL ATTENDEES:

The Board's meeting will be open for physical attendance by the public and the public may virtually attend the meeting via the above-referenced link. In addition, anyone wishing to have a comment read to the Board during the meeting should email same to the attention of the Chair at least twenty-four (24) hours in advance to communications@jeffcohealth.org. Requests for information contained in records may be referred by the Chair to the Custodian of Records to process as a Sunshine Law request.

- i. Call to Order – Mr. Timothy Pigg, Chair**
- ii. Roll Call – Ms. Jennifer Pinkley, Recording Secretary**
- iii. Reading of the JCHC Mission, Vision and Purpose – Mr. Dennis Diehl, Trustee**
 1. Mission: JCHD will champion positive health outcomes and behaviors through innovative programs and community engagement.
 2. Vision: Advancing the health and safety of Jefferson County
 3. Purpose of the Health Center – RSMO 250.050 - The JCHD is established, maintained, and operated for the improvement of health of all inhabitants of Jefferson County.
- iv. Call for the Orders of the Day – Mr. Timothy Pigg, Chair**
 1. Approval of Agenda
 2. Welcome of Guests
- v. Approval of Minutes and Expenditures – Mr. Timothy Pigg, Chair**
 1. Approval of January 25, 2024 Meeting Minutes
 2. Approval of January 2024 Expenditures
 3. Approval of January 2024 Electronic Payments
 4. Pre-Approval of March 2024 Electronic Payments
- vi. Public Health Report**
 1. Clinical Services Report – Ms. Melissa Parmeley, Clinical Services Manager
- vii. Public Comments – "Pursuant to Resolution 05-15-01, any person who desires to make public comment shall, prior to the meeting, submit a speaker's request to include the speaker's name, address and subject matter to the Board. Upon being recognized by the Board Chair, such person may speak on any topic relevant to the business of the JCHC as set forth on the speaker request form. In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Board, each speaker shall limit comments to five (5) minutes; however, if a large number of people wish to speak, the speaking time may be shortened by the Board Chair to no less than three (3) minutes per speaker. Each speaker may only speak once and may not yield/credit his/her time to another speaker. The Board Chair shall let the speaker know that their time has expired, and the speaker shall stop speaking. Each person who desires to make a public comment shall do so in an orderly manner and shall not engage in conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting. Any person who so disrupts, disturbs, or otherwise impedes the meeting, shall, at the discretion of the Board Chair, be subject to the removal from that meeting."**

viii. Old Business – Mr. Timothy Pigg, Chair

1. New Building Updates

ix. Closed Session –

A part of the meeting with closed meeting, closed record and closed vote may be conducted by the Board of Trustees relating to legal action, causes of action or litigation involving the Jefferson County Health Department [610.021 (1)], any confidential or privileged communications between the Board of Trustees of the Jefferson County Health Department or its representatives and its attorneys [610.021 (1)], Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded [610.021 (3)] and records which are protected from disclosure by law [610.021 (14)].

1. Approval of October 26, 2023 Closed Meeting Minutes
2. Approval of November 17, 2023 Closed Meeting Minutes
3. Approval of November 30, 2023 Closed Meeting Minutes

x. New Business – Mr. Timothy Pigg, Chair

1. Act on Recommendation to select and approve contract for New Wellness Van Build
2. Act on Recommendation to Authorize Broker to Request Bids for Furniture Purchase for New Hillsboro Building
3. Act on Recommendation to Approve MOU with Chestnut
4. Act on Recommendation to form Standing Committee under the Bylaws, named the 'Legal Committee,' for communications between same and Counsel regarding privileged communications advising the Department.
5. Act on Recommendation from Personnel Committee to appoint Interim Director
6. Act on Easement for Ameren
7. Entertain topics for next agenda by Trustees (limit to 3 topics, requires a second to place item on next agenda)

xi. Adjournment

***Underlined items will require a vote** ANY ITEMS MAY BE TAKEN OUT OF SEQUENCE AT THE DISCRETION OF THE BOARD OF TRUSTEES. ANY AGENDA ITEMS NOT PREVIOUSLY RESOLVED MAY BE BROUGHT UP FOR DISCUSSION AND APPROPRIATE ACTION AT THE DISCRETION OF THE BOARD. IN THE CASE OF AN EMERGENCY OF THE JEFFERSON COUNTY HEALTH DEPARTMENT AND WHERE A VOTE IS REQUIRED AND A QUORUM OF THE BOARD IS PRESENT, LESS THAN A QUORUM OF THE BOARD MAY ALSO PARTICIPATE IN THE VOTE VIA TELEPHONE, FACSIMILE, INTERNET, OR ANY OTHER VOICE OR ELECTRONIC MEANS.

JEFFERSON COUNTY HEALTH DEPARTMENT
405 Main Street, Hillsboro, MO 63050
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@<https://www.youtube.com/channel/UCAcuytmq2kUAI65z3AYsmYw>
January 25, 2024

CALL TO ORDER

Chairperson Pigg called the meeting of the Board of Trustees of the Jefferson County Health Department to order at .

ROLL CALL

- Tim Pigg, Chairperson - Present
- Dennis Diehl, Vice-Chairperson – Present
- Tammy Stidem, Secretary-Treasurer – Present
- Dr. Amber Henry, Member – Present
- Susan (Suzy) Davis, Member – Present

OTHERS ATTENDING

- Kelley Vollmar, Executive Director
- Steve Sikes, Deputy Director Operations
- Jennifer Pinkley, Deputy Director Admin.
- Christi Coleman, Legal Counsel

Others in attendance:

Kristin Firle, Comptroller Brienne Zwiener, Health Communications Manager Melissa Parmeley, Clinical Services Manager Katie Villmer-Beck, Office Support Services Supervisor

APPROVAL OF AGENDA

Ms. Davis made a motion to approve the agenda. Dr. Henry seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

Approval of November 30, 2023, Meeting Minutes

Ms. Stidem motioned to approve the November 30, 2023, meeting minutes. Dr. Henry seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

Approval of December 21, 2023, Meeting Minutes

Dr. Henry motioned to approve the December 21, 2023, meeting minutes. Mr. Diehl seconded. Ms. Davis stated that she did not admit that she fully discussed her objections to the bylaws at the last meeting as the minutes state.

Hearing no further discussion, the motion carried with Ms. Davis being the only dissenting vote, and Chairperson Pigg announced the motion had passed.

December 2023 APPROVAL EXPENDITURES

Dr. Henry motioned to approve the December 2023 expenditures of \$2,011,792.47. Ms. Stidem seconded. Chairperson Pigg stated that the expenditures are high for December due to the down payment on the new building Ms. Davis questioned the legal expenses.

Hearing no further discussion, the motion carried with Ms. Davis being the only dissenting vote, and Chairperson Pigg announced the motion had passed.

December 2023 APPROVAL ELECTRONIC PAYMENTS

Dr. Henry motioned to approve the electronic payments for December 2023 of \$466,643.99. Ms. Stidem seconded. Ms. Davis asked what AXA was, Ms. Firlie replied that it is employee paid retirement.

Hearing no further discussion, the motion carried and Chairperson Pigg announced the motion had passed.

February 2024 PRE-APPROVAL ELECTRONIC PAYMENTS

The list of vendors for pre-approved electronic payments for February 2024 was presented to the board with an estimated amount of \$602,365.52. Dr. Henry motioned to pre-approve the February 2024 Electronic Payments. Ms. Stidem seconded. Hearing no discussion. Motion carried and Chairperson Pigg announced the motion had passed.

Director's Report – Ms. Kelley Vollmar

Clinical Services Report – Ms. Melissa Parmeley

In December, JCHD Community Team provided services directly in the community through the following events:

1. December 5, Homeless Outreach Event
2. December 14, Homebound Clinic
3. December 19, DeSoto School Vaccine Clinic
4. December 20, Sunrise School Vaccine Clinic
5. December 28, Homebound Clinic

The JCHD Mobile Wellness Team was in the community a total of 10 days.

The team saw a total of forty-three patients in December and visited the locations of Jefferson College, Sunnyhill, My Place, and the Cedar Hill Peace Panty.

JCHD posted the Request for Proposal (RFP) for the New Mobile Healthcare Vehicle in December. Bids were accepted through January 22 at 2pm. Several bids were received and are being evaluated. A recommendation will be presented to the JCHD Board at the February meeting.

Health Communications Report – Ms. Brianne Zwiener

Several members of the health comms team were out in the community at various events and locations, working with the public directly, providing services and education, learning more about population needs, and developing partnerships.

Winter Community Outreach Event: This quarterly event was hosted on December 5 at the Salvation Army in Arnold. Various services and resources were provided by community partners and JCHD, including wellness services, supplies, naloxone education, haircuts, food, and more. 38 community members received resources, 20+ agencies attended, and 120 hot meals were served.

100% of JCHD staff completed the Public Health Core Competencies survey to measure current competency levels among all staff members. In January, our Organizational Development Specialist analyzed all the data to determine what areas our staff training should focus on in 2024. This information will be utilized to create agency, position, and employee training plans to enhance our workforce.

OLD BUSINESS

New Building Update

1. Construction has begun at the building site. Equipment has arrived and excavating has started.
2. Rock has been encountered on the east edge of the property. This is affecting the depth of the stormwater drains and utilities. Architect is working with civil engineers to develop a new location for the stormwater drains and utilities to help reduce the cost of the rock excavating. We do not have the final plan or cost.
3. Bi-monthly Construction meeting held January 11th. Main discussion was planning for the Groundbreaking ceremony. Also reviewed change order process and site visit protocol. Next meeting is January 25th.
4. The groundbreaking ceremony was held Wednesday, January 17th. There were twenty-six people who attended the ceremony.

Update on HR Audit

Ms. Coleman gave an update we hired a vendor recommended to us by the State to conduct a multi part audit that included reviewing all of our job descriptions, auditing them and there is a

process that is involved with auditing them to make sure that they are current and accurate. And then from those job descriptions, you develop performance evaluations that line up with what is in the job descriptions and also conduct certain training for us and conduct a salary survey. We got preliminary results back in from that service and we are not pleased with the quality of the work that we had. So, we are in the process of trying to negotiate getting refunded back a portion of those fees so that we can then turn around and hire a different vendor that can actually come in and audit those services for us and get you an accurate salary comparison. We could take what they have provided, but frankly it is not going to be worth the paper that is written on because it is not up to date. And if you do not have up-to-date job descriptions, your salary comparison is not going to be valuable to you either. So, we are in a waiting to see pattern I have been on the phone with their council this week trying to negotiate a refunded apart portion of those. Ms. Vollmar talked about next steps or OK, based upon the need to stop working with that particular vendor, we went out to bid for additional HR consulting services. We sent them to 10 HR consultants and received five bids back. The bids that we received are able to expedite and get the work done within the time period that we still have left. It is grant funded and so I have received approval from the state to be able to allocate the funds from our existing contract to be able to cover the two new contracts, the first contract would be looking at doing the job descriptions and performance appraisals, they will work in tandem with a second vendor who will be doing the workforce compensation survey. This will enable us to be able to continue to try to get those two processes which are usually back-to-back done almost in tandem. The two vendors will work with triaged our most critical positions in terms of turnover. We will begin with those divisions first and then work our way back down through. We still anticipate the completion of the project by June 30th, but we have talked with both vendors they are ready to go as soon as possible, and we did receive approval today from the state to go ahead and utilize the current funds we have in our contract to start this process.

NEW BUSINESS

Act on Recommendation to approve increase to attorney hourly rate.

Mr. Diehl made a motion to Act on recommendation to approve increase to attorney hourly rate. Dr. Henry seconded. Ms. Coleman explained that she was brought on in September of 2020, the hourly rate that was established pursuant to retain at \$280 an hour. And under that retainer agreement, she had the ability to increase the rates yearly between 7 and 10%. She has not asked for a raise since she started working with the health department. What she is asking for is a raise that basically would shore up as if had been doing 7% each year, the minimum under the retainer agreement to true that up to \$345 an hour, which she thinks is still reduce the budget for legal fees. You do not have any kind of litigation and there are no IP projects with the firm. So, she has some comparable information like for example, she was able to pull from newspaper articles what Saint Louis County spent just on the Robinson piece of litigation, for

example, which we kept ours at \$10,000 where they were over \$200,000 and I have endeavored to be very frugal with our charge time. The director and her assistants are also incredibly careful has to what they sent forward for me to review. So, Ms. Coleman asked for the right to increase the fee to \$345 to bring it commensurate and not being a retro but just basically say if it had been 7% each year under the retainer. Dr. Henry recommends that the rate not be increased and that we put it out there to see what other options there are for legal counsel. Ms. Davis states that Ms. Coleman charges us milage and more than the past attorney. Ms. Stidem states that we should go out to bid to see if the rate Ms. Coleman is asking is comparable and rain some items that are being asked of the attorney.

Hearing no further discussion, Chairperson Pigg called for a roll call vote.

Chairperson Pigg, aye; Mr. Diehl, aye; Ms. Stidem, nay; Dr. Henry, nay; Ms. Davis, nay. The motion failed, and Chairperson Pigg announced the motion had failed.

Dr. Henry made a motion to go out to bid for attorney services for JCHC. Ms. Stidem seconded. Hearing no discussion, Chairperson Pigg called for a roll call vote.

Chairperson Pigg, aye; Mr. Diehl, aye; Ms. Stidem, aye; Dr. Henry, aye; Ms. Davis, aye. The motion carried, and Chairperson Pigg announced the motion had passed.

Approval of Grant Application for Jefferson Foundation

Presented by Ms. Melissa Parmeley, Clinical Services Manager and Ms. Katie Villmer-Beck, Office Support Supervisor JCHD is seeking board approval to apply for the open foundation grant application according to the 2024 bylaws. JCHD would like to submit to the Jefferson Foundation for a program support grant in the amount of \$250,000 that is intended to support preventative healthcare measures through JCHD existing services. JCHD has written for and been awarded the Jefferson Foundation Program Support Grant each year since 2016. Grant funds will be utilized to focus on increasing access to preventative care services for individuals and families throughout Jefferson County. This grant will provide program support for existing JCHD programs that have created a safety network for citizens of Jefferson County regardless of financial status. This program support will continue to allow JCHD to meet citizens where they live and work to expand community based clinical services and support preventative measures including laboratory testing, nutrition management, primary care, dental care, vaccines, treatments to prevent further advancement of conditions, and lifesaving prevention services for vulnerable populations including the unhoused community.

Ms. Davis asked if the mobile units could go the unhoused encampments to provide birth certificates, Ms. Parmeley explained the vital records is a little different than providing medical

care, we have to follow state guidelines, so it is out of our control what we can do, it has to be done inhouse. Ms. Villmer-Beck stated that we have sent staff the unhoused events so community members could fill out the applications we then come back to the office to print the birth certificate and take it back to the event.

Mr. Diehl made a motion to approve the Grant Application for Jefferson Foundation. Dr. Henry seconded. Hearing no further discussion, Chairperson Pigg announced the motion had passed.

Act on Recommendation to Suspend Bylaw Requirement for RFP to Rebid Soil Testing Commensurate with Budget.

Dr. Henry made a motion to Suspend Bylaw Requirement for RFP to Rebid Soil Testing Commensurate with Budget. Ms. Davis seconded. Ms. Coleman explained that originally, we received a rough estimate to place on the line item on the budget for soil testing and now we are at a point where we are ready to do the soil testing and it is considerably more than was budgeted. The bylaws allow for the director to spend up to \$25,000 without taking it through the RFP process, above that there has to be an RFP and bids are placed. What is being asked because this is time sensitive and it is going to exceed the \$25,000 is to suspend the bylaw requirement for this particular item and potentially for a range of costs associated just the building project, such that you don't go out for the RFP process but your contracted and your architect are allowed to solicit bids. You could say anything from \$25,000.01 to \$50,000 as it pertains to particularly to the building project, the architect and the contractor have the right to solicit bids as opposed to going out for RFP, right now your bylaws do not allow you to do that.

Hearing no further discussion, Chairperson Pigg announced the motion had passed.

Entertain topics for next agenda by Trustees.

Ms. Davis made a motion for hourly staff to receive a \$10.00 hour raise. She states there is plenty of money in our accounts. Chairperson Pigg states that he would like to wait until the salary compensation study is completed. Hearing no second on the motion, Chairperson Pigg announced did not pass.

PUBLIC COMMENTS

None

ADJOURN

Ms. Stidem motioned to adjourn the meeting. Dr. Henry seconded. Motion carried unanimously and Chairperson Pigg announced the motion had passed. The meeting adjourned at 4:57 pm.

Secretary-Treasurer

DRAFT

Jefferson County Health Department
 Check/Voucher Register - Monthly Check Register
 From 1/1/2024 Through 1/31/2024

<u>Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
1/10/2024	64956	Abila	MIP Subscription	623.86
1/10/2024	64957	Active 911, Inc	Active 911 Subscription	1,350.00
1/10/2024	64958	ALLIANZ LIFE INSURANCE COMPANY OF NORTH	Employee Voluntary Insurance	50.00
1/10/2024	64959	Anne-Marie Denny	Salamander Training/Lodging & Per Diem	167.87
1/10/2024	64960	Americom	Contract Base Rate Charge for 10/1-10/31	50.00
1/10/2024	64961	Arch Images	New Building Architect Service	4,318.25
1/10/2024	64962	Megan Bridgman	Mileage Reimbursement	39.82
1/10/2024	64963	Budget Self Storage-Hillsboro	Storage Unit 35 - 6 Month Rent	416.70
1/10/2024	64963	Budget Self Storage-Hillsboro	Storage Unit 36 - 6 Month Rent	416.70
1/10/2024	64964	Burnes-Citadel Security Co	Reprogramming Training Room Door to Delayed Door/Labor & Fuel Surcharge	40.25
1/10/2024	64965	CDW GOVERNMENT, INC.	New PC for Amy Voyitenko	1,565.64
1/10/2024	64965	CDW GOVERNMENT, INC.	Setting Up Workstations for Environmental Team	263.10
1/10/2024	64966	Children's Education First	Overpayment	103.00
1/10/2024	64967	Cornhole Central	Paid CC Transaction Fee	15.00
1/10/2024	64968	Taxation Division	Death Certificates	943.00
1/10/2024	64969	De Soto Community Center	Overpayment	100.00
1/10/2024	64970	DeSoto Farmers' Market	Overpayment Refund	25.75
1/10/2024	64971	Ellis Battery	Batteries for Agency Needs	131.50
1/10/2024	64971	Ellis Battery	Batteries for Building Equipment	15.99
1/10/2024	64972	Festus Elk's Lodge	Overpayment	50.00
1/10/2024	64973	HealthLink	Admin Fee	4.84
1/10/2024	64974	CITY OF HILLSBORO W/S DEPT	Water & Sewer	84.32
1/10/2024	64975	Hold Ur Horses	Overpayment	50.00
1/10/2024	64976	Jefferson County Health Department	FSA	886.65
1/10/2024	64977	LAMP	LAMP Interpreter Services	59.72
1/10/2024	64978	Lewis Brisbois Bisgaard & Smith LLP	Board Governance - 21.9 Hours	6,132.00
1/10/2024	64978	Lewis Brisbois Bisgaard & Smith LLP	Board Member Communications - 5.7 Hours	1,596.00
1/10/2024	64978	Lewis Brisbois Bisgaard & Smith LLP	General Counseling - 3.1 Hours	868.00
1/10/2024	64978	Lewis Brisbois Bisgaard & Smith LLP	Labor and Employment - 0.4 Hours	112.00
1/10/2024	64978	Lewis Brisbois Bisgaard & Smith LLP	Real Estate and Transactional Matters	3,760.00
1/10/2024	64979	Shari Lexa	Mileage Reimbursement	88.00
1/10/2024	64980	Lowe's	Lowes	277.82
1/10/2024	64981	Marciella Ardolino Consulting, LLC	November 2023/Contracted Medical Billing	3,109.13
1/10/2024	64982	MCKESSON MEDICAL-SURGICAL	Program Supplies	1,647.68
1/10/2024	64983	Missouri Center for Public Health Excellence	Contracted Services of MOCPE for IOPSL Grant November 2023	1,041.28
1/10/2024	64984	Midwest Card and ID Solutions LLC	Asset and Inventory Management Software	1,950.00
1/10/2024	64985	Meramec Eagles Aerie #3678	Overpayment	125.00
1/10/2024	64986	Monsido, LLC	Website Compliance Monitoring and Accessibility	4,931.64
1/10/2024	64987	National Association of Local Boards of Health	Annual Membership Dues	450.00
1/10/2024	64988	PUBLIC WATER SUPPLY DIST. #1	Water	56.42
1/10/2024	64989	Jefferson R7 School District	Overpayment	568.00
1/10/2024	64990	Rachel Beasley	NNOHA Conference - Per Diem, Transportation	317.74
1/10/2024	64991	REUTHER FORD	Oil Change	75.83
1/10/2024	64992	SANOFI PASTEUR, INC.	AR JCHD Vaccine Stock	2,946.50

Jefferson County Health Department
Check/Voucher Register - Monthly Check Register
From 1/1/2024 Through 1/31/2024

<u>Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
1/10/2024	64992	SANOFI PASTEUR, INC.	Credit Memo	(19,250.32)
1/10/2024	64992	SANOFI PASTEUR, INC.	HB JCHD Vaccine Stock	11,683.91
1/10/2024	64992	SANOFI PASTEUR, INC.	High Dose Flu for 2023-2023	1,849.58
1/10/2024	64992	SANOFI PASTEUR, INC.	JCHD HB Vaccine Stock	3,304.26
1/10/2024	64993	Jacob Schwab	Mileage Reimbursement	47.08
1/10/2024	64994	Smok N Pi	Refund - Paid Twice	300.00
1/10/2024	64995	Southwest Food Service Excellence	Overpayment - Paid Twice	309.00
1/10/2024	64996	Amy Voyitenko	Mileage Reimbursement	103.40
1/23/2024	64997	CITY OF ARNOLD	Quarterly Billing	35.48
1/23/2024	64998	Blais Microscope Company	Servicing of Microscopes	295.00
1/23/2024	64999	Blue Streak	Repair for 2 Dental Hand Pieces	183.00
1/23/2024	65000	Burnes-Citadel Security Co	24-Hour Digital Monitoring	299.01
1/23/2024	65001	██████████	ServSafe Food Handler Course	15.00
1/23/2024	65002	Canon Financial Services Inc	Copier/Printer Lease	2,753.31
1/23/2024	65003	CDW GOVERNMENT, INC.	3 Year Dell Pro Support for New Laptop	233.89
1/23/2024	65003	CDW GOVERNMENT, INC.	Nursing Laptop Refresh and One OSA Open Position	7,828.20
1/23/2024	65003	CDW GOVERNMENT, INC.	Replacing End of Life Desktops with Laptops for OSA's	9,628.38
1/23/2024	65003	CDW GOVERNMENT, INC.	Scanning of Medical Documentation Directly into CureMD	2,000.68
1/23/2024	65004	Taxation Division	Death Certificates	703.00
1/23/2024	65005	Cure MD	Charges for Provider License, Inventory, Reporting, and Faxing	2,128.00
1/23/2024	65006	Christina Daniele	Mileage Reimbursement	7.15
1/23/2024	65007	Groundworks Lawn & Landscape	Salting/Plowing Building Lots	2,267.00
1/23/2024	65007	Groundworks Lawn & Landscape	Salting/Plowing Lots	545.00
1/23/2024	65008	Jefferson County Growth Association	Membership for Jefferson County Growth Association	150.00
1/23/2024	65009	Jefferson County Library - Arnold	2024 F&B Permit	100.00
1/23/2024	65010	LEADER PUBLICATIONS	Community Education and Awareness of Adult Recommended Immunizations	300.00
1/23/2024	65010	LEADER PUBLICATIONS	Community Education and Awareness: Mental Health During the Holidays	2,843.00
1/23/2024	65010	LEADER PUBLICATIONS	Request for Proposals Notice for Mobile Healthcare Unit	532.00
1/23/2024	65011	██████████	Servsafe Food Handler Course	15.00
1/23/2024	65012	MCKESSON MEDICAL-SURGICAL	Mobile Wellness Van Supplies	138.65
1/23/2024	65012	MCKESSON MEDICAL-SURGICAL	Program Support	937.36
1/23/2024	65013	Missouri Center for Public Health Excellence	Professional Org Annual Membership Dues	10,000.00
1/23/2024	65014	Missouri Department of Health & Senior Services	CPU Time & Access to Birth & Death Certificates	982.04
1/23/2024	65015	Mercy Occupational Health - Festus	Pre-Employment Screening	395.00
1/23/2024	65016	Midwest Elevator Co.	Monthly Maintenance of Arnold Elevator	346.73
1/23/2024	65017	MOALPHA	Professional Org Annual Membership	2,230.00
1/23/2024	65018	MISSOURI PUBLIC HEALTH ASSOCIATION	Professional Org Annual Membership Dues	300.00
1/23/2024	65019	Optum	AC-Optum-Plan Fund	48.75
1/23/2024	65020	PUBLIC WATER SUPPLY DIST. #1	Water	74.19
1/23/2024	65021	REUTHER FORD	Oil Changes and Repairs on Fleet Vehicles	75.83
1/23/2024	65022	██████████	Servsafe Food Handler Course	15.00
1/23/2024	65023	██████████	ServSafe Food Handler Course	15.00
1/23/2024	65024	Weiss Insurance	Renewal of Cyber Security Liability Coverage	11,577.00

Jefferson County Health Department
Check/Voucher Register - Monthly Check Register
From 1/1/2024 Through 1/31/2024

<u>Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
Report Total				100,169.56

LIST OF VENDORS PAID VIA ELECTRONIC PAYMENTS FOR:

January 2024

VENDORS	ESTIMATED AMOUNT	ESTIMATED DATE DUE	ACTUAL AMOUNT	DATE OF PAYMENT
AFLAC	\$ 162.52	1/31/2024	\$ 101.08	2/5/2024
AMAZON	\$ 5,000.00	1/31/2024	\$ 492.31	1/10/2024
AMEREN- HILLSBORO	\$ 2,000.00	1/31/2024	\$ 968.47	2/5/2024
AMEREN-ARNOLD	\$ 1,500.00	1/31/2024	\$ 1,057.55	2/5/2024
ASSURITY	\$ 2,500.00	1/31/2024	\$ 1,949.73	2/8/2024
AXA	\$ 7,000.00	1/31/2024	\$ 5,048.31	1/30/2024
CARD SERVICES-VISA	\$ 15,000.00	1/31/2024	\$ 7,369.10	1/29/2024
CMIT - IT Services	\$ 25,000.00	1/31/2024	\$ 22,530.00	1/4/2024
CULLIGAN INDUSTRIAL-FILTER (approx \$20 every 2 months)	\$ 40.00	1/20/2024	\$ -	
CULLIGAN INDUSTRIAL-MIXED BED (\$98 every 2 months)	\$ 120.00	1/20/2024	\$ -	
Enterprise VISA	\$ 15,000.00	1/31/2024	\$ 1,238.69	1/25/2024
Forte (Merchant Services)	\$ 1,500.00	1/10/2024	\$ 1,483.49	1/10/2024
GOOGLE, LLC	\$ 18.00	1/10/2024	\$ 18.00	1/8/2024
Groundworks Lawn & Landscape	\$ 440.00	1/31/2024	\$ 2,812.00	1/23/2024
IDEXX	\$ 5,000.00	1/31/2024	\$ -	
LINDE GAS (PRAXAIR) - ARNOLD	\$ 400.00	1/20/2024	\$ -	
LINDE GAS (PRAXAIR) - HILLSBORO	\$ 400.00	1/31/2024	\$ 230.99	2/5/2024
MISSOURI AMERICAN WATER	\$ 75.00	1/31/2024	\$ 48.92	2/5/2024
MISSOURI EMPLOYEES MUTUAL	\$ 3,000.00	1/31/2024	\$ 2,402.00	2/6/2024
MISSOURI LAGERS	\$ 46,000.00	1/31/2024	\$ 41,796.72	2/5/2024
OPTUM BANK - H.S.A.	\$ 3,800.00	1/20/2024	\$ 4,211.38	1/20/2024
PAYLOCITY Payroll Processing Fees	\$ 2,100.00	1/20/2024	\$ 1,333.26	1/20/2024
Payroll Taxes & Liabilities	\$ 100,000.00	1/20/2024	\$ 81,278.88	1/20/2024
PITNEY BOWES/LEASE	\$ 165.00	1/20/2024	\$ -	
PITNEY BOWES/PURCHASE POWER	\$ 1,300.00	1/20/2024	\$ 1,210.50	2/5/2024
QUEST DIAGNOSTICS-ARNOLD	\$ 3,000.00	1/31/2024	\$ 1,984.07	2/5/2024
QUEST DIAGNOSTICS-HILLSBORO	\$ 3,000.00	1/31/2024	\$ 1,424.92	2/5/2024
QUEST DIAGNOSTICS-WELLNESS VAN	\$ 2,000.00	1/31/2024	\$ 120.31	2/5/2024
Salaries & Wages	\$ 275,000.00	1/20/2024	\$ 238,322.62	1/20/2024
SPECTRUM BUSINESS-Arnold	\$ 250.00	1/31/2024	\$ 176.37	2/5/2024
SPECTRUM BUSINESS-HILLSBORO-TV	\$ 50.00	1/31/2024	\$ 49.99	2/5/2024
SPIRE - Gas/Arnold	\$ 200.00	1/31/2024	\$ 295.25	2/5/2024
SPIRE - Gas/Hillsboro	\$ 300.00	1/31/2024	\$ 641.29	2/5/2024
UNITED HEALTHCARE	\$ 60,000.00	1/31/2024	\$ 22,699.24	2/1/2024
UNITED PARCEL SERVICES	\$ 100.00	1/20/2024	\$ -	
Verizon	\$ 500.00	1/31/2024	\$ -	
WAGeworks	\$ 140.00	1/22/2024	\$ 122.00	1/27/2024
WALMART	\$ 3,300.00	1/20/2024	\$ 213.45	1/8/2024
WASTE MANAGEMENT-ARNOLD	\$ 180.00	1/31/2024	\$ 196.18	1/8/2024
WASTE MANAGEMENT-HILLSBORO	\$ 175.00	1/20/2024	\$ 163.30	1/8/2024
WEX BANK - Vehicle Fuel	\$ 3,500.00	1/31/2024	\$ 1,234.90	1/10/2024
WINDSTREAM - ALL LOCATIONS	\$ 13,150.00	1/31/2024	\$ 9,228.69	1/8/2024
TOTALS	\$ 602,365.52		\$ 454,453.96	

VENDORS FOR PRE-APPROVAL FOR ELECTRONIC PAYMENTS FOR:

March 2024

VENDORS	ESTIMATED AMOUNT	ESTIMATED DATE DUE	ACTUAL AMOUNT	DATE OF PAYMENT
AFLAC	\$ 101.08	3/31/2024		
AMAZON	\$ 5,000.00	3/31/2024		
AMEREN- HILLSBORO	\$ 2,000.00	3/31/2024		
AMEREN-ARNOLD	\$ 1,500.00	3/31/2024		
ASSURITY	\$ 2,500.00	3/31/2024		
AXA	\$ 7,000.00	3/31/2024		
CARD SERVICES-VISA	\$ 15,000.00	3/31/2024		
CMIT - IT Services	\$ 25,000.00	3/31/2024		
CULLIGAN INDUSTRIAL-FILTER (approx \$31 every 3 months)	\$ 40.00	3/20/2024		
CULLIGAN INDUSTRIAL-MIXED BED (\$98 every 3 months)	\$ 120.00	3/20/2024		
Enterprise VISA	\$ 15,000.00	3/31/2024		
Forte (Merchant Services)	\$ 1,500.00	3/10/2024		
GOOGLE, LLC	\$ 18.00	3/10/2024		
Groundworks Lawn & Landscape	\$ 440.00	3/31/2024		
IDEXX	\$ 5,000.00	3/31/2024		
LINDE GAS (PRAXAIR) - ARNOLD	\$ 400.00	3/31/2024		
LINDE GAS (PRAXAIR) - HILLSBORO	\$ 400.00	3/31/2024		
MISSOURI AMERICAN WATER	\$ 75.00	3/31/2024		
MISSOURI EMPLOYEES MUTUAL	\$ 3,000.00	3/31/2024		
MISSOURI LAGERS	\$ 46,000.00	3/31/2024		
UMB - HSA	\$ 4,300.00	3/20/2024		
PAYLOCITY Payroll Processing Fees	\$ 2,100.00	3/20/2024		
Payroll Taxes & Liabilities	\$ 100,000.00	3/20/2024		
PITNEY BOWES/LEASE	\$ 165.00	3/20/2024		
PITNEY BOWES/PURCHASE POWER	\$ 1,300.00	3/20/2024		
QUEST DIAGNOSTICS-ARNOLD	\$ 3,000.00	3/31/2024		
QUEST DIAGNOSTICS-HILLSBORO	\$ 3,000.00	3/31/2024		
QUEST DIAGNOSTICS-WELLNESS VAN	\$ 2,000.00	3/31/2024		
Salaries & Wages	\$ 275,000.00	3/20/2024		
SPECTRUM BUSINESS-Arnold	\$ 250.00	3/31/2024		
SPECTRUM BUSINESS-HILLSBORO-TV	\$ 50.00	3/31/2024		
SPIRE - Gas/Arnold	\$ 200.00	3/31/2024		
SPIRE - Gas/Hillsboro	\$ 300.00	3/31/2024		
UNITED HEALTHCARE	\$ 60,000.00	3/31/2024		
UNITED PARCEL SERVICES	\$ 100.00	3/20/2024		
Verizon	\$ 500.00	3/31/2024		
WAGeworks	\$ 140.00	3/20/2024		
WALMART	\$ 3,300.00	3/20/2024		
WASTE MANAGEMENT-ARNOLD	\$ 180.00	3/31/2024		
WASTE MANAGEMENT-HILLSBORO	\$ 175.00	3/31/2024		
WEX BANK - Vehicle Fuel	\$ 3,500.00	3/31/2024		
WINDSTREAM - ALL LOCATIONS	\$ 13,150.00	3/31/2024		
TOTALS	\$ 602,804.08		\$ -	

Jefferson County Health Department
January 2024 VISA Expenses

<u>Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
12/20/2023	PO 9613	Dollar General	Juice & Crackers for Lab	\$ 18.00
12/21/2023	DEC212023	Adobe Acrobat	Adobe Software Subscription	\$ 290.84
12/28/2023	PO 9652	Magellan Diagnostics	Lead Testing	\$ 986.00
01/01/2024	320042	Curve Dental	Curve Hero Dental SaaS	\$ 670.49
01/03/2024	PO 9658-1	Oral Health MO	Registration for MO Oral Health Conference	\$ 150.00
01/03/2024	PO 9658-2	Oral Health MO	Registration for MO Oral Health Conference	\$ 150.00
01/04/2024	E0300QIDOM	Microsoft	Microsoft Subscriptions	\$ 1,204.97
01/04/2024	E0300QIDOL	Microsoft	Microsoft Subscriptions	\$ 48.00
01/04/2024	E0300QIDON	Microsoft	Microsoft Subscriptions	\$ 15.00
01/04/2024	E0300QIFAK	Microsoft	Microsoft Subscriptions	\$ 18.00
01/04/2024	E0300QIKTQ	Microsoft	Microsoft Subscriptions	\$ 92.00
01/06/2024	PO 9726	Keeper Security	Keeper Security Subscription Renewal	\$ 1,925.00
01/11/2024	PO 9690	Sunny Hill Inc	Community Partner Support & Program Awareness	\$ 320.00
01/12/2024	PO 9678-1	Missouri University	Pesticide Recertification & Retraining	\$ 90.00
01/12/2024	PO 9678-2	Missouri University	Pesticide Recertification & Retraining	\$ 90.00
01/13/2024	PO 9695	Walmart	Car Seat Program	\$ 699.90
01/18/2024	PO 9698	Microsoft	12 Month Subscription of Power Bi Pro	\$ 10.00
01/21/2024	INV01037726	Connectwise	JCHD Ticketing System	\$ 254.70
01/22/2024	JAN222024	Adobe Acrobat	Adobe Software Subscription	\$ 290.84
01/25/2024	PO 9714	Aatrix Software	1099 E-Filing Service Through MIP	\$ 45.36
Total:				<u>\$7,369.10</u>

January 2024 Legal Expenses

Lewis Brisbois Bisgaard & Smith LLP

Invoices: 3866553, 3866554, 3866555, 3866556, 3866557

Check #: 64910

Check Date: 1/10/2024

<u>Invoice Date</u>	<u>Invoice #</u>	<u>Paid By Check #</u>	<u>Description</u>	<u>Amount</u>
12/29/2023	3866553	64910	General Counseling - 3.1 Hours	\$ 868.00
12/29/2023	3866554	64910	Real Estate and Transactional Matters - 17.5 Hours	\$ 3,760.00
12/29/2023	3866555	64910	Board Governance - 21.9 Hours	\$ 6,132.00
12/29/2023	3866556	64910	Labor and Employment - 0.4 Hours	\$ 112.00
12/29/2023	3866557	64910	Board Member Communications - 5.7 Hours	\$ 1,596.00
Total \$				\$ 12,468.00

Jefferson County Health Department
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: January 2024		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
Adult Brain Injury (ABI) Region F Contract Period: 07/01/2023 - 06/30/2024	\$ 4,783	\$ 5,818	\$ 4,783	\$ 5,818	\$ 36,725	\$ 36,725
Adult Brain Injury (ABI) Region G Contract Period: 07/01/2023 - 06/30/2024	\$ 4,896	\$ 5,918	\$ 4,896	\$ 5,918	\$ 35,690	\$ 35,690
Child Care Health Consultation (CCHC) Contract Period: 10/1/2023 - 09/30/2024 <i>Quarterly Reporting/Invoicing</i>	\$ -	\$ 84	\$ -	\$ 84	\$ 2,105	\$ 2,189
Children & Youth with Special Health Care Needs (CYSHCN) Region 10 Contract Period: 07/01/2023 - 06/30/2024	\$ 5,075	\$ 5,572	\$ 5,075	\$ 5,572	\$ 40,247	\$ 40,247
Children & Youth with Special Health Care Needs (CYSHCN) Region 11 Contract Period: 07/01/2023 - 06/30/2024	\$ 4,977	\$ 5,707	\$ 4,977	\$ 5,707	\$ 34,543	\$ 34,543
Cities Readiness Initiative (CRI) Contract Period: 07/01/2023 - 06/30/2024	\$ 4,196	\$ 4,196	\$ 4,196	\$ 4,196	\$ 24,553	\$ 24,553

Jefferson County Health Department
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: January 2024		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
COVID-19 and Adult Vaccination Supplemental (AIG) Contract Period: 02/01/2021 - 01/31/2024	\$ 9,432	\$ 9,132	\$ 9,432	\$ 9,132	\$ 254,037	\$ 256,409
Environmental Child Care Sanitation Inspections (CCSI) Contract Period: 10/01/2022 - 09/30/2025	\$ 790	\$ 833	\$ 790	\$ 833	\$ 9,205	\$ 7,779
Epidemiology & Laboratory Capacity Expansion (ELC EXP) Contract Period: 07/01/2021 - 07/31/2024 Invoiced End of Month	\$ -	\$ 23,705	\$ -	\$ 23,705	\$ 833,738	\$ 857,443
Implementation of Grading System & Advancement on Conformance with the Program Standard (GSAC) Contract Period: 02/01/2022 - 12/31/2024 <i>Quarterly Reporting/Invoicing</i>	\$ -	\$ 70	\$ -	\$ 70	\$ 103,660	\$ 103,660
Implementing Overdose Strategies at the Local Level (IOPSL) Contract Period: 11/01/2021 - 07/31/2023	\$ -	\$ 8,477	\$ -	\$ 8,477	\$ 280,832	\$ 127,238
Improving Oral Health Teledentistry Sealants (SEAL) Contract Period: 09/01/2023 - 08/31/2024 <i>Quarterly Reporting/Invoicing</i>	\$ -	\$ 662	\$ -	\$ 662	\$ 10,413	\$ 13,978

Jefferson County Health Department
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: January 2024		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
Jefferson Foundation Program Support (PS2324) Grant Period: 06/01/2023 - 05/31/2024	\$ -	\$ 2,898	\$ -	\$ 2,898	\$ 175,000	\$ 96,352
Local Public Health Disparities Initiative (LPHDI) Contract Period: 03/01/2022 - 05/31/2024 <i>Quarterly Reporting/Invoicing</i>	\$ -	\$ 15,914	\$ -	\$ 15,914	\$ 821,798	\$ 837,712
Maternal Child Health Services (MCH) Contract Period: 10/1/2023 - 09/30/2024	\$ 2,004	\$ 2,004	\$ 2,004	\$ 2,004	\$ 8,490	\$ 8,490
Missouri Family Health Council, Inc. Family Planning Title X (TITLE X) Contract Period: 04/01/2023 - 03/31/2024	\$ 33,067	\$ 62,275	\$ 33,067	\$ 62,275	\$ 296,481	\$ 519,592
Overdose Date to Action (OD2A) Contract Period: 09/01/2023 - 08/31/2024 Invoiced End of Month	\$ -	\$ 1,109	\$ -	\$ 1,109	\$ 16,242	\$ 17,351
Public Health Emergency Preparedness (PHEP) Contract Period: 07/01/2023 - 06/30/2024	\$ 13,494	\$ 13,507	\$ 13,494	\$ 13,507	\$ 97,770	\$ 97,783

Jefferson County Health Department
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: January 2024		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
Superfund Lead Health Education & Voluntary Institutional Control Programs (LEAD) Contract Period: 10/1/2023 - 09/30/2024	\$ 11,289	\$ 11,289	\$ 11,289	\$ 11,289	\$ 40,333	\$ 40,333
Show Me Healthy Women (SMHW) Contract Period: 06/30/2023 - 06/29/2024	\$ 509	\$ 2,779	\$ 509	\$ 2,779	\$ 1,003	\$ 22,375
Wise Woman (WW) Contract Period: 06/30/2023 - 06/29/2024	\$ -	\$ -	\$ -	\$ -	\$ 1,086	\$ 1,086
State Investment in Local Public Health Services (CORE/CHIP) Contract Period: 06/01/2021 - 05/31/2024 <i>Quarterly Reporting/Invoicing</i>	\$ 1,646	\$ 22,360	\$ 1,646	\$ 22,360	\$ 778,194	\$ 737,227
Workforce (WFD) Contract Period: 10/01/2022 - 06/30/2024 Invoiced End of Month	\$ -	\$ 38,206	\$ -	\$ 38,206	\$ 247,621	\$ 284,802
Public Health Infrastructure Grant (INFR) Contract Period: 8/1/2023 - 11/30/2027	\$ -	\$ 28,898	\$ -	\$ 28,898	\$ 43,508	\$ 69,613

Jefferson County Health Department
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: January 2024		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
Wellness Van Grant Jefferson Foundation	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ -
Golf Tournament Funding	\$ 7,150	\$ 139	\$ 7,150	\$ 139	\$ 7,150	\$ 139
Health Unit Tax (MIL TAX) Period: 01/01/2023- 12/31/2024	\$ 366,666	\$ 172,711	\$ 366,666	\$ 172,711	n/a	n/a
Indirect/Adminstrative Fees Earned Period: 01/01/2024 - 12/31/2024	\$ 5,468	\$ 5,468	\$ 5,468	\$ 5,468	n/a	n/a
Rent Income Period: 01/01/2024 - 12/31/2024	\$ 2,300	\$ -	\$ 2,300	\$ -	n/a	n/a
Donations/Contributions Period: 01/01/2024 - 12/31/2024	\$ 16	\$ -	\$ 16	\$ -	n/a	n/a

Jefferson County Health Department
Funding Source Revenue and Expenditure Dashboard

Funding Source:	Month: January 2024		Fiscal Year-to-Date		Contract/Grant-to-Date	
	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
Fee for Service (FEE) Period: 01/01/2024 - 12/31/2024	\$ 189,899	\$ 189,899	\$ 189,899	\$ 189,899	n/a	n/a
TOTALS for Month & Fiscal Year-to-Date	<u>\$ 917,657</u>	<u>\$ 639,629</u>	<u>\$ 917,657</u>	<u>\$ 639,629</u>		

Jefferson County Health Department

Balance Sheet

As of 1/31/2024

Unaudited

(In Whole Numbers)

	<u>Current Year</u>
Assets	
Current Assets	
Cash Operating Account	4,218,390
Cash Cafeteria Account	9,128
Petty Cash	150
Cash Operating Trust	293,012
Cash Operating Reserve	3,686,185
Accounts Receivable	442,297
Accrued Accounts Receivable	10,457
Taxes Receivable	366,666
Prepaid Insurance	86,157
Prepaid Postage	<u>3,025</u>
Total Current Assets	9,115,466
Long-term Assets	<u>3,894,359</u>
Total Assets	<u><u>13,009,825</u></u>
Liabilities	
Short-term Liabilities	
Walmart Credit Card	33
Lowes Credit Card	1,575
UMB VISA	5,936
Enterprise VISA	(6,200)
Accounts Payable	169,643
Employee Benefits Payable	32,195
Accrued Wages	180,085
Accrued Payroll Tax	13,171
FSA	9,115
Deferred Inflow	<u>181,095</u>
Total Short-term Liabilities	<u>586,648</u>
Total Liabilities	<u>586,648</u>
Net Assets	
Beginning Net Assets	12,120,245
Current YTD Net Income	<u>302,933</u>
Total Net Assets	<u>12,423,177</u>
Total Liabilities and Net Assets	<u><u>13,009,825</u></u>

Jefferson County Health Department
Statement of Revenues and Expenditures
From 1/1/2024 Through 1/31/2024
Unaudited

(In Whole Numbers)

	Current Period Actual January	Current Year Actual January	YTD Budget - January	YTD Budget Variance	Total Budget	Percent Total Budget Remaining
Revenue						
Contract, Grants, Donations	352,712	352,712	320,328	32,385	3,843,930	-91%
Tax Revenue	366,666	366,666	366,666	(0)	4,399,995	-92%
Earned Revenue	<u>198,279</u>	<u>198,279</u>	<u>147,737</u>	<u>50,542</u>	<u>1,772,841</u>	<u>-89%</u>
Total Revenue	<u>917,657</u>	<u>917,657</u>	<u>834,731</u>	<u>82,927</u>	<u>10,016,766</u>	<u>-91%</u>
Total Revenue	<u>917,657</u>	<u>917,657</u>	<u>834,731</u>	<u>82,927</u>	<u>10,016,766</u>	<u>-91%</u>
Expenditures						
Wages & Benefits	435,371	435,371	495,571	60,200	5,946,855	93%
Contractual	17,429	17,429	18,543	1,114	222,513	92%
Program Supplies	99,203	99,203	111,676	12,473	1,340,114	93%
Telecommunications	27,518	27,518	28,821	1,303	345,849	92%
Postage & Shipping	442	442	462	20	5,540	92%
Facility & Equipment	32,759	32,759	65,660	32,901	787,920	96%
Fleet	11,628	11,628	14,154	2,526	169,848	93%
Travel	711	711	1,841	1,130	22,093	97%
Professional Development	7,304	7,304	9,213	1,909	110,557	93%
Marketing	-	-	6,411	6,411	76,931	100%
Election Expense	-	-	-	-	125,000	100%
Capital Improvements	<u>6,904</u>	<u>6,904</u>	<u>71,962</u>	<u>65,058</u>	<u>863,545</u>	<u>99%</u>
Total Expenditures	<u>639,269</u>	<u>639,269</u>	<u>824,314</u>	<u>185,045</u>	<u>10,016,766</u>	<u>94%</u>
Total Expenditures	<u>639,269</u>	<u>639,269</u>	<u>824,314</u>	<u>185,045</u>	<u>10,016,766</u>	<u>94%</u>
Net Revenue Over Expenditures	<u>278,388</u>	<u>278,388</u>	<u>10,417</u>	<u>(102,118)</u>	<u>-</u>	



Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.

2024 Clinical Services Board Report- January

JCHD clinical services section consists of in-house nursing services including general clinical and family planning services, community clinical services, mobile wellness program services, communicable disease testing, Tuberculosis investigations and case management, nutrition services, and dental services.

Foundational Public Health Services Areas: Access to Healthcare, Maternal Child & Family Health, Chronic Disease Prevention, and Communicable Disease

Family Planning:

- The JCHD Family Planning team is currently working on the annual non-compete application. This application process requires the team to plan and budget for the coming contract year and is required by Title X. The non-compete application is due on February 29th.
- JCHD has received a no cost extension on The Right Time program through June 2024.
- JCHD will be participating in a clinical efficiency study the week of April 15th-19th. During this study, a consultant will evaluate the JCHD clinical flow from registration through check-out and provide input and suggestions to improve the clinical efficiency.
- The team is preparing for the annual 340B recertification that will take place in May 2024.
- Total appointments in the Family Planning program in January was 155.

General Clinic:

- JCHD completed the adult vaccination program 317 policy review and submission to Missouri Department of Health and Senior Services (MDHSS). This allows the agency to continue to provide approved 317 vaccines at limited cost to the individual.
- The total General Clinic appointments in January was 251.
- Total appointments in January for the TB program was 143.
- Tuberculosis updates are being provided by Program Coordinator Angela Piva-Key.

Community Clinics:

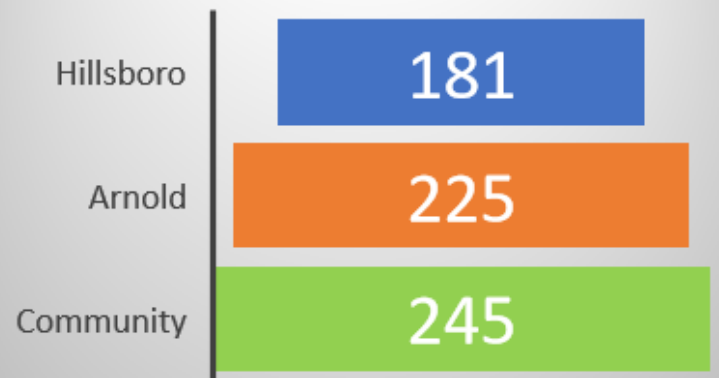
- The mobile wellness team has been reviewing the bid applications for RFP 2023-01: Design and Development of a Mobile Healthcare Vehicle. A review of the bids will be provided during the agenda topic.
- The mobile wellness team was in the community 15 days in January and saw a total of 101 patients. Locations visited included 3 residential facilities, and the Dunklin School District for 4 days. Out of the 101 patients seen, a total of 70 new patients visited our clinic (a large part of them were from the school district), 30 Point of Care tests were performed, 14 sick visits, 3 daycare physicals, 21 labs only services, 2 med refill checkups and one STD testing visit.
- Chesnut Mental Health Providers is seeking a collaboration with JCHD to provide resource navigation services focused on JCHD patients and clients. See MOU request on agenda.
- Total Community clinic appointments in January was 245.

January Medical Appointment Data

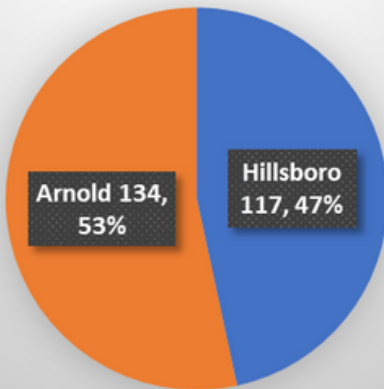
January Total Appointments



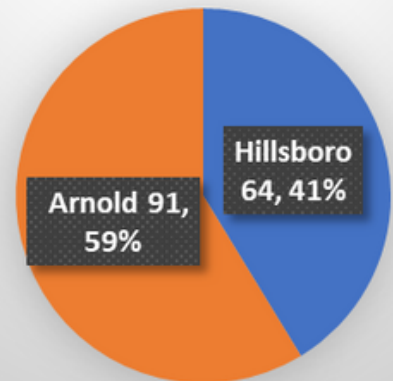
January Clinic Appointments



General Clinic January



Family Planning January



Dental Services:

- The Pediatric Dental team spent January with the DeSoto school district. The team was on-site at Vineland Elementary school from 01/09/24 through 01/18/24 and then moved to Athena school from 01/22/24 through 02/01/24.
- The team provided data for the MDHSS Sealant Contract regarding the number of preventative services provided under this contract. The graphs below depict the first Semester data.
- The dental program provided services for a total of 109 unique patients in January. This includes 66 patients in the pediatric dental program and 43 adult patients.



Vineland Elementary
1/9/24 - 1/18/24

Procedure	#
Exams Completed/Students Seen	21
Cleanings and Fluoride	21
Sealants	35
Fillings	6
Extractions	0
After School Emergencies	1

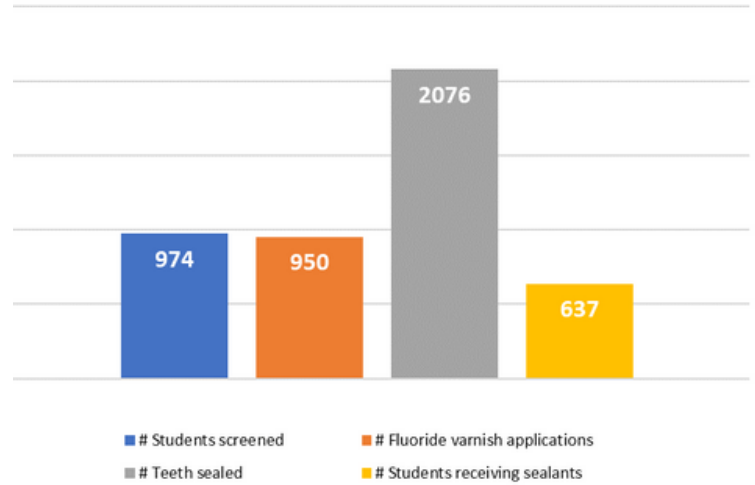
Amount of Services Provided: \$8,245.60

School Based Dental Clinic Sealant Contract First Semester Data:

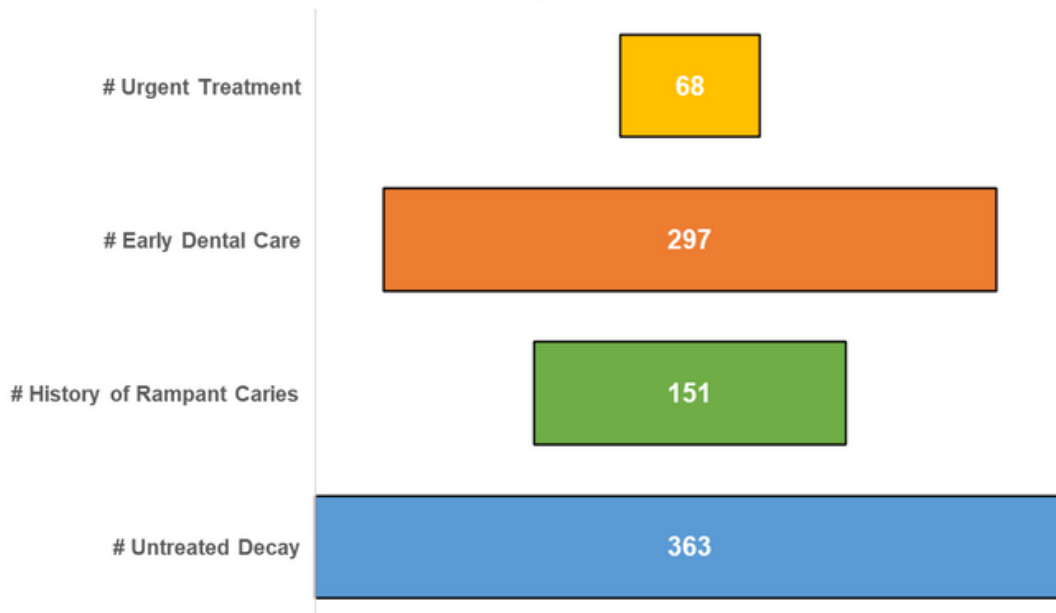
Total # Teeth Sealed



School-based Sealant Data SY 2023-2024



Treatment and Decay Data SY 2023-2024





Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.

Health Communications Board Report- February 2024

(Analytics from January 2023)

Community Engagement: Several members of the health comms team were out in the community at various events and locations, working with the public directly, providing services and education, learning more about population needs, and developing partnerships.

- JCDPC Monthly Meeting
- Jefferson County Growth Association Networking Event
- Planning Jefferson County Drug Education Conference
- Car Seat Program: 1 car seat was provided and installed, and 2 additional car seats were checked by our certified car seat technician.

Foundational Areas: Chronic Disease Prevention, Injury Prevention, Maternal, Child, & Family Health, Linkage to Resources

Foundational Capabilities: Communications, Community Partnership Development, Emergency Preparedness & Response, Organizational Administrative Competencies

IOPSL Grant: Finalizing the data sets placement and website design for the Substance Education pages on our website. Including updated substance use resources, naloxone distribution information, and the most current Jefferson County data on substance use. Launched the new webpages for substance use including education, resources, naloxone sites, and the overdose data dashboard

Foundational Areas: Injury Prevention, Maternal, Child, & Family Health, Linkage to Resources

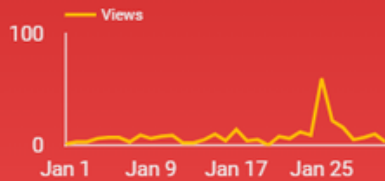
Foundational Capabilities: Communications, Emergency Preparedness & Response, Organizational Administrative Competencies, Assessment and Surveillance, Community Partnership Development

Public Health Core Competencies Project: 100% of JCHD staff completed the Public Health Core Competencies survey to measure current competency levels among all staff members. In January our Organizational Development Specialist analyzed all the data to determine what areas our staff training should focus on in 2024. This information will be utilized to create agency, position, and employee training plans to enhance our workforce.

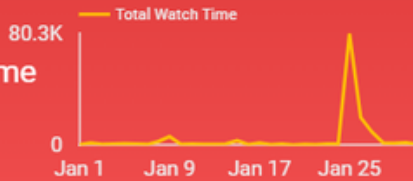
Foundational Capabilities: Communications, Organizational Administrative Competencies, Accountability & Performance Management, Assessment and Surveillance

Trending by Views, Watch Time, & Shares

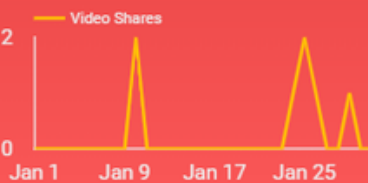
Views
266.0



Avg Watch Time
08:31



Video Shares
7.0



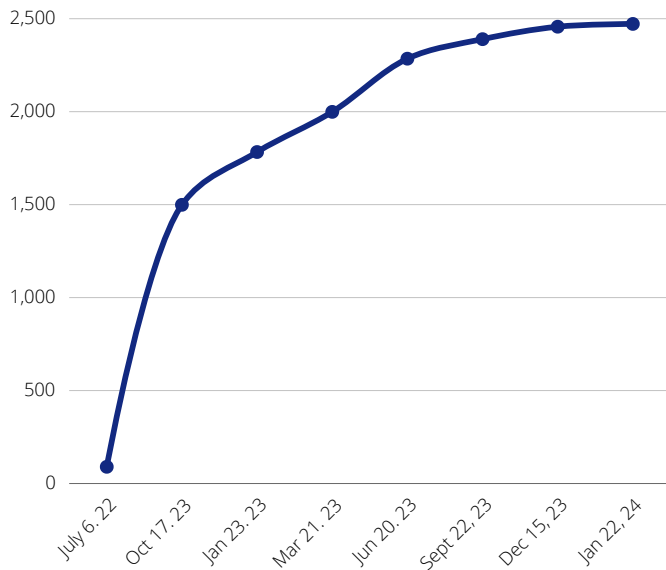
Top Videos Watched

Video Title

Title	Views
How to Wash Your Hands- Using Glo Ger...	85
JCHD Web's Zoom Meeting	76
November Mission Moment	23
December 2023 JCHD Board Meeting	17
Jeffco Mindfulness Trail: Meditation	10
Linked In Learning Video	9
JCHD Special Board Meeting	6
Marilyn and Senior Smiles	3
Roelph's Story	3
Data with Dylan: COVID-19 Week 25	2

Query	Impressions	Clicks
jefferson county health department	4,710	267
syphilis treatment	1,183	0
jefferson county missouri	1,034	1
syphilis stages	876	0
jefferson county department of health	860	4
quitting vaping timeline	661	0
jefferson county	559	0
jchd	539	5
jefferson county mo	528	0
aspen jefferson county	512	4
difference between flu a and b	488	0

JCHD Mobile App Analytics



**2,484
DOWNLOADS**

**4 PUSH
NOTIFICATIONS**

Google Business Profile Analytics

Hillsboro Office: 1,017 Interactions

 **508**

calls
+16%

 **3**

messages
No change

 **284**

people asked for
directions
+173%

 **222**

website visits from
profile
+17%

 **2,343**

profile views
+16%

 **1,126**

searches
+16%

Arnold Office: 1,654 Interactions

 **721**

calls
+57%

 **8**

messages
+100%

 **542**

people asked for
directions
+185%

 **383**

website visits from
profile
+62%

 **3,236**

profile views
+24%

 **1,496**

searches
+35%



Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.

Community Services Board Report- February 2024

(Analytics and Updates from January 2023)

The Community Services Department consists of our Communicable Disease Prevention Team, Environmental Public Health Team, Public Health Preparedness Planner and the Special Healthcare Needs Team. This department manages non-clinical public health programs.

Foundation of Public Health Module Areas of Capability and Expertise:

Communicable Disease Prevention:

Communicable Disease Monthly Report: January appears slower in terms of confirmed and probable cases, but many of the cases that were investigated throughout January were counted in December. There are no alerts for January. The team investigated two E Coli cases in January – one was typed as O157 H7 and one was untyped classified as Shiga Toxin Positive. Saint Louis County and Saint Louis City identified a cluster of E. Coli this past month. One of our cases is suspected to be part of that cluster, but because whole genome sequencing was not done on the specimen it wasn't officially confirmed as being part of the cluster.

The most important thing you can do to protect against E. coli infections is to wash your hands, especially before and after cooking and after handling raw meat or poultry. It is also important to cook and serve your food at the appropriate temperatures and keep your food preparation areas clean.

Bubonic plague (<https://www.cdc.gov/plague/faq/>) is the most common form of plague. This occurs when an infected flea bites a person or when materials contaminated with *Y. pestis* enter through a break in a person's skin. Patients develop swollen, tender lymph glands (called buboes) and fever, headache, chills, and weakness. Bubonic plague does not spread from person to person.

Plague was first introduced into the United States in 1900. Between 1900 and 2012, 1006 confirmed or probable human plague cases occurred in the United States. Over 80% of United States plague cases have been the bubonic form. In recent decades, an average of 7 human plague cases are reported each year (range: 1-17 cases per year). Plague has occurred in people of all ages (infants up to age 96), though 50% of cases occur in people ages 12–45. Antibiotics greatly reduced mortality, and by 1990-2010 overall mortality had decreased to 11%. Plague can still be fatal despite effective antibiotics, though it is lower for bubonic plague cases than for septicemic or pneumonic plague cases.

Communicable Disease Prevention continued:

Mission: Capacity to prevent and stop the spread of disease through strategies such as surveillance, investigation, education, and interventions.

Programs: Communicable Disease Investigation, Vector Control, Animal Bite Investigations

Funding Sources: Public Health Emergency Preparedness (PHEP) MDHSS Contract, Epidemiological and Laboratory Capacity Enhancing Detection Expansion (ELC-EXP) MDHSS Contract.

Communicable Disease Surveillance Summary Report

Communicable Disease Surveillance Summary Report - January 2024

Jefferson County, Missouri

NOTES ON THE DATA:

- All data and information are conditional and may change as more reports are received.
- Case definitions are established by the Missouri Department of Health and Senior Services' (DHSS) Communicable Disease Investigation Reference Manual. The totals reflect the number of confirmed and probable cases reported; suspect cases are not included.
- Data is reported in epidemiologic weeks established by the CDC's Morbidity and Mortality Weekly Report (MMWR). The MMWR week starts on a Sunday and ends on Saturday. Values for MMWR week range from 1 to 53, although most years consist of 52 weeks. The 2024 MMWR calendar began on December 31, 2023.
- Case date may be based on the onset date, diagnosis date, specimen date, or test date.
- Excluded from this report are Sexually Transmitted Diseases, Influenza, and COVID-19.
- Jefferson County Health Department monitors all reportable disease cases year-round. Figures 1. and 2. include detailed views of diseases or conditions that may be of importance during the time of year this report is published. Variables such as outbreaks or the seasonality of communicable diseases may affect the number of cases per month and call for a more in-depth look. Seasonal change in the incidence of infectious diseases is common.

Additional Sources of Information:

Jefferson County Health Department's Respiratory Illness page

- <https://www.jeffcohealth.org/respiratory-illnesses>

Missouri Department of Health and Senior Services Influenza Surveillance Report

- <https://health.mo.gov/living/healthcondiseases/communicable/influenza/dashboard.php>

Missouri Department of Health and Senior Services, Communicable Disease Investigation Reference Manual

- <https://health.mo.gov/living/healthcondiseases/communicable/communicabledisease/cdmanual/index.php>

**Table 1. Number of Enteric Cases by Month,
Jefferson County, Missouri**

Disease or Condition	Five Previous Months					Year to Date Comparison		
	September 2023	October 2023	November 2023	December 2023	January 2024	YTD 2023	YTD 5 Previous Year Mean	YTD Alert ¹
Campylobacteriosis	4	0	2	1	0	0	1.2	
Cryptosporidiosis	0	0	0	0	0	0	0	
Cyclosporiasis	0	0	0	0	0	0	0	
E. Coli O157:H7	0	0	0	0	1	1	0	
E. Coli Shiga Toxin +	0	0	0	0	1	1	0	
Giardiasis	2	1	0	1	1	1	0	
Hepatitis A Acute	0	0	0	0	0	0	0.4	
Listeriosis	0	0	0	0	0	0	0	
Salmonellosis	4	2	4	2	0	0	1.6	
Shigellosis	0	0	2	0	0	0	0	
Yersiniosis	0	0	0	1	0	0	0.4	
Enteric Totals	10	3	8	5	3	3	3.6	

¹ Year- to- Date alerts represent an increase of at least one standard deviation for total cases in the current year compared to the same time period in the five previous years.

**Table 2. Number of Respiratory and Systemic Disease Cases by Month,
Jefferson County, Missouri**

Disease or Condition	Five Previous Months					Year to Date Comparison		
	September 2023	October 2023	November 2023	December 2023	January 2024	YTD 2023	YTD 5 Previous Year Mean	YTD Alert
Coccidioidomycosis	0	0	0	0	0	0	0	
Haemophilus Influenzae, Invasive	0	0	1	2	0	0	1.4	
Legionellosis	0	2	2	0	0	0	0	
Measles	0	0	0	0	0	0	0	
Pertussis	0	0	0	1	0	0	1.2	
Staph Aureus, VISA	0	0	0	0	0	0	0	
Streptococcus Pneumoniae, Invasive	2	0	1	3	1	1	3.8	
Streptococcal Toxic Shock Syndrome	0	0	0	0	0	0	0	
Varicella	0	0	0	0	0	0	0.8	
Respiratory and Systemic Totals	2	2	4	6	1	1	7.2	

**Table 3. Number of Vector-Borne Cases by Month,
Jefferson County, Missouri**

Disease or Condition	Five Previous Months					Year to Date Comparison		
	September 2023	October 2023	November 2023	December 2023	January 2024	YTD 2023	YTD 5 Previous Year Mean	YTD Alert
Anaplasma Phagocytophilum	0	0	0	0	0	0	0	
Babesiosis	0	0	0	0	0	0	0	
Dengue Fever	1	0	0	0	0	0	0	
Ehrlichia Chaffeensis	1	0	0	0	0	0	0	
Ehrlichia Ewingii	0	0	0	0	0	0	0	
Ehrlichiosis Anaplasmosis Undetermined	0	0	1	0	0	0	0	
Lyme	0	0	0	0	0	0	0	
Malaria	0	0	0	0	0	0	0	
Q Fever	1	0	0	0	0	0	0	
Rocky Mountain Spotted Fever	0	0	0	0	0	0	0.2	
Tularemia	0	0	0	0	0	0	0	
Vector-Borne Totals	3	0	1	0	0	0	0.2	

**Table 4. Number of Other/Miscellaneous Cases by Month,
Jefferson County, Missouri**

Disease or Condition	Five Previous Months					Year to Date Comparison		
	September 2023	October 2023	November 2023	December 2023	January 2024	YTD 2023	YTD 5 Previous Year Mean	YTD Alert
Animal Bites	19	20	21	18	14	14	13.4	
MOTT	1	1	1	2	0	0	1.8	
Rabies Animal	0	0	0	0	0	0	0	
Rabies Post Exposure Prophylaxis	0	0	2	1	0	0	1	
TB Disease	0	0	0	0	0	0	0.2	
TB Infection	3	2	3	1	3	3	1.8	
Other/Miscellaneous Totals	23	23	27	22	17	17	18.2	

Figure 1. Strep Pneumoniae, Invasive

Jefferson County, Missouri

Strep Pneumoniae, also called pneumococcus, is a bacterium that causes acute infection. Strep pneumoniae bacteria can cause many types of infections, such as pneumonia, meningitis, sinusitis, and bacteremia. Some of these infections can be life-threatening. Some pneumococcal infections are considered “invasive” when the infection occurs in areas of the body that are normally sterile. Two pneumococcal vaccines are available in the United States to help protect against pneumococcal disease. There was 1 case of Strep Pneumoniae, Invasive reported during January 2024 in Jefferson County. During the previous 5 years, the number of cases has ranged from 0 to 8 per month.

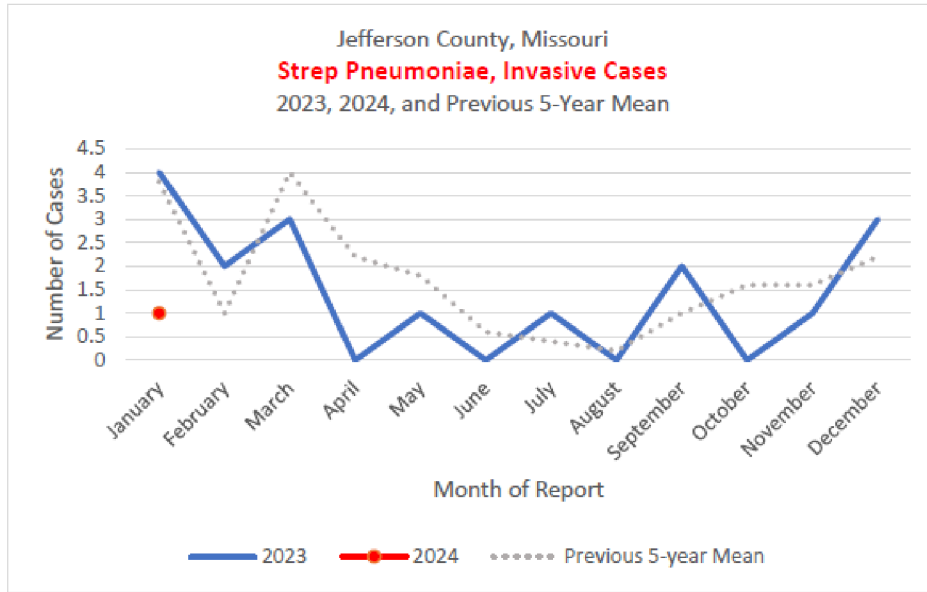
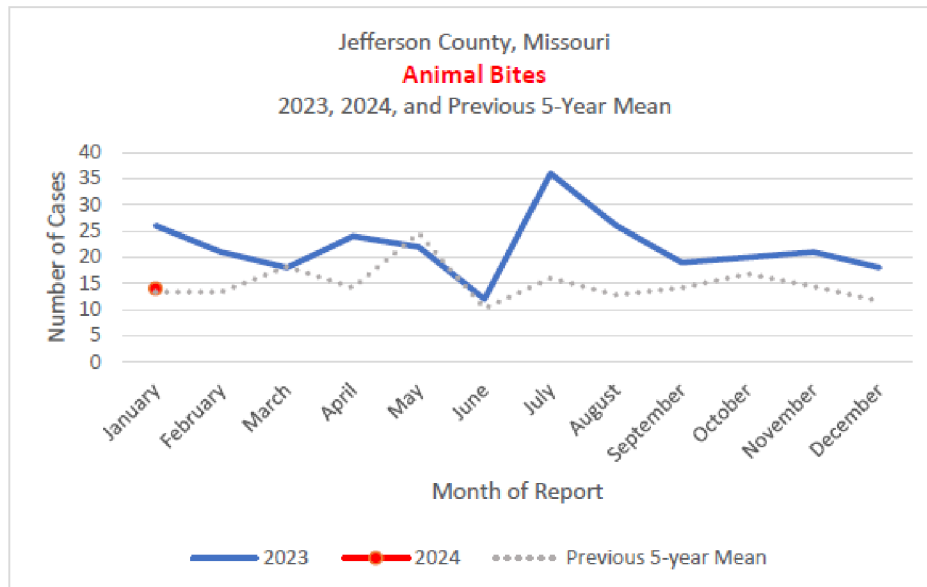


Figure 2. Animal Bites

Jefferson County, Missouri

The potential for zoonotic (animal-to-human) transmission of disease must be considered in any situation where a person is injured by an animal. Animal bites are a major mechanism of pathogen conveyance. In considering the likelihood of disease transmission, many factors must be assessed, such as the species of animal, type of injury, severity of injury, vaccination status of animal and/or human (when applicable), time between incident and treatment, and various attributes of the injured person (age, underlying health, etc.). An “Animal bite wound” is defined as breaking of the skin by the teeth of an animal. Only bites from mammals are reportable in the state of Missouri.

There were 14 animal bites reported during January 2024 in Jefferson County. During the previous 5 years, the number of reported animal bites has ranged from 0 to 43 per month.



Environmental Public Health

Environmental Public Health:

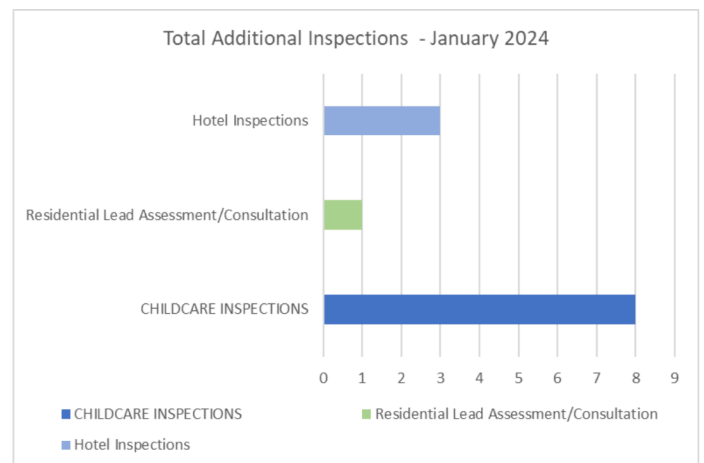
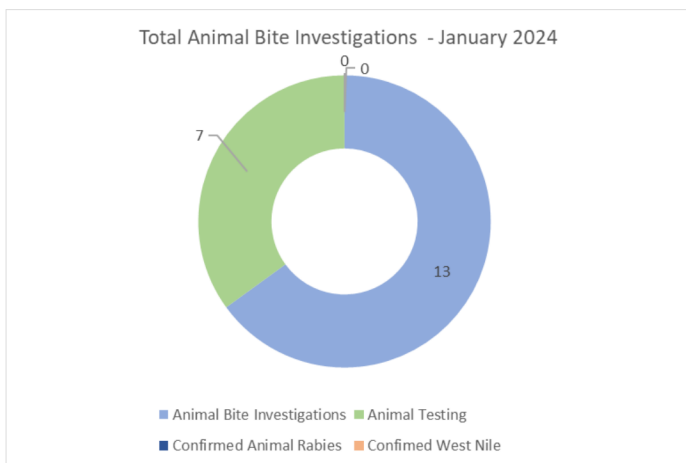
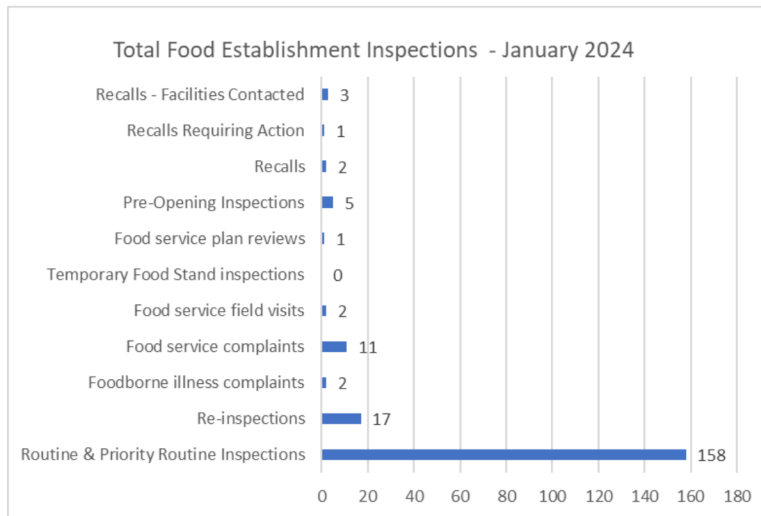
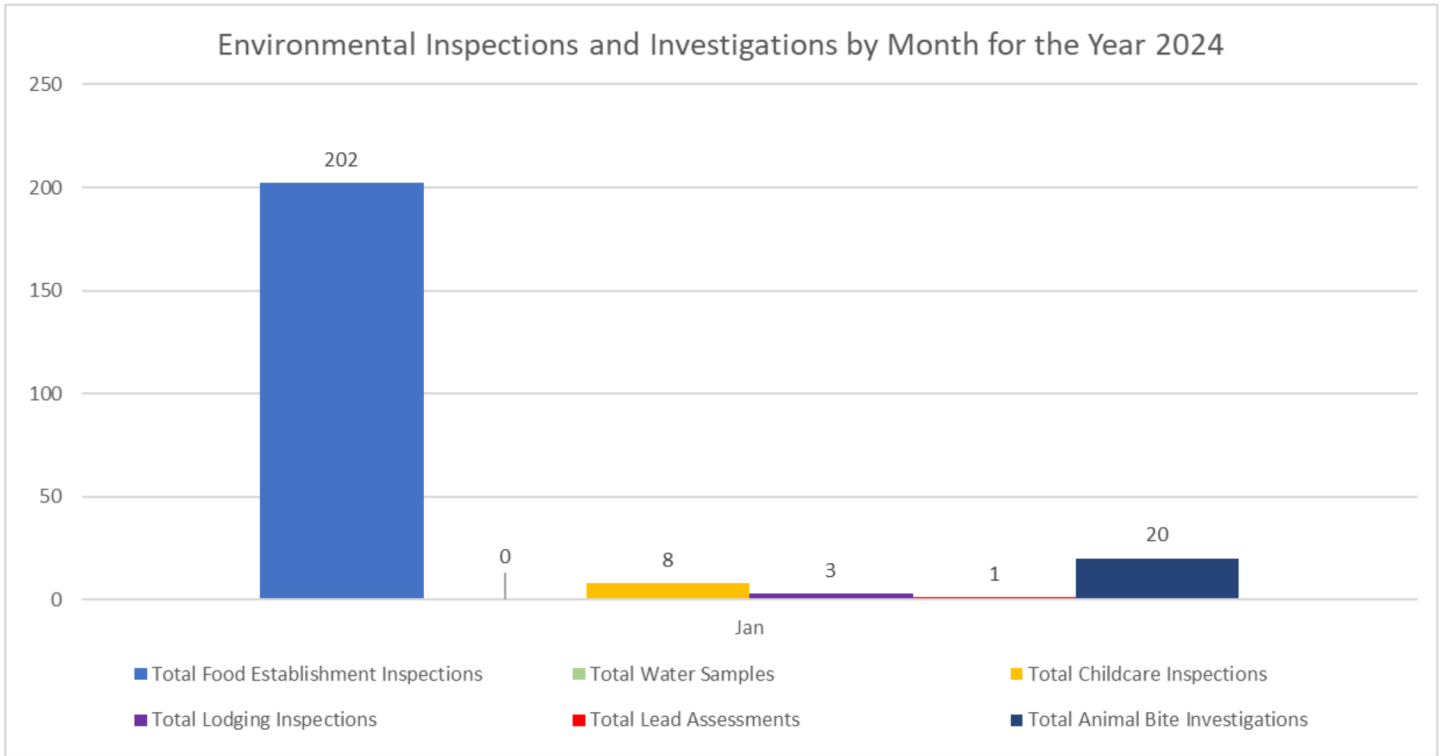
- Dan Kane, Interim-Supervisor, has accepted the permanent position of Environmental Supervisor. Dan has been an Environmental Public Health Specialist for the agency for 5 years.
- January 2024 had the 2nd highest rate of inspections for the last 12 months, surpassed only by August 2023.
- The transition to utilizing the State Public Health Laboratory for water sample testing is complete. Sample boxes, for private wells, can be picked up from the Hillsboro location. The Hillsboro office is a drop-off location for the state courier. Samples must be brought in before 11:15 am Monday through Friday.
- Staff are working hard to get all facilities to pay for the 2024 Food and Beverage permits. Letters went out last week informing those that have not paid to do so by the end of business February 29, 2024. Permits were due on January 1, 2024, multiple reminders were sent in November and December. Any facility that has not paid on March 1, 2024 will be closed until they have a valid 2024 Food and Beverage permit.

Mission: Capacity to reduce harmful exposures and foster safe and health environments that protect communities.

Programs: Food Program (Jefferson County Food Code, Food and beverages Permits, Temporary Permits, Farmers Market Master Training, and ServSafe Certifications), Water Sample Laboratory Services (Private and Public Water and Wells), Childcare Sanitation Inspections (CCSI), Lead Assessment and Education, and Lodging.

Funding Sources: Childcare Sanitation Inspections (CCSI) MO DHSS Contract, Summer Food Services Program (SFSP) MDHSS Contract, Children's Health Insurance Program (CHIP) Health Services Initiative (HSI)-LEAD MO DHSS Contract, CORE MDHSS Contract, Superfund Lead Health Education and Voluntary Institutional Control Program (VICP) MDHSS contract, Environmental Implementation of Grading System and Advancement on Conformance with Program Standards (GSAC) FDA contract

Environmental Public Health - January 2024



Public Health Preparedness and Special Healthcare Needs

Public Health Preparedness (PHP) - Emergency Preparedness and Response:

In January the Planner attended the FEMA MGT 403 Course: Underserved Populations Preparedness Planning for Rural Responders and Volunteers at the Convoy of Hope facility in Springfield, MO. This course taught different tactics to ensure a whole community approach is being taken when preparing for any event or disaster to ensure all community members are served. This included training on how to create and find meaningful partnerships within the community that serve and have built trust with different underserved populations, how to look at those in a more vulnerable position during an event and see their view to address barriers to response efforts, how to better communicate to all community members with different literacy levels, who speak different languages, who are deaf or hard of hearing or visually impaired, etc. through strategic marketing efforts, amongst a variety of other objectives during the course. A tabletop exercise was facilitated on responding to a rural community after a flood and had to make determinations on how to utilize a limited number of resources to provide adequate response.

Mission: Capacity to promote ongoing community resilience and preparedness, issue and enforce public health orders, share information with key partners and the general public, and lead the health and medical response to emergencies

Programs: Public Health Preparedness Planning and Response, Training and Exercises, and Project Public Health Ready (PPHR) Accreditation

Funding Sources: Public Health Emergency Preparedness (PHEP) MDHSS Contract, Cities Readiness Initiative (CRI) MDHSS Contract, Epidemiological and Laboratory Capacity Enhancing Detection Expansion (ELC-EXP) MDHSS Contract.

Linkage to Medical, Behavioral, and Community Resources:

Examples of resource navigation and case management provided to participants and program updates in the month of January:

- Positive Outcome: Was able to connect a parent, newly moved to the area, to get assistance for their child. Parent stated they have been working for 3 years with other agencies and was not able to work through the process to get aid.
- Positive Outcome: After many months looking for psychiatry services for a client, staff was able to find a provider that had an immediate opening and was able to see the client and begin treatment.

JCHD contracts with MO Department of Health and Senior Services (MO DHSS) to provide resource navigation to connect participants to providers. MO DHSS reimburses providers for services and JCHD for staffing expenses through the ABI and CYSHCN contracts. No JCHD funds are utilized for this program.

Mission: Capacity to develop a strong network of partners with diverse expertise and resources to build a strong foundation for community health.

Programs: Adult Brain Injury and Children and Youth with Special Healthcare Needs Service Coordination and Public Health Preparedness inclusion planning

Funding Sources: Adult Brain Injury Program Service Coordination (ABI) Missouri Regions F and G, Children and Youth with Special Healthcare Needs Service Coordination (CYSHCN) Missouri Regions 10 and 11.



Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.

NEW BUILDING REPORT

February 2024

1. Excavating rock to reach the required depth for utilities. Soils testing is required to determine next steps. The test results and recommendations should be done by the end of the week.
2. Excavation continues on the site. We do not have an estimated cost for the rock removal.
3. Architect requested the civil engineers work with Ameren regarding their easement on our property. It appears to be located through the building.
4. Scheduling furniture selection meeting.
5. Bi-monthly building meeting February 22.
6. Architect financial report

Contract amount:	\$719,750.00
Billed against:	<u>\$530,265.25</u>
Remaining:	\$189,484.75
7. Construction financial report

Contract amount:	\$7,942,300.00
Billed against:	<u>\$ 148,320.65</u>
Remaining:	\$7,793,979.35



Jefferson County Health Department
405 Main Street, Hillsboro, MO 63050
Phone: 636-797-3737 Fax: 636-797-4631
www.jeffcohealth.org



Public Health
Prevent. Promote. Protect.



Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.

Date: 02/20/24

To: JCHD Board of Trustees

Subject: Request for Proposal 2023-01: Design and Development of a Mobile Healthcare Vehicle

Total Funding available: \$493,034.85

- Jefferson Foundation Capital Grant: \$250,000
- Expanded Lab Capacity contract through Missouri DHSS: \$210,000
- Sale of previous vehicle: \$6150
- Insurance payment from accident: \$26,884.85

Bid Proposal Narrative:

- JCHD received a total of 9 bids for this request for proposal (RFP).
- 8 bids were received within the required timeline and were opened.
- 7 bids met the basic structural proposal expectations listed out in RFP.
- A consultant from Prime RV aided the team in the review of the 7 vehicles and offered insight into chassis, structure, and proposed systems based on repair and maintenance experience.
- Bids were narrowed to 3 based on acceptability of size, chassis, layout, generator, interior and exterior amenities.
- The 3 most appropriate and favorable bids are listed below from: Mathews, CT Coachworks, Craftsman
- From these 3 bids, the project timeline was then considered based on funding sources and grant deliverables. This eliminated the bid from Mathews due to the timeline being 600+ days.
- The two final bids from CT Coachworks and Craftsman were reviewed in more detail and the following were considered: location, overall cost to the agency for options and delivery and training for staff.

Recommendation:

- Accept the bid from Craftsman not to exceed total funding amount of \$493,034.



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	Mathews	CT Coachworks	Craftsman
Timeline	600+ Days	180-210 days	210-240 days
Structure/ Vehicle Specs	33ft Ford 2200 V10 Gas 80 gal Powertech 15kw generator 50 Amp shore 12V insta-hot water system Fresh/waste tanks no size 3 roof mounted Ac units 50% Graphics wrap Awning included Wheelchair lift included Automatic leveling	34ft Ford F53 V8 Gas 80 gal Powertech 12kw generator 50 Amp shore+30' reel Aqua Hot heating system 44 Gal Fresh/waste tanks 3 roof mounted AC units No Graphics No Awning No Wheelchair lift Automatic leveling	33ft Ford F53 V8 Gas 80 gal 15kw Powertech Generator 50 Amp Shore/80 amp charger/ 50ft shore cord Bosch water system 50 Gal Fresh/waste tanks 2 Roof mounted AC units Full graphics included Awning included Wheelchair lift included Automatic leveling
Interior	Intake/phleb/1exam/1 consult ½ bathroom Specimen collect pass thru 3 sinks Cabinetry 12V LED lighting	Intake/phleb/2 exams ½ bath ADA accessible Specimen collect pass thru 4 sinks Cabinetry 12V LED lighting	Intake/phleb/1 exam/1 lab ½ bath Specimen collect pass thru 3 sinks Cabinetry 12V LED lighting
IT	Wifi Package - Peplink MAX BR2 Pro 5G, Wilson 556249 Signal 4g repeater kit	2 roof mounted antennas Multiple Cat6 connections	R1900 Cradle Point 1 roof mounted antenna Multiple Cat 6 connections
Security	Back up alarm alarm system with door sensors	Voyager TriView Turn signal and Back-up camera system; Back-up buzzer alarm	Back up camera
Warranty	1 Year: All parts. Engine, tires, transmission subject to limitations of manufacturer Bumper to Bumper : 3Y/36K Powertrain : 5Y/60K	Electrical 5 Years Upholstery 1 year AC 2 Year Parts & Labor Camera system 1 Year Walls, floor, roof systems 3yr	Chassis 5 year Interior 1-2 years Generator 3 years
Options	Full 100% Wrap Recording Capable camera Reel for shoreline No pricing for options provided	Graphics wrap \$7-13.5K Exterior Security camera systems with monitor \$5260 Awning \$8800 Wheelchair lift \$18,740 Refrigerator \$1550 Microwave \$390 Specimen refrigerator \$1550 Slide \$14,500 Hydraulic entry \$8500 Exam table \$6550 Stool \$650 x2 Exam light \$1357 Paper towel disp x4 \$88.50 ea Soap dispenser x4 \$25.99 ea Sharps container x4 \$45.00 ea Glove dispenser x 4 \$75.00 Hand sanitizer disp x 4 \$35.00	Slide \$10,400 Alarm system \$5,000 Bluetooth sound system \$3900 Recording camera system \$11000



Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.

<p>Considerations</p>	<p>Extended build timeline that will not meet our grant and program requirements Awning doesn't cover wheelchair lift No slide option</p>	<p>Based in California Training included up to 8 staff but will be in CA and JCHD must pay for travel expenses Everything is optional, creates a low base price but may drive up total cost for unknown additions (i.e. delivery of vehicle and expenses for training of staff) Generator size 12kw vs 15kw Tank size 44 gal vs 50 gal</p>	<p>Local: St. Charles Lots of outlets 12 int/12 Ext Bid priced higher but includes all necessary options Offered tour of facility No charge for training and delivery of vehicle</p>
<p>Base Pricing</p>	<p>\$392,606</p>	<p>\$342,892</p>	<p>\$479,300</p>
<p>Pricing w. Needed Options</p>	<p>\$392,606+no pricing for options provided</p>	<p>\$407,967+delivery exp+ travel exp for training</p>	<p>\$484,300</p>



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Public Health
 Prevent. Promote. Protect.

This **MEMORANDUM OF UNDERSTANDING** (this “MOU”) is made this ____ day of _____, 20____, by and between **CHESTNUT HEALTH SYSTEMS, INC.**, an Illinois not-for-profit corporation (“Chestnut”), and _____ (“Party 2”). Chestnut and Party 2 are sometimes individually referred to herein as a “Party” and collectively as the “Parties”.

WHEREAS, it is the shared vision of the Parties to _____
_____; and

WHEREAS, as such, the mutual goal or goals of the Parties is to _____
_____.

NOW, THEREFORE, Chestnut and Party 2 agree that it is in the best interests of all concerned to enter into this MOU for the purpose of working toward achievement of such goal or goals.

1. **DUTIES AND RESPONSIBILITIES OF CHESTNUT.** The duties and responsibilities of Chestnut are set forth in Attachment 1.

2. **DUTIES AND RESPONSIBILITIES OF PARTY 2.** The duties and responsibilities of Party 2 are set forth in Attachment 2.

3. **TERM.**

3.1 **Term.** [Select one of the following:]

- This MOU shall commence on the Effective Date and continue until _____, 20____.
- This MOU shall commence on the Effective Date and shall continue for one (1) year. THEREAFTER, THIS MOU SHALL AUTOMATICALLY RENEW FOR SUCCESSIVE ONE (1) YEAR PERIODS UNLESS SOONER TERMINATED IN ACCORDANCE WITH SECTION 3.2 HEREOF.

3.2 **Termination.** Either Party may terminate this MOU upon thirty (30) days’ prior written notice to the other Party.

4. **CONFIDENTIALITY.**

4.1 Party 2 shall maintain the confidentiality of Chestnut’s and its affiliates’, customers’, and clients’ information acquired by virtue of, arising out of, or otherwise created or maintained in connection with the performance of the Services. Party 2 shall not use for Party 2’s benefit or for the benefit of others, or divulge to others, any information, knowledge or data of a confidential or proprietary nature, including without limitation, trade secrets, business and financial methods or practices, pricing, products, software, research, services, client lists, processes, know-how, designs, formulas and any other subject matter pertaining to any business of Chestnut or its affiliates, customers, or clients or otherwise not readily available to members of the general public that concerns the business affairs of Chestnut or its affiliates, customers, or clients.

4.2 **Defend Trade Secrets Act of 2016.** Notwithstanding the nondisclosure obligations contained in this Agreement, nothing in this Agreement is intended to interfere with or discourage a good faith disclosure to any governmental entity related to a suspected violation of the law. Neither Party will be held criminally or civilly liable under any federal or state trade secret law for the disclosure of a trade secret, or confidential information, that is made: (a) in confidence to a federal, state, or local government official,

Chestnut Health Systems, Inc.
Memorandum of Understanding

APPROVED FOR USE IN CALENDAR YEAR 2024 ONLY

either directly or indirectly, to an attorney, and solely for the purpose of reporting or investigating a suspected violation of law; or (b) in a compliant or other document filed in a lawsuit or other proceeding, if such filing is made under seal. Neither Party will retaliate against the other Party in any way for a disclosure made in accordance with 18 U.S.C. Section 1833.

4.3 Party 2 acknowledges that to the extent Party 2 receives, stores or otherwise deals with any Chestnut client information, Party 2 is bound by the requirements of (a) The Health Insurance Portability and Accountability Act of 1996 (“HIPAA”), the Health Information Technology for Economic and Clinical Health Act (“HITECH”), and the implementing regulations thereunder, including but not limited to, the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Parts 160 and 164 (the “Privacy Rule”) and the Security Standards for the Protection of Electronic Health Information at 45 CFR Parts 160 and 164 (the “Security Rule”), and the requirements of the final modifications of the HIPAA Privacy rule, Security Rule, et al., issued on January 25, 2013, and effective March 26, 2013, as may be amended from time to time; (b) the federal regulations on the Confidentiality of Alcohol and Drug Abuse Patient Records found at 42 C.F.R. Part 2; and/or (c) the Illinois Mental Health and Developmental Disabilities Confidentiality Act found at 740 ILCS 110. Party 2 agrees to execute such Business Associate Agreement, Qualified Service Organization Agreement, Business Associate/Qualified Service Organization Agreement, or other agreements as may be required by Chestnut and to otherwise comply with all laws applicable to the confidentiality of client information.

4.4 This Section shall survive expiration or earlier termination of this Agreement.

5. MISCELLANEOUS.

5.1 Compliance with Law. Each Party agrees to perform its responsibilities hereunder in accordance with all applicable laws.

5.2 Notices. Any and all notices, demands, requests, and other communications required or permitted hereunder shall be in writing and shall be given in person or by registered mail, return receipt requested, or by facsimile or electronic transmission, addressed as follows. Any notice shall be deemed to have been given at the time of actual receipt.

If to Chestnut:

Chestnut Health Systems, Inc.
Attention: Puneet Leekha, General Counsel
1003 Martin Luther King Drive
Bloomington, Illinois 61701
Email: pleekha@chestnut.org

If to Party 2:

Name: _____
Attention: _____
Address: _____
Address: _____
Email: _____

5.3 Amendments. This MOU may only be amended or modified in writing as mutually agreed upon by the Parties.

5.4 Assignment. The Parties expressly agree that neither Party may assign any of its rights or responsibilities under this MOU to any individual or entity without the prior written consent of the other Party. Notwithstanding the foregoing, Party 2 acknowledges that Chestnut may assign any or all of its rights or responsibilities under this MOU to any of its wholly-owned subsidiaries, affiliates, or related entities, or another related entity, without the consent of Party 2.

5.5 Entire Understanding. This MOU, constitutes the entire understanding between the Parties with respect to the subject matter hereof.

5.6 Singular, Plural, and Gender. Throughout this MOU and whenever required by context, the use of the singular shall be construed to include the plural, and the use of plural the singular, and the use of any gender shall include all genders.

5.7 Counterparts. This MOU may be executed in any number of counterparts, each of which shall be considered an original and all of which shall together constitute one and the same document. Delivery of an executed counterpart of this MOU by

Chestnut Health Systems, Inc.
Memorandum of Understanding

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electronic or facsimile transmission shall be equally as effective as delivery of an original executed counterpart. Any party delivering an executed counterpart of this MOU by electronic or facsimile transmission shall also deliver an original executed counterpart, but failure to deliver an original executed counterpart shall not affect the validity of this MOU.

5.8 Drafting. Chestnut, or Chestnut’s legal counsel, has drafted this MOU solely as a matter of convenience for the Parties hereto. Each Party has carefully reviewed and negotiated the terms of this MOU and, accordingly, any drafting errors, ambiguities or inconsistencies will not be interpreted against Chestnut.

5.9 Expenses. Each Party will pay its own fees and expenses and those of its agents, advisors, attorneys and accountants, with respect to the preparation and negotiation of this MOU.

5.10 Non-Binding. The Parties understand and agree that, notwithstanding anything contained herein to the contrary, this MOU simply reflects the Parties’ mutual understandings as of the date hereof. Each Party acknowledges that this MOU does not create, nor does it constitute, any legally binding obligation between the Parties.

IN WITNESS WHEREOF, the Parties have signed this **MEMORANDUM OF UNDERSTANDING** as of the date first set forth above.

CHESTNUT:

PARTY 2:

CHESTNUT HEALTH SYSTEMS, INC.

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

Attachment 1

DUTIES AND RESPONSIBILITIES OF CHESTNUT

Chestnut Health Systems, Inc.
Memorandum of Understanding
APPROVED FOR USE IN CALENDAR YEAR 2024 ONLY

Attachment 2

DUTIES AND RESPONSIBILTIES OF PARTY 2

Chestnut Health Systems, Inc.
Memorandum of Understanding
APPROVED FOR USE IN CALENDAR YEAR 2024 ONLY

REMS INFORMATION

Agreement ID: UEC-202402-53576

Project ID: 68073

EASEMENT

(Overhead and Underground Electric)

1515 Peachtree Plaza Ct.
Jefferson County, MO
Meramec Valley District

KNOW ALL MEN BY THESE PRESENTS, this _____ day of _____, 20____, that **JEFFERSON COUNTY HEALTH DEPARTMENT**, its successors and assigns, whether one or more and whether an individual, individuals, a corporation, or other legal entity (hereinafter "Grantor"), for and in consideration of the sum of One and No/100th Dollars (\$1.00) and other valuable consideration in hand paid, the receipt of which is hereby acknowledged, does hereby grant unto **UNION ELECTRIC COMPANY d/b/a AMEREN MISSOURI**, a Missouri corporation, its successors and assigns (hereinafter "Grantee"), a perpetual easement (hereinafter "Easement") with the right, privilege, and authority of Grantee, its agents, contractors, and subcontractors to survey, stake, construct, reconstruct, replace, use, operate, maintain, patrol, inspect, protect, repair, relocate, modify, add to the number of, abandon or retire in place, and remove overhead and underground electric and communication line or lines consisting of poles, guys, anchors, wires, cables, conduits, fixtures, appliances and other appurtenances thereto, including transformers, cabinets, and pedestals (hereinafter individually and collectively "Facilities"), together with all rights and privileges for the exercise and enjoyment of the Easement rights and the authority to extend to any other party the right to use, pursuant to the provisions hereof, upon, over, across and under the following described land in Section 4, Township 40 North, Range 04E of the 5th Principal Meridian, in Jefferson County, State of Missouri, to-wit:

A twenty foot (20') wide strip of land located in all of Lot 4B-1, of Peach Tree Plaza Lot Split of Lot 4B, a Subdivision located in Jefferson County, Missouri according to the plat thereof recorded as Plat Document Number 2020P-000179 of the Jefferson County Land Records and as evidenced in Deed Document No. 2021R-021587 in the Jefferson County, Missouri Recorder's Office.

The strip of land where the Grantee's facilities shall be located hereunder ("Easement Strips") shall be twenty feet (20') the centerline of which shall be the centerline of Grantee's facilities, as-built. Said strip of land shall generally and as nearly as practicable as shown illustrated on the drawing marked Exhibit A attached hereto and made a part thereof.

Parcel No. 17-2.0-04.0-0-000-026.04 (hereinafter "Easement Area").

Grantor also conveys the right of ingress and egress to and over the Easement Area and premises of Grantor adjoining the same, for all purposes herein stated, together with the right to trim, control the growth, cut and remove or cause to be removed at any time and from time to time, by any means, any and all brush, bushes, saplings, trees, roots, undergrowth, rock, over-hanging branches, and other obstructions upon, over, and under the surface of said Easement Area and of the premises of Grantor adjoining the same deemed by Grantee to interfere with the exercise and enjoyment of Grantee's rights hereunder, endanger the safety of the Facilities, or in order for Grantee to maintain compliance with the minimum clearance requirements of the National Electric Safety Code.

Grantee shall be responsible for actual damages (except the trimming, controlling of growth, cutting and removal of trees and other vegetation) occurring as a result of the Grantee's exercise of the Easement rights hereinabove conveyed and shall reimburse the owner thereof for such loss or damages.

Grantor, for itself, its successors and assigns, does hereby warrant and covenant unto Grantee, (1) that Grantor is the owner of the Easement Area and has the full right and authority to grant this Easement, (2) that Grantee may quietly enjoy the Easement for the purposes herein stated, and (3) that Grantor will not create or permit any building or other obstruction or condition of any kind or character upon Grantor's premises that will interfere with the Grantee's exercise and enjoyment of the Easement rights hereinabove conveyed.

This Easement shall be governed by the laws of the State of Missouri.

IN WITNESS WHEREOF, the Grantor has hereunto caused this Easement to be executed on the date hereinabove written.

JEFFERSON COUNTY HEALTH DEPARTMENT

(Signature) _____

Print Name/Title _____

ALL PURPOSE NOTARY ACKNOWLEDGMENT

STATE OF _____ }
COUNTY OF _____ } SS

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for said State, personally appeared (print or type names):

PRINT NAME/TITLE

PRINT NAME/TITLE

to me known to be the person described in and who executed the foregoing instrument and acknowledged that he/she/they executed the same as his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

Capacity Claimed By Signator(s)			
<input type="checkbox"/> Individual(s)	<input type="checkbox"/> Corporate	<input type="checkbox"/> Limited Liability Company	<input type="checkbox"/> Partner(s)
<input type="checkbox"/> Trustee(s)	Title(s) of Officer(s):	Member(s)/Manager(s):	<input type="checkbox"/> Limited Partnership
<input type="checkbox"/> Executor(s)	_____	_____	<input type="checkbox"/> General Partnership
<input type="checkbox"/> Administrator(s)	_____	_____	<input type="checkbox"/> Other (Specify Below):
<input type="checkbox"/> Attorney-In-Fact	_____	_____	_____
<input type="checkbox"/> Conservator(s)	_____	_____	_____
<input type="checkbox"/> Guardian(s)	_____	_____	_____

My Commission Expires

Notary Public

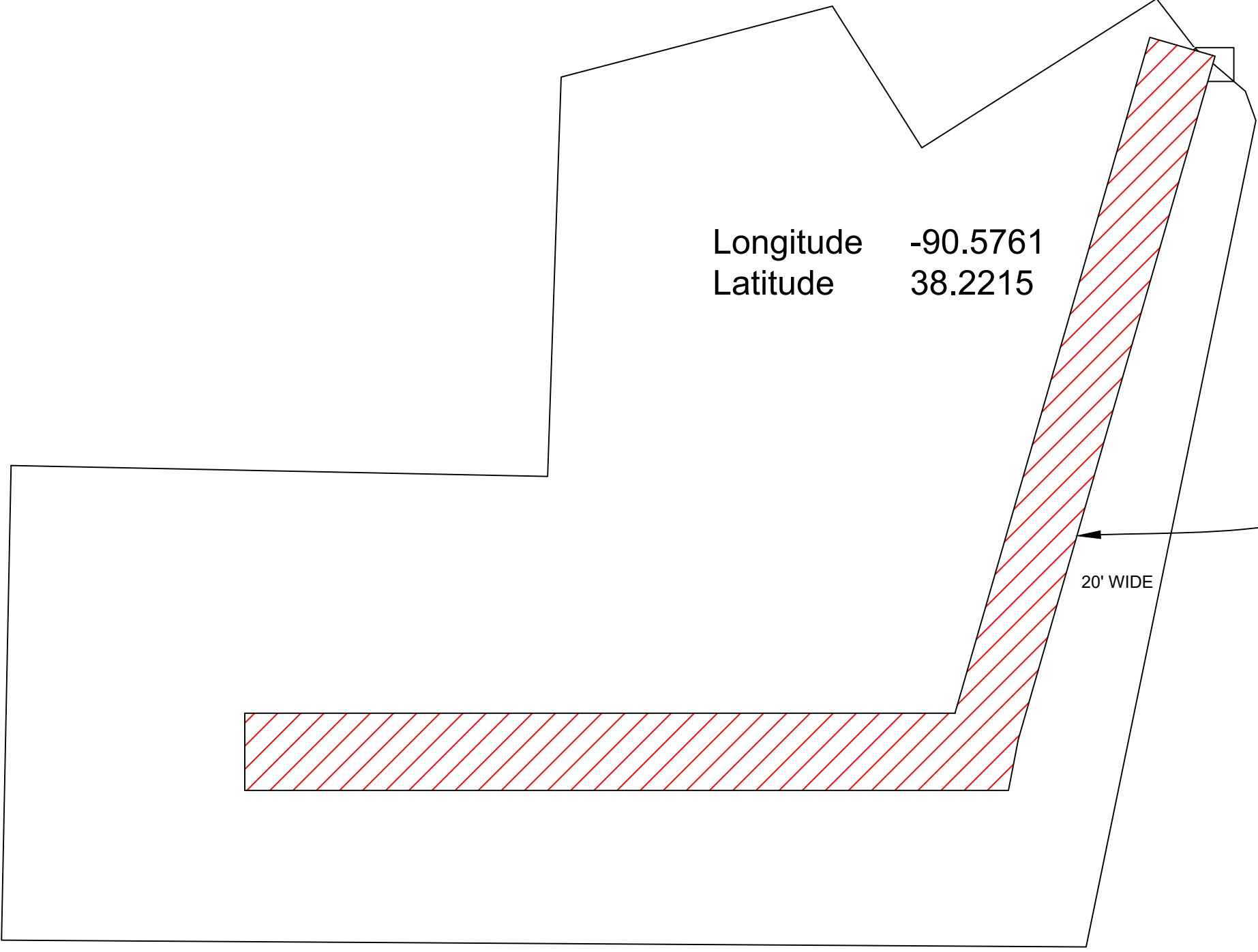
Prepared By: Mary D. Kimbrough

Return To: 1901 Chouteau Ave, MC700, St. Louis, MO
63103

MDK
WR#: KA94462
Facility Name:
[location reference or coordinates]
02/14/2024

1515 PEACHTREE PLAZA
WR# KA94462
AS-BUILT
01/01

Longitude -90.5761
Latitude 38.2215



AMEREN ROW DEPARTMENT TO
OBTAIN AN AS-BUILT EASEMENT FOR
OH AND UG FACILITIES

20' WIDE

