

JEFFERSON COUNTY HEALTH DEPARTMENT BOARD OF TRUSTEES MEETING

405 Main Street, Hillsboro, MO 63050

LIVE BROADCAST AVAILABLE VIA – [YouTube](#)

@<https://www.youtube.com/channel/UCACuytmq2kUAI65z3AYsmYw>

August 24, 2023, 4:00 PM TENTATIVE AGENDA

NOTICE TO BOARD AND ALL ATTENDEES:

The Board's meeting will be open for physical attendance by the public and the public may virtually attend the meeting via the above-referenced link. In addition, anyone wishing to have a comment read to the Board during the meeting should email same to the attention of the Chair at least twenty-four (24) hours in advance to communications@jeffcohealth.org. Requests for information contained in records may be referred by the Chair to the Custodian of Records to process as a Sunshine Law request.

I. Call to Order – Mr. Timothy Pigg, Chair

II. Roll Call – Ms. Jennifer Pinkley, Secretary Designee

III. Reading of the JCHC Mission, Vision and Purpose – Mr. Dennis Diehl, Trustee

1. Mission: JCHD will champion positive health outcomes and behaviors through innovative programs and community engagement.
2. Vision: Advancing the health and safety of Jefferson County
3. Purpose of the Health Center – RSMO 250.050 - The JCHD is established, maintained, and operated for the improvement of health of all inhabitants of Jefferson County.

IV. Call for the Orders of the Day – Mr. Timothy Pigg, Chair

1. Approval of Agenda
2. Welcome of Guests

V. Approval of Minutes and Expenditures – Mr. Timothy Pigg, Chair

1. Approval of July 27, 2023, Meeting Minutes
2. Approval of July 2023 Expenditures
3. Approval of July 2023 Electronic Payments
4. Pre-Approval of September 2023 Electronic Payments

VI. Director's Report – Ms. Kelley Vollmar

1. Clinical Services Report – Ms. Melissa Parmeley, Clinical Services Manager
 - a. Family Planning Updates – Ms. Kate Wagner and Ms. Emily Spielbauer
2. Community Services Report – Ms. Jeana Vidacak, Community Services Manager
3. Communications Report – Ms. Brianne Zwiener, Health Communications Manager

VII. Old Business – Mr. Timothy Pigg, Chair

VIII. New Business – Mr. Timothy Pigg, Chair

1. Adopt JCHC Sunshine Law (Chapter 610 RSMo) Policy
2. Process and Procedures Discussion
3. Entertain topics for next agenda by Trustees (limit to 3 topics, requires a second to place item on next agenda)

IX. Public Comments – "Pursuant to Resolution 05-15-01, any person who desires to make public comment shall, prior to the meeting, submit a speaker's request to include the speaker's name, address and subject matter to the Board. Upon being recognized by the Board Chair, such person may speak on any

topic relevant to the business of the JCHC as set forth on the speaker request form. In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Board, each speaker shall limit comments to five (5) minutes; however, if a large number of people wish to speak, the speaking time may be shortened by the Board Chair to no less than three (3) minutes per speaker. Each speaker may only speak once and may not yield/credit his/her time to another speaker. The Board Chair shall let the speaker know that their time has expired, and the speaker shall stop speaking. Each person who desires to make public comment shall do so in an orderly manner and shall not engage in conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting. Any person, who so disrupts, disturbs, or otherwise impedes the meeting, shall, at the discretion of the Board Chair, be subject to the removal from that meeting."

x. **Closed Session –**

A part of the meeting with closed meeting, closed record and closed vote may be conducted by the Board of Trustees relating to legal action, causes of action or litigation involving the Jefferson County Health Department [610.021 (1)], any confidential or privileged communications between the Board of Trustees of the Jefferson County Health Department or its representatives and its attorneys [610.021 (1)], Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded [610.021 (3)] and records which are protected from disclosure by law [610.021 (14)].

1. Approval of April 27, 2023, Closed Session Meeting Minutes
2. Approval of June 27, 2023, Closed Work session Meeting Minutes

xi. **Adjournment**

***Underlined items will require a vote** ANY ITEMS MAY BE TAKEN OUT OF SEQUENCE AT THE DISCRETION OF THE BOARD OF TRUSTEES. ANY AGENDA ITEMS NOT PREVIOUSLY RESOLVED MAY BE BROUGHT UP FOR DISCUSSION AND APPROPRIATE ACTION AT THE DISCRETION OF THE BOARD. IN THE CASE OF AN EMERGENCY OF THE JEFFERSON COUNTY HEALTH DEPARTMENT AND WHERE A VOTE IS REQUIRED AND A QUORUM OF THE BOARD IS PRESENT, LESS THAN A QUORUM OF THE BOARD MAY ALSO PARTICIPATE IN THE VOTE VIA TELEPHONE, FACSIMILE, INTERNET, OR ANY OTHER VOICE OR ELECTRONIC MEANS.

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July 27, 2023

CALL TO ORDER

Chairperson Pigg called the meeting of the Board of Trustees of the Jefferson County Health Department to order at .

ROLL CALL

- Tim Pigg, Chairperson - Present
- Dennis Diehl, Vice-Chairperson – Present
- Tammy Stidem, Secretary-Treasurer – Present
- Dr. Amber Henry, Member – Excused
- Susan (Suzy) Davis, Member – Present

OTHERS ATTENDING

- Kelley Vollmar, Executive Director
- Steve Sikes, Deputy Director Operations
- Jennifer Pinkley, Deputy Director Admin.
- Christi Coleman, Legal Counsel

Others in attendance:

Brianne Zwiener, Public Communications Officer Kristin Firle, Comptroller Jim Huber, Arch Images Katie Kramer, Arch Images

APPROVAL OF AGENDA

Mr. Diehl made a motion to amend the agenda to move item one under old business to before Approval of minutes and Expenditures. Ms. Stidem seconded the motion. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

Mr. Diehl made a motion to approve the amended agenda. Ms. Davis seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

Approval of June 15, 2023, Town Hall Meeting Minutes

Ms. Stidem motioned to approve the June 15, 2023, Town Hall meeting minutes. Mr. Diehl seconded. Ms. Davis asked why Dr. Henry was marked excused and she was marked absent, Chairman Pigg replied that Dr. Henry told him that she would not be able to make the meeting and Ms. Davis did not. Ms. Davis made a motion to change herself from absent to excused. Mr. Diehl seconded. Hearing no further discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

Mr. Diehl motion to approve the amended June 15, 2023, Town Hall meeting minutes. Ms. Stidem seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

Approval of June 22, 2023, Meeting Minutes

Ms. Stidem motioned to approve the June 22, 2023, meeting minutes. Mr. Diehl seconded. Hearing no discussion, the motion carried, and Chairperson Pigg announced the motion had passed.

Approval of June 27, 2023, Work session Meeting Minutes

Mr. Diehl motioned to approve the June 27, 2023, Work session meeting minutes. Ms. Stidem seconded. Hearing no discussion, Ms. Davis abstained, and the motion carried, and Chairperson Pigg announced the motion had passed.

June 2023 APPROVAL EXPENDITURES

Mr. Diehl motioned to approve the June 2023 expenditures of \$79,917.69. Ms. Stidem seconded. Ms. Davis questioned the "excessive" legal fees, asked what NACCHO Ms. Vollmar replied that it is the National Association of City and County Health Organizations it is the National organization for Health agencies, and it was for a conference.

Ms. Davis states that we should be on the lookout for the bill from Brittney Newell for the investigation into her for the censure because it was in her Sunshine Request. Chairperson Pigg called Ms. Davis out of order because her Sunshine Request was not on the agenda, and the Board had already approved the bill for payment in a prior meeting.

Hearing no further discussion, the motion carried, and Chairperson Pigg announced the motion had passed with Ms. Davis being the only dissenting vote.

June 2023 APPROVAL ELECTRONIC PAYMENTS

Mr. Diehl motioned to approve the electronic payments for June 2023 of \$523,765.10. Ms. Stidem seconded. Hearing no discussion, the motion carried and Chairperson Pigg announced the motion had passed.

August 2023 PRE-APPROVAL ELECTRONIC PAYMENTS

The list of vendors for pre-approved electronic payments for August 2023 was presented to the board with an estimated amount of \$600,710.52. Mr. Diehl motioned to pre-approve the August 2023 Electronic Payments. Ms. Stidem seconded. Hearing no discussion. Motion carried and Chairperson Pigg announced the motion had passed.

Director's Report – Ms. Kelley Vollmar

Ms. Vollmar shared a mission moment by staff member Shari Lexa Adult Brain Injury Program Service Coordinator.

Ms. Vollmar provided testimony at a June 21, 2023 deposition related to the Prescription Opioid lawsuit. Jillian and Jaclyn Brown previously provided testimony on behalf of the County of Jefferson.

Fifth Annual Jefferson County Rotary Clubs Benefit Golf Tournament, Friday, October 13, 2023, at Crystal Highlands Golf Club. We are looking for sponsors, teams and silent auction baskets. For more information visit: www.jeffcorotary.org. Proceeds support low cost and no cost healthcare services from JCHD's Mobile Wellness Team.

Communications Report – Ms. Brianne Zwiener, Health Communications Manager

Yesterday, community member Liz Downer emailed her questions and comments for today's board meeting. Ms. Downer wrote the following (Ms. Zwiener filled in responses as appropriate):

The movie The Sound of Freedom was released on July 3, 2023. This movie was done very well highlighting the evil of human trafficking. How many board members have seen the movie? How many employees of the JCHD have seen the movie? RESPONSE: We do not know the answer to this question.

Missouri is in the top 4 states list of most active in human trafficking. Jefferson County has heavy human trafficking activity. Is there active training for signs of human trafficking and how to help when someone comes to the health department for help? Is there open communication with the JC Sheriff's Department on human trafficking in Jefferson County? RESPONSE: Part of our efforts to provide the best public health services includes ongoing professional development. Our agency workforce development plan outlines certain training that all staff are required to complete annually as well as additional required and recommended training based on the type of position. Per that plan, each JCHD employee participates in a Human & Sex Trafficking training, which typically occurs at one of our quarterly professional development days.

In addition to that employee training, all JCHD staff who work with Title X clients shall receive training upon hire and every year of employment on the following topics: Adolescents and

Mandatory Reporting, Child Abuse Identification and Reporting, and Human Trafficking. Mandatory reporters at JCHD include physicians, nurse practitioners, nurses, and clinic personnel. Per Missouri law, the human trafficking hotline poster designed by the department of public safety is required to be displayed in or near the entrance of family planning clinics which both of our locations are also in compliance with.

After working alongside our clinical staff for almost seven years, I can confidently say that each of our clinicians are thoughtful about engaging clients, employing trauma-informed practices, and creating a space that is conducive for discussing sensitive topics such as human trafficking.

I understand that the lawyer present at the Jefferson County Health Board meetings, Christi Coleman, represents the Jefferson County Health Department. Please state for the record the date the lawyer Christi Coleman was appointed the Jefferson County Health Board meeting's recording secretary. RESPONSE: Per the JCHD Board Bylaws, Ms. Jennifer Pinkley is the Board Corresponding Secretary responsible for posting agendas, notices, and record minutes of Board meetings. Ms. Coleman is our attorney, and she takes notes at our meetings as she sees fit. Ms. Coleman stepped in at the Town Hall as the "secretary" due to Ms. Pinkley's absence. Ms. Coleman also takes minutes during our closed sessions when Ms. Pinkley must leave. None of this is out of the ordinary.

OLD BUSINESS

New Hillsboro Building Update – Mr. Jim Huber Arch Images
Mr. Huber reviewed the site plan, floor plan, exterior, brought drawings and showed a video of the building. He explained that the drawings are finished and ready to go out to bid, once bids are opened, they will give an opinion of those bids to the Building Subcommittee.

NEW BUSINESS

Review Sunshine rules and regulations
Ms. Vollmar presented the Jefferson County Health Center Sunshine Law (Chapter 610 RSMo) Policy that has been modeled after the state policy and is for Board review to bring back and vote on at next month's meeting.

Ms. Davis began to address her attorney's Sunshine request, but Chairperson Pigg called Ms. Davis out of order and reminded Ms. Davis that communication to her and her attorney already informed her of what her attorney could do if she was dissatisfied with the records released to her.

Entertain topics for next agenda by Trustees.

Ms. Davis stated that there were a lot of duplicates in the documents she received for her Sunshine Request. Chairperson Pigg called Ms. Davis out of order and replied to Ms. Davis that

she had just been instructed that her attorney (who actually made the Sunshine request) would need to speak with our attorney to discuss resolution. Ms. Coleman advised the Board that the responsive documents were given pursuant to the terms of the request.

Discuss New Building Town Hall

The Board will hold a New Building Town Hall on Wednesday, August 9, 2023 at 6 pm at the Hillsboro office.

PUBLIC COMMENTS

None.

ADJOURN

Mr. Diehl motioned to adjourn the meeting. Ms. Stidem seconded. Motion carried unanimously and Chairperson Pigg announced the motion had passed. Meeting adjourned at 5:11 pm.

Secretary-Treasurer

Jefferson County Health Department
 Check/Voucher Register - Monthly Check Register
 From 7/1/2023 Through 7/31/2023

<u>Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
7/5/2023	64533	Katie Villmer-Beck	Reimbursement for Insurance Deducted	643.54
7/6/2023	64534	Arch Images	New Building Architect Service	41,318.92
7/6/2023	64535	Architect Now	ArchitectNOW Led Training and Demonstrations for the ASPEN Admin	720.00
7/6/2023	64535	Architect Now	ASPEN Updates, JCHD Board Meeting Presentation Assistance	810.00
7/6/2023	64536	AT&T Mobility	Cell Phones & Wifi Access	3,420.11
7/6/2023	64537	Megan Bridgman	Mileage Reimbursement	78.10
7/6/2023	64538	Budget Self Storage-Hillsboro	Storage Unit 35 Rent/6 Month Rent	416.70
7/6/2023	64538	Budget Self Storage-Hillsboro	Storage Unit 36/6 Month Rent	416.70
7/6/2023	64539	Get Healthy DeSoto	Agency Promotion and Support of Community Partners	199.00
7/6/2023	64540	HAWKS	Septic Pumping	95.00
7/6/2023	64541	CITY OF HILLSBORO W/S DEPT	Water & Sewer	254.37
7/6/2023	64542	La Piana Consulting	Strategic Planning	5,000.00
7/6/2023	64543	LEADER PUBLICATIONS	Community Education and Chronic Disease Screening	622.00
7/6/2023	64544	Lewis Brisbois Bisgaard & Smith LLP	ASPEN Issues - 10.7 Hours	2,996.00
7/6/2023	64544	Lewis Brisbois Bisgaard & Smith LLP	Legal Fees	33,500.00
7/6/2023	64545	Shari Lexa	Mileage Reimbursement	129.25
7/6/2023	64546	Marcy Stasiak	Per Diem	46.01
7/6/2023	64547	MCKESSON MEDICAL-SURGICAL	Invoices: 19595616, 19611606, 19612079, 20045300, 20646913, 20646966	224.57
7/6/2023	64547	MCKESSON MEDICAL-SURGICAL	Mobile Wellness Van Supplies	803.84
7/6/2023	64548	Midwest Elevator Co.	Maintenance of Arnold Elevator	346.73
7/6/2023	64549	Optum	AC-Optum-Plan Fund	55.25
7/6/2023	64550	Kathryn Rhodes	Mileage Reimbursement	159.50
7/6/2023	64551	SANOFI PASTEUR, INC.	AR JCHD Vaccines	4,929.69
7/6/2023	64551	SANOFI PASTEUR, INC.	Credit Memo	(8,264.44)
7/6/2023	64551	SANOFI PASTEUR, INC.	JCHD HB Vaccines	3,342.23
7/6/2023	64552	Jacob Schwab	Mileage Reimbursement	27.50
7/13/2023	64553	ALLSCRIPTS	Payerpath Claims Mgmt & Call Service	412.06
7/13/2023	64554	ALPHA MEDIA, LLC	Lead Program Education and Awareness	318.00
7/13/2023	64554	ALPHA MEDIA, LLC	Mobile Phone Marketing for Teen Coalition's Disposal & Educations Campaign	3,000.00
7/13/2023	64555	Architect Now	Work Order 5	15,085.00
7/13/2023	64556	CDW GOVERNMENT, INC.	Dental Van Laptop	1,805.49
7/13/2023	64556	CDW GOVERNMENT, INC.	Nursing Laptop	1,805.49
7/13/2023	64556	CDW GOVERNMENT, INC.	OSA Supervisor Laptop	1,805.49
7/13/2023	64557	Taxation Division	June Death Certificates	1,032.00
7/13/2023	64558	Cure MD	CureMD Charges for Provider License, Inventory, Reporting and Faxing	3,860.00
7/13/2023	64559	Environmental Resource Associates	Lab Quality Control	403.09
7/13/2023	64560	ET Security and Fire	Cloud Access Control with Advanced Reporting - April, May, June 2023	468.00
7/13/2023	64560	ET Security and Fire	Cloud Access Control with Advanced Reporting - January, February, March 2023	468.00
7/13/2023	64560	ET Security and Fire	Cloud Access Control with Advanced Reporting - July, August, September 2023	468.00
7/13/2023	64561	H5-Hillsboro LLC	August 2023 Rent (365 2nd St)	2,000.00
7/13/2023	64562	Johnston Construction	Repair of Chronic Leak Area of Hillsboro Building Roof	3,890.00

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7/13/2023	64563	Missouri State Emergency Management	Registration Fees for SEMA Annual Conference	660.00
7/13/2023	64564	F. Petrovic Co.	Community Program and Awareness	56.21
7/13/2023	64565	Precision Graphics & Signs	Vehicle Graphics	810.00
7/13/2023	64566	ROYAL PAPERS, INC.	Custodial Supplies for 2023	696.18
7/13/2023	64567	Testo Inc.	Vaccine Temperature Monitoring/Recording, Renewal of License	250.80
7/13/2023	64568	Thurman, Howald, Weber, Senkel & Norrick, LLC	Correspondence Receipt and Review, Telephone Conferences	565.00
7/13/2023	64569	Sara Wilton	Mileage Reimbursement/Per Diem	0.00
7/20/2023	64570	Americom	Copier/Printer Overage 10500-C	2.41
7/20/2023	64571	Architect Now	Add Student Refactor, Jotform Waiver Changes, School Dropdown Mappings	8,215.00
7/20/2023	64571	Architect Now	Azure is Utilized to House ASPEN and allow for Demonstration Access	708.83
7/20/2023	64571	Architect Now	Create School Administrator Account Entitlement and Enable Reporting	3,120.00
7/20/2023	64572	CITY OF ARNOLD	3rd Qtr Billing	37.35
7/20/2023	64573	BECKER DENTAL LAB, INC.	June Lab Invoices	3,236.00
7/20/2023	64574	Burnes-Citadel Security Co	24-Hour Monitoring	333.00
7/20/2023	64575	Canon Financial Services Inc	Copier/Printer Lease	2,753.31
7/20/2023	64576	Christine Chadbourne	Mileage Reimbursement	5.50
7/20/2023	64577	Chestnut Health Systems	ASPEN Consulting Content Expert Assistance	1,584.00
7/20/2023	64578	Christina Daniele	Mileage Reimbursement	14.30
7/20/2023	64579	Defender Product Solutions, LLC	Supply and Mount Light bar to Maverick Vector Truck	672.00
7/20/2023	64580	The Greater Hillsboro Chamber of Commerce	Chamber of Commerce Membership to Build ASPEN Partnership	125.00
7/20/2023	64581	Lewis Brisbois Bisgaard & Smith LLP	Board Governance - 10.3 Hours	2,908.53
7/20/2023	64581	Lewis Brisbois Bisgaard & Smith LLP	Board Member Communications - 5.0 Hours	1,400.00
7/20/2023	64581	Lewis Brisbois Bisgaard & Smith LLP	General Counseling - 1.4 Hours	392.00
7/20/2023	64581	Lewis Brisbois Bisgaard & Smith LLP	Labor and Employment - 1.2 Hours	336.00
7/20/2023	64581	Lewis Brisbois Bisgaard & Smith LLP	Real Estate - 0.9 Hours ; Contract Disputes - 3.0 Hours	832.00
7/20/2023	64582	Lowe's	Lowe's 06/20/2023 Statement	307.11
7/20/2023	64583	Dorothy Lucas	Mileage Reimbursement	5.50
7/20/2023	64584	MCKESSON MEDICAL-SURGICAL	Lab Quality Control	85.09
7/20/2023	64584	MCKESSON MEDICAL-SURGICAL	Program Supplies	418.47
7/20/2023	64585	Missouri Center for Public Health Excellence	June 2023 Work Completed in Accordance with the IOPSLL NACCHO Grant for Data Development	6,308.68
7/20/2023	64587	Provident Health	ASPEN Consulting Content Expert Assistance	115.38
7/20/2023	64588	R & S NORTHEAST LLC	Birth Control for Family Planning Clinic	166.90
7/20/2023	64589	TRAFFIC CONTROL COMPANY	Mark Rally Points for Building Evacuation	74.55
7/20/2023	64590	Sara Wilton	Mileage Reimbursement/Per Diem	133.36
7/27/2023	64591	ALLIANZ LIFE INSURANCE COMPANY OF NORTH	Employee Voluntary Insurance	100.00
7/27/2023	64592	Americom	Contract Base Rate Charge for 8/1/2023-8/31/2023	50.00
7/27/2023	64593	Arch Images	New Building Architect Service	28,609.50
7/27/2023	64593	Arch Images	New Building Architect Service - 4/19/2023	49,409.95

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7/27/2023	64594	BAILEY'S TEST STRIPS & THERMOMETERS,LLC	Food Inspection Supplies	298.00
7/27/2023	64595	BENCO DENTAL	Benco Technician Visit	241.55
7/27/2023	64596	Blue Streak	Equipment Repair	183.00
7/27/2023	64597	CDW GOVERNMENT, INC.	Dental Van - Laptops and Accessories	233.89
7/27/2023	64597	CDW GOVERNMENT, INC.	Nursing Laptop and Accessories	233.89
7/27/2023	64597	CDW GOVERNMENT, INC.	OSA Supervisor Laptop & Accessories	233.89
7/27/2023	64598	Grainger	Vaccine Storage Units	1,304.08
7/27/2023	64599	Hach Company	Testing Water Hardness	41.39
7/27/2023	64600	PROGRESSIVE INSURANCE	Policy Renewal	442.00
7/27/2023	64601	PUBLIC WATER SUPPLY DIST. #1	Water	54.45
7/27/2023	64602	R & S NORTHEAST LLC	Birth Control for Family Planning	37.62
7/27/2023	64602	R & S NORTHEAST LLC	Birth Control for Family Planning Clinic	18.81
Report Total				247,931.67

LIST OF VENDORS PAID VIA ELECTRONIC PAYMENTS FOR:

July 2023

VENDORS	ESTIMATED AMOUNT	ESTIMATED DATE DUE	ACTUAL AMOUNT	DATE OF PAYMENT
AFLAC	\$ 162.52	7/30/2023	\$ 162.52	7/20/2023
AMAZON	\$ 5,000.00	7/30/2023	\$ 771.25	7/10/2023
AMEREN- HILLSBORO	\$ 1,000.00	7/30/2023	\$ 1,638.62	7/20/2023
AMEREN-ARNOLD	\$ 1,100.00	7/30/2023	\$ 1,437.61	7/20/2023
ASSURITY	\$ 2,500.00	7/30/2023	\$ 1,905.43	7/28/2023
AXA	\$ 7,000.00	7/30/2023	\$ 5,245.12	7/27/2023
CARD SERVICES-VISA	\$ 15,000.00	7/27/2023	\$ 6,487.43	7/25/2023
CMIT - IT Services	\$ 25,000.00	7/30/2023	\$ 4,620.00	7/20/2023
CULLIGAN INDUSTRIAL-FILTER (approx \$20 every 2 months)	\$ 40.00	7/20/2023	\$ -	
CULLIGAN INDUSTRIAL-MIXED BED (\$98 every 2 months)	\$ 120.00	7/20/2023	\$ 134.00	7/20/2023
Enterprise VISA	\$ 15,000.00	7/27/2023	\$ 4,746.89	7/25/2023
Forte (Merchant Services)	\$ 1,500.00	7/10/2023	\$ 667.55	7/10/2023
GOOGLE, LLC	\$ 18.00	7/7/2023	\$ 18.00	7/5/2023
Groundworks Lawn & Landscape	\$ 440.00	7/30/2023	\$ 515.00	7/6/2023
IDEXX	\$ 5,000.00	7/30/2023	\$ 758.96	7/20/2023
LINDE GAS (PRAXAIR) - ARNOLD	\$ 400.00	7/20/2023	\$ 222.79	7/20/2023
LINDE GAS (PRAXAIR) - HILLSBORO	\$ 400.00	7/27/2023	\$ 303.53	7/20/2023
MISSOURI AMERICAN WATER	\$ 75.00	7/30/2023	\$ -	
MISSOURI EMPLOYEES MUTUAL	\$ 3,000.00	7/30/2023	\$ 2,591.00	7/31/2023
MISSOURI LAGERS	\$ 46,000.00	7/30/2023	\$ 42,206.76	7/31/2023
OPTUM BANK - H.S.A.	\$ 3,800.00	7/20/2023	\$ 3,253.49	7/20/2023
PAYLOCITY Payroll Processing Fees	\$ 2,100.00	7/20/2023	\$ 1,432.51	7/20/2023
Payroll Taxes & Liabilities	\$ 100,000.00	7/20/2023	\$ 74,301.22	7/20/2023
PITNEY BOWES/LEASE	\$ 165.00	7/20/2023	\$ 161.61	7/13/2023
PITNEY BOWES/PURCHASE POWER	\$ 1,300.00	7/17/2023	\$ -	
QUEST DIAGNOSTICS-ARNOLD	\$ 3,000.00	7/30/2023	\$ 1,895.19	8/10/2023
QUEST DIAGNOSTICS-HILLSBORO	\$ 3,000.00	7/30/2023	\$ 913.39	8/10/2023
QUEST DIAGNOSTICS-WELLNESS VAN	\$ 2,000.00	7/30/2023	\$ 205.73	8/10/2023
Salaries & Wages	\$ 275,000.00	7/20/2023	\$ 244,507.40	7/20/2023
SPECTRUM BUSINESS-Arnold	\$ 250.00	7/27/2023	\$ 213.86	7/20/2023
SPECTRUM BUSINESS-HILLSBORO-TV	\$ 50.00	7/28/2023	\$ 49.99	7/20/2023
SPIRE - Gas/Arnold	\$ 100.00	7/30/2023	\$ 49.59	7/31/2023
SPIRE - Gas/Hillsboro	\$ 150.00	7/27/2023	\$ 72.54	7/20/2023
UNITED HEALTHCARE	\$ 60,000.00	7/30/2023	\$ 52,082.96	8/10/2023
UNITED PARCEL SERVICES	\$ 100.00	7/17/2023	\$ 11.62	7/31/2023
Verizon	\$ 500.00	7/30/2023	\$ 280.13	7/20/2023
WAGeworks	\$ 150.00	7/24/2023	\$ 146.00	7/24/2023
WALMART	\$ 3,300.00	7/20/2023	\$ 248.16	7/19/2023
WASTE MANAGEMENT-ARNOLD	\$ 175.00	7/27/2023	\$ 174.20	7/13/2023
WASTE MANAGEMENT-HILLSBORO	\$ 175.00	7/20/2023	\$ 147.53	7/13/2023
WEX BANK - Vehicle Fuel	\$ 3,500.00	7/30/2023	\$ 1,717.41	7/6/2023
WINDSTREAM - ALL LOCATIONS	\$ 13,150.00	7/30/2023	\$ 49,079.64	7/20/2023
TOTALS	\$ 600,720.52		\$ 505,376.63	

VENDORS FOR PRE-APPROVAL FOR ELECTRONIC PAYMENTS FOR:

September 2023

VENDORS	ESTIMATED AMOUNT	ESTIMATED DATE DUE	ACTUAL AMOUNT	DATE OF PAYMENT
AFLAC	\$ 162.52	9/30/2023		
AMAZON	\$ 5,000.00	9/30/2023		
AMEREN- HILLSBORO	\$ 1,000.00	9/30/2023		
AMEREN-ARNOLD	\$ 1,100.00	9/30/2023		
ASSURITY	\$ 2,500.00	9/30/2023		
AXA	\$ 7,000.00	9/30/2023		
CARD SERVICES-VISA	\$ 15,000.00	9/29/2023		
CMIT - IT Services	\$ 25,000.00	9/30/2023		
CULLIGAN INDUSTRIAL-FILTER (approx \$20 every 2 months)	\$ 40.00	9/20/2023		
CULLIGAN INDUSTRIAL-MIXED BED (\$98 every 2 months)	\$ 120.00	9/20/2023		
Enterprise VISA	\$ 15,000.00	9/29/2023		
Forte (Merchant Services)	\$ 1,500.00	9/10/2023		
GOOGLE, LLC	\$ 18.00	9/9/2023		
Groundworks Lawn & Landscape	\$ 440.00	9/30/2023		
IDEXX	\$ 5,000.00	9/30/2023		
LINDE GAS (PRAXAIR) - ARNOLD	\$ 400.00	9/20/2023		
LINDE GAS (PRAXAIR) - HILLSBORO	\$ 400.00	9/29/2023		
MISSOURI AMERICAN WATER	\$ 75.00	9/30/2023		
MISSOURI EMPLOYEES MUTUAL	\$ 3,000.00	9/30/2023		
MISSOURI LAGERS	\$ 46,000.00	9/30/2023		
OPTUM BANK - H.S.A.	\$ 3,800.00	9/20/2023		
PAYLOCITY Payroll Processing Fees	\$ 2,100.00	9/20/2023		
Payroll Taxes & Liabilities	\$ 100,000.00	9/20/2023		
PITNEY BOWES/LEASE	\$ 165.00	9/20/2023		
PITNEY BOWES/PURCHASE POWER	\$ 1,300.00	9/19/2023		
QUEST DIAGNOSTICS-ARNOLD	\$ 3,000.00	9/30/2023		
QUEST DIAGNOSTICS-HILLSBORO	\$ 3,000.00	9/30/2023		
QUEST DIAGNOSTICS-WELLNESS VAN	\$ 2,000.00	9/30/2023		
Salaries & Wages	\$ 275,000.00	9/20/2023		
SPECTRUM BUSINESS-Arnold	\$ 250.00	9/29/2023		
SPECTRUM BUSINESS-HILLSBORO-TV	\$ 50.00	9/29/2023		
SPIRE - Gas/Arnold	\$ 100.00	9/30/2023		
SPIRE - Gas/Hillsboro	\$ 150.00	9/29/2023		
UNITED HEALTHCARE	\$ 60,000.00	9/30/2023		
UNITED PARCEL SERVICES	\$ 100.00	9/19/2023		
Verizon	\$ 500.00	9/30/2023		
WAGeworks	\$ 140.00	9/19/2023		
WALMART	\$ 3,300.00	9/20/2023		
WASTE MANAGEMENT-ARNOLD	\$ 175.00	9/29/2023		
WASTE MANAGEMENT-HILLSBORO	\$ 175.00	9/20/2023		
WEX BANK - Vehicle Fuel	\$ 3,500.00	9/30/2023		
WINDSTREAM - ALL LOCATIONS	\$ 13,150.00	9/30/2023		
TOTALS	\$ 600,710.52		\$ -	

**Jefferson County Health Department
July 2023 VISA Expenses**

<u>Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
6/21/2023	PO 9037-2	ADOBE	Adobe Software Subscription	\$ 290.84
6/21/2023	PO 9054-1	SAM'S CLUB	Worksite Wellness	\$ 173.78
6/23/2023	PO 9307	Walmart Community/SYNCB	Program Supplies	\$ 265.10
6/26/2023	PO 9313	Cool Beans	Strategic Planning Lunch (06/27/2023)	\$ 155.00
6/29/2023	PO 9117	Lands' End	New Employee Uniform Tops	\$ 327.38
6/29/2023	PO 9198	Salt Lake Marriott	Sara Wilton - CSTE Conference Hotel	\$ 730.74
7/1/2023	299527	Curve Dental	Curve Hero Dental SaaS	\$ 670.00
7/4/2023	E030004FRM	MicroSoft	Exchange Online Subscription	\$ 48.00
7/4/2023	E030004IN9	MicroSoft	Microsoft Subscriptions	\$ 1,188.19
7/4/2023	E030004NZY	MicroSoft	Power Automate Subscription	\$ 15.00
7/5/2023	E030004FAZ	MicroSoft	Office 365 E3 Subscription	\$ 92.00
7/5/2023	E030004FRN	MicroSoft	Microsoft Subscriptions	\$ 18.00
7/5/2023	PO 9329	University of Missouri - St. Louis	Conference Registration	\$ 25.00
7/6/2023	PO 9197-1	Southwest Airlines	Southwest	\$ 28.00
7/7/2023	873165	CHECKR Inc	Pre-Employment Background Checks	\$ 69.49
7/10/2023	PO 8920	Express Mart	Car Washes for Fleet Vehicles	\$ 144.00
7/11/2023	PO 9302	4imprint	Marketing Supplies	\$ 1,820.34
7/12/2023	INV-196517	West Networks LLC	Data from March-May 2023	\$ 19.50
7/19/2023	PO 9326	Panera Bread	Providing Coffe and Tea for Mental Health Summit	\$ 116.23
7/19/2023	PO 9328	Monday.com	Program Manager Website - Annual Subscription	\$ 116.23
7/19/2023	PO 9328	Monday.com	Project Manager Website - Annual Subscription	\$ (116.23)
7/21/2023	PO 9037-3	ADOBE	Adobe Software Subscription	\$ 290.84
Total				<u>\$ 6,487.43</u>

July 2023 Legal Expenses

Lewis Brisbois Bisgaard & Smith LLP

Invoices: 3696698, 3696699, 3696700, 3696701, 3696702

Check #: 64581

Check Date: 7/20/2023

<u>Invoice Date</u>	<u>Invoice #</u>	<u>Paid By Check #</u>	<u>Description</u>	<u>Amount</u>
7/20/2023	3696698	64581	General Counseling - 1.4 Hours	\$ 392.00
7/20/2023	3696699	64581	Real Estate - 0.9 Hours; Contract Disputes - 3.0 Hours	\$ 832.00
7/20/2023	3696700	64581	Board Governance - 10.3 Hours	\$ 2,908.53
7/20/2023	3696701	64581	Labor and Employment - 1.2 Hours	\$ 336.00
7/20/2023	3696702	64581	Board Member Communications - 5.0 Hours	\$ 1,400.00
				<u>Total \$ \$ 5,868.53</u>

Invoices: 3684934, PO 9318

Check #: 64544

Check Date: 7/06/2023

<u>Invoice Date</u>	<u>Invoice #</u>	<u>Paid By Check #</u>	<u>Description</u>	
7/6/2023	3684934	64544	ASPEN Issues - 10.7 Hours	\$ 2,996.00
7/6/2023	PO 9318	64544	ASPEN Legal Fees 2022-2023	\$ 33,500.00

Jefferson County Health Department

Balance Sheet

As of 7/31/2023

*Unaudited**(In Whole Numbers)*

	<u>Current Year</u>
Assets	
Current Assets	
Cash Operating Account	1,979,898.00
Cash Cafeteria Account	6,195.00
Petty Cash	150.00
Cash Operating Trust	286,113.00
Cash Operating Reserve	5,440,838.00
Accounts Receivable	246,489.00
Accrued Accounts Receivable	103,531.00
Taxes Receivable	2,322,018.00
Prepaid Insurance	45,632.00
Prepaid Postage	<u>2,311.00</u>
Total Current Assets	10,433,176.00
Long-term Assets	<u>3,894,359.00</u>
Total Assets	<u>14,327,535.00</u>
Liabilities	
Short-term Liabilities	
Walmart Credit Card	275.00
Lowe's Credit Card	263.00
UMB VISA	14,932.00
Enterprise VISA	(3,147.00)
Accounts Payable	245,463.00
Employee Benefits Payable	18,959.00
Accrued Wages	169,069.00
Accrued Payroll Tax	12,377.00
Deferred Revenue	26,885.00
FSA	6,331.00
Deferred Inflow	<u>181,095.00</u>
Total Short-term Liabilities	<u>672,500.00</u>
Total Liabilities	<u>672,500.00</u>
Net Assets	
Beginning Net Assets	13,408,485.00
Current YTD Net Income	<u>246,550.00</u>
Total Net Assets	<u>13,655,035.00</u>
Total Liabilities and Net Assets	<u>14,327,535.00</u>

Jefferson County Health Department
Statement of Revenues and Expenditures
From 7/1/2023 Through 7/31/2023
Unaudited

(In Whole Numbers)

	Current Period Actual (July)	Current Year Actual (January - July)	YTD Budget (January - July)	YTD Budget Variance (January - July)	Total Budget	Percent Total Budget Remaining
Revenue						
Contract, Grants, Donations	192,676.00	1,981,587.00	2,470,248.00	(488,662.00)	3,926,530.00	(50)%
Tax Revenue	376,067.00	2,378,112.00	2,378,112.00	0.00	4,258,447.00	(44)%
Earned Revenue	<u>87,997.00</u>	<u>938,123.00</u>	<u>917,743.00</u>	<u>20,380.00</u>	<u>1,347,767.00</u>	<u>(30)%</u>
Total Revenue	<u>656,740.00</u>	<u>5,297,822.00</u>	<u>5,766,103.00</u>	<u>(468,281.00)</u>	<u>9,532,744.00</u>	<u>(44)%</u>
Total Revenue	<u>656,740.00</u>	<u>5,297,822.00</u>	<u>5,766,103.00</u>	<u>(468,281.00)</u>	<u>9,532,744.00</u>	<u>(44)%</u>
Expenditures						
Wages & Benefits	433,340.00	3,223,828.00	3,736,612.00	512,784.00	6,165,661.00	48 %
Contractual	64,265.00	462,236.00	372,023.00	(90,213.00)	473,108.00	2 %
Program Supplies	65,636.00	403,757.00	650,998.00	247,241.00	1,079,894.00	63 %
Telecommunications	5,647.00	138,111.00	79,005.00	(59,106.00)	132,816.00	(4)%
Postage & Shipping	145.00	1,965.00	4,280.00	2,316.00	7,048.00	72 %
Facility & Equipment	60,226.00	283,022.00	344,826.00	61,804.00	616,651.00	54 %
Fleet	10,296.00	64,319.00	98,335.00	34,016.00	160,074.00	60 %
Travel	5,535.00	24,902.00	39,316.00	14,415.00	60,797.00	59 %
Professional Development	11,396.00	132,901.00	227,805.00	94,904.00	345,520.00	62 %
Marketing	2,138.00	15,183.00	58,826.00	43,642.00	91,174.00	83 %
Election Expense	0.00	127,748.00	100,000.00	(27,748.00)	100,000.00	(28)%
Capital Improvements	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>50,000.00</u>	<u>300,000.00</u>	<u>100 %</u>
Total Expenditures	<u>658,623.00</u>	<u>4,877,972.00</u>	<u>5,762,027.00</u>	<u>884,055.00</u>	<u>9,532,744.00</u>	<u>49 %</u>
Total Expenditures	<u>658,623.00</u>	<u>4,877,972.00</u>	<u>5,762,027.00</u>	<u>884,055.00</u>	<u>9,532,744.00</u>	<u>49 %</u>
Net Revenue Over Expenditures	<u>(1,883.00)</u>	<u>419,850.00</u>	<u>4,076.00</u>	<u>415,774.00</u>	<u>0.00</u>	



1.1 MISSION MOMENT

Car seats and boosters provide protection for infants and children in a crash, yet car crashes are a leading cause of death for children ages 1 to 13. That's why it's so important to choose and use the right car seat correctly every time your child is in the car. According to the National Highway Traffic Safety Administration (NHTSA):

- 325 Children under age 5 were saved by car seats in 2017.ⁱ
- 40% of children killed in car crashes in 2021 were unrestrained.ⁱⁱ
- 46% of car seats and booster seats are used incorrectly.

The NHTSA website has information on finding the right car seat, installing your car seat correctly and keeping your child safe in a car seat: <https://www.nhtsa.gov/equipment/car-seats-and-booster-seats#find-the-right-car-seat-find--compare-seats>

JCHD has trained staff on site to provide car seats and teach correct installation for those who qualify. To learn more about the program or to request a car seat appointment, complete the form at <https://www.jeffcohealth.org/community-health>.

1.2 PROGRESS TOWARD STRATEGIC GOALS

- Community Engagement/Transparency
 - The second 2023 Board of Trustee town hall meeting will be held Thursday, September 14, 2023 at the Hillsboro Civic Center, 10349 Business 21, Hillsboro, MO, United States, Missouri at 6:00 p.m.
 - New Building Town Hall for public on August 9th at 6:00 p.m. Building Committee, Administrative Team and Architectural Firm in attendance. No public attended.
 - Special Meeting of the JCHD Board on August 15th at 3:00 to discuss recommendation for sustainability of ASPEN program. No public attended.
- Data Modernization – JCHD continues to work with local partners to modernize our data sharing and interoperability systems. Prior to the pandemic, close to “real time” data sharing was limited in scope and/or non-existent. The professional need for timely data in conjunction with increased public expectations of access to current data have facilitated a large-scale movement within the health field to formalize data integration strategies and agreements. Items included in this effort will include data sharing agreements, cybersecurity, case management and disease surveillance.
- Internal Updates
 - Mobile Wellness Unit follow up: projected accident repair costs in combination with preexisting issues related to the aging condition of the wellness unit outweigh the benefits of repairing the existing van. Program staff request that the current van be sold or traded as part of a plan to update the unit for long term program sustainability.

Wellness Team activities continue but have been modified to adjust to the limitations of the smaller transit vans and use of off-site locations until a new unit can be acquired. An initial grant in the amount of \$250,000 has been submitted for a grant decision later this fall. An additional \$200,000 toward the anticipated total of \$450,000 for a new vehicle has been requested of the State's ELC expansion grant for approval. The van played a vital role in the pandemic response initially serving as a testing site, transitioning to vaccine administration and treatment.

- Staff Recruitment follow-up: The agency continues to struggle with filling clinical and non-clinical roles. Recruitment and interviews have been on-going, but candidates are not showing up for interviews or do not meet minimum training requirements. The main reason cited for not accepting interviews has been offered salary is lower than market rate. Two immediate impacts on our services this month include:
 - Scheduled overtime for Office Support and Public Health Nursing staff in order to cover back to school immunization schedule during August.
 - The adult dental program has stopped taking new patients onto the waiting list effective immediately. The dental program has been stretched to meet the needs of adult patients and youth during the summer months due to staff shortages. Schools are starting in August, which begins our school youth dental rotations. The hold on the adult waitlist is to ensure adults currently receiving treatment are able to complete their care plans, while program staff transition back to primary care of youth during the school year.

A compensation study is planned in the coming quarter to evaluate the salaried and hourly market rates for all JCHD positions and to determine a salary schedule for moving forward to recruit and retain qualified staff.

- Mid-Year Health Benefit Review: Executive Team staff met with Blue Chip Consortium, our current insurance brokers, for a mid-year review of insurance benefits. No major concerns were cited by JCHD with current providers and services. Brokers cite an anticipated 8-12% inflation for agency insurance costs this year with a preliminary number of 10%. Other (optional, not paid by JCHD) potential benefits including short- and long-term disability plans, pet insurance and financial planning were discussed for review during the fall market bids.

- **External Updates**

- JCHD continues to monitor the on-going local and national litigation regarding opioids. JCHD voted in August 2021 to join with County of Jefferson's suit. The County legal team has been talking with Optum and Express Scripts, but no further updates are available at this time. The pharmacies and Teva have accepted a settlement and are working through the administration process. Payments are not anticipated to begin until next year. The CVS settlement was paid to the County last week. The County is waiting for the 3rd payment from the distributors and J and J settlement. The Purdue payment is on hold while the case is under review by the Supreme Court.

1.3 STATUTORY AND REGULATORY COMPLIANCE UPDATES

- HIPAA Security Risk Analysis Planning Team Meeting July 18, 2023. Administrative team met to review draft HIPAA Security Policy Manual and HIPAA Privacy Policy manual documents. Goal of updated draft policies by end of third quarter 2023.

1.4 ED PUBLIC RELATIONS ACTIVITIES

- Hillsboro Rotary Club
- Compass/COMTREA/JCHD Dental Collaboration
- PHEARLESS Community Leadership Application
- Get Healthy DeSoto Board of Directors
- Mental Health Summit
- MODSS Foster Care Round Table with Director Missey
- Missouri Center for Public Health Excellence
- Jefferson County Community Partnership Board
- Jefferson County Fair, Hillsboro Civic Center
- Washington University, Institute for Clinical and Translational Sciences, Community Advisory Board
- Missouri Coalition for Oral Health
- St. Louis Pandemic Task Force

1.5 PUBLIC HEALTH SECTOR NEWS

- ***Missouri Supreme Court Rules Counties Permitted To Intervene In Action Nullifying Public Health Rules*** (Jane Drummond, MHA newsletter 8/16/23) The Missouri Supreme Court ruled that Jackson and St. Louis counties were impermissibly denied the right to appeal a circuit court decision nullifying certain public health regulations. In the original case, plaintiffs challenged DHSS' rules delegating authority to county public health agencies to enforce infectious disease rules. The trial court entered judgement for the plaintiffs. After Attorney General Schmitt announced he would not appeal on behalf of the department, the counties sought to intervene for the purpose of appealing the decision. The circuit court denied their motion. The case was ultimately transferred to the Supreme Court, which ruled that the counties' intervention was timely, despite being filed after the judgment was issued. The case was remanded so that the counties could pursue a substantive appeal. Full copy of Supreme Court ruling attached or can be found here: https://www.mhanet.com/mhaimages/SupremeCourtRuling_81623.pdf
- ***Report finds county in state's top 10 for overdose mortality count, inpatient overdose rates*** (Leader Publications, Teresa Inserra, 8/15/23) "The Midwest High Intensity Trafficking Area recently released its 2023 Overdose Report for Missouri, and it lists Jefferson County as the fourth highest in Missouri for overdose mortality count regardless of drug type, from 2017-2021, and the sixth highest for inpatient (nonfatal) overdose rates from 2017 to 2020." Full article attached or at: https://www.myleaderpaper.com/news/jefferson-county-makes-statewide-overdose-list-top-10/article_548ffd16-3858-11ee-ac53-7ff5ab551757.html

1.6 ITEMS OF INFORMATION:

- Resolution of Windstream dispute regarding Early Termination Fees (ETF) for High Ridge Office closure. Initial ETF charge to JCHD \$96,682. Amount disputed and final outcome balance of \$23,196.31 to be paid on July 2023 invoice. *Savings to JCHD - \$73,485.69.*
- JCHD received a refund of \$1,909.33 from the County of Jefferson for overpayment of April 4, 2023 election costs. JCHD's portion of the total April election costs was \$125,800.67 for the Board of Trustees election. An initial deposit of \$127,710 was required prior to the election. The agency anticipates another election for Trustees in 2024, so a similar amount of funding will be allocated in FY2024 budget.
- JCHD ED will present with Jaci McReynolds at plenary session of the Missouri State Public Health Conference in September regarding JCHD's integration of the State's Foundational Public Health Model.

1.7 AGENCY RECOGNITION AND OPPORTUNITIES FOR BOARD ENGAGEMENT

- Fifth Annual Jefferson County Rotary Clubs Benefit Golf Tournament, Friday, October 13, 2023 at Crystal Highlands Golf Club. We are looking for sponsors, teams and silent auction baskets. For more information visit: www.jeffcorotary.org. Proceeds support low cost and no cost healthcare services from JCHD's Mobile Wellness Team.

1.8 ELECTRONIC ATTACHMENTS (FOR REFERENCE. NOT INCLUDED IN PRINTED PACKET DUE TO DUPLICATION COSTS):

- Supreme Court Ruling on Appeal from the Circuit Court of Cole County
- *Report Finds County in State's Top 10 for Overdose Mortality Count, Inpatient Overdose Rates*

ⁱ National Center for Statistics and Analysis. (2019, March). Lives saved in 2017 by restraint use and minimum-drinking-age laws (Traffic Safety Facts Crash•Stats. Report No. DOT HS 812 683). Washington, DC: National Highway Traffic Safety Administration.

ⁱⁱ National Center for Statistics and Analysis. (2023, May). Children: 2021 data (Traffic Safety Facts. Report No. DOT HS 813 456). National Highway Traffic Safety Administration

https://www.myleaderpaper.com/news/jefferson-county-makes-statewide-overdose-list-top-10/article_548ffd16-3858-11ee-ac53-7ff5ab551757.html

FEATURED TOP STORY

Report finds county in state's top 10 for overdose mortality count, inpatient overdose rates

By Teresa Inserra

Aug 15, 2023



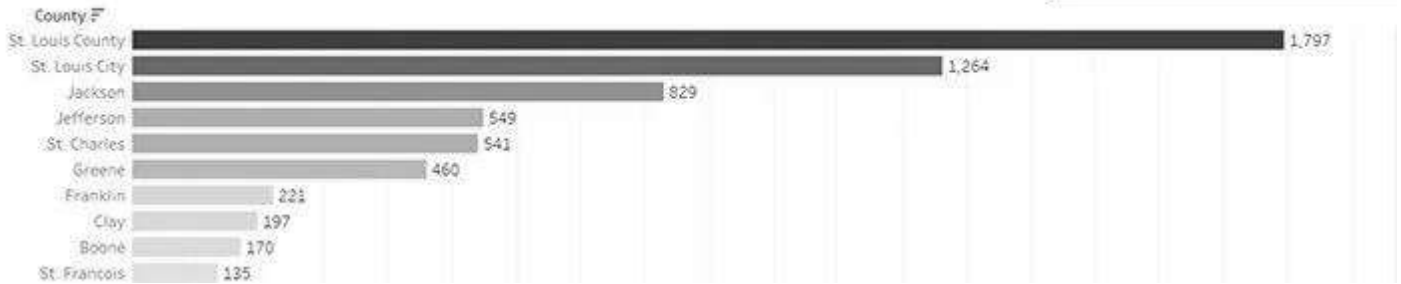
Jefferson County has made a top 10 list, but it's not a good one.

The Midwest High Intensity Trafficking Area recently released its 2023 Overdose Report for Missouri, and it lists Jefferson County as the fourth highest in Missouri for overdose mortality count regardless of drug type, from 2017-2021, and the sixth highest for inpatient (nonfatal) overdose rates from 2017 to 2020.

All Drug Overdose Mortality Counts by County

Colored by Total Count (Years: 2017, 2018, 2019 and 2 more)

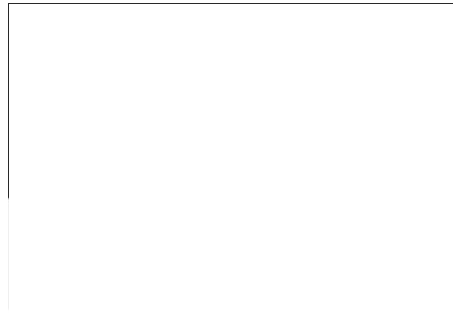
[Back to Main Dashboard](#)



Jefferson County ranks fourth in the county for overdose mortality, according to the Midwest High Intensity Trafficking Area. Missouri Department of Health and Senior Services graphic

The report is based on survey responses from law enforcement and public health partners, as well as on drug trends and information from the Missouri Department of Health and Senior Services.

According to the report, from 2017 to 2021, Missouri saw 8,596 overdoses, with 549 in Jefferson County.



Ranking above Jefferson County for higher mortality counts from 2017 to 2021 were St. Louis County, the city of St. Louis and Jackson County. Other counties in the top 10 were St. Charles, Greene, Franklin, Clay, Boone and St. Francois, the report said.

While fatal overdoses were up, nonfatal overdoses were down – from 9,519 in 2017 to 8,298 in 2020. Jefferson County had 1,499 inpatient visits for nonfatal overdoses in that period. Ranking above Jefferson County were St. Louis County, Jackson County, the city of St. Louis, Greene and St. Charles, according to the report.

Statewide, fentanyl, which is similar to morphine but about 100 times more potent, is ranked as the highest threat in Missouri, followed by methamphetamine, the report said.

Jillian Bissell, prevention specialist for the Jefferson County Drug Prevention Coalition at the Jefferson County Health Department, said she has been sharing the report's findings.

"According to the report, fentanyl is still the drug that is causing the most overdose deaths in Missouri," Bissell said. "Non-heroin opioids (such as fentanyl) were responsible for 1,493 overdose deaths in Missouri in 2021 ... a 128 percent increase from 2017."

According to the DEA, two milligrams of fentanyl can be lethal, and one kilogram of fentanyl has the potential to kill 500,000 people. Drug organizations typically distribute fentanyl by the kilogram.

The Missouri Overdose Report explains that fentanyl is often mixed with other illicit drugs to increase their potency. It is increasingly pressed into pills to look like legitimate prescription opioids.

“Because of fentanyl’s potency and low cost, drug dealers have been mixing fentanyl with other drugs, including heroin, methamphetamine and cocaine, to increase their profit margin, thereby increasing the likelihood of a fatal interaction,” according to the report.

Anyone who purchases illegal drugs should assume it contains fentanyl, the report said.

DEA laboratory testing in 2022 showed that six out of 10 fentanyl-laced counterfeit prescription pills now contain a potentially lethal dose of fentanyl, up from four out of 10 in 2021, according to the report.

Criminal drug networks are flooding the U.S. with deadly fake pills.

- Criminal drug networks are mass-producing fake pills and falsely marketing them as legitimate prescription pills to deceive the American public.
- Fake pills are easy to purchase, widely available, often contain fentanyl or methamphetamine, and can be deadly.
- Fake prescription pills are easily accessible and often sold on social media and e-commerce platforms, making them available to anyone with a smartphone.
- Many fake pills are made to look like prescription opioids such as oxycodone (Oxycontin®, Percocet®), hydrocodone (Vicodin®), and alprazolam (Xanax®); or stimulants like amphetamines (Adderall®).



For more information about fake pills, go to [DEA.gov/OnePill](https://www.dea.gov/OnePill)

Data as of December 2022

*Photos of fake pills do not represent all available fake pills.



Fake pills are often made to look authentic and are easy to access. Visit [DEA.gov/OnePill](https://www.dea.gov/OnePill) to learn more
Drug Enforcement Administration graphic

Naloxone/Narcan

Bissell said another important point in the report is that while Jefferson County is in the top 10 in Missouri for inpatient visits and mortality counts, it is not in the top 10 for naloxone (Narcan) kits distributed. St. Louis, St. Louis County and Jackson County were among the top distributors of Narcan, the brand name for naloxone, which is used to temporarily reverse the effects of an opioid overdose.

The state has a centralized naloxone distribution system at getmonaloxone.com, where the drug may be mailed to people at no cost.

“According to Missouri’s statewide standing order, any person who asks for naloxone (Narcan) from a pharmacy for themselves or to help a person experiencing an opioid overdose can purchase naloxone with or without a prescription,” Bissell said.

“Residents can get Narcan at no cost at multiple locations in Jefferson County,” she said. “To find a list of these locations (along with how to recognize an overdose, what to do in the event of an overdose and where to find a support group), go to jeffcohealth.org/anyonecan.”

Time2ActMissouri.com reported 5,609 Missouri lives were saved by Narcan in 2021.

Narcan is one reason nonfatal overdoses are underreported, Bissell said.

“Many people who use drugs do not seek help due to the overwhelming stigma that exists in Jefferson County and not everyone who overdoses passes away,” she said.

The data also shows that while overdose deaths for non-heroin opioids and non-opioid stimulants increased, heroin overdose deaths dropped 70 percent.

“The biggest surprise to me (in the Missouri report) was the prevalence of xylazine found mixed with fentanyl,” Bissell said. “This is extremely alarming since xylazine does not respond to the use of naloxone, which is a medicine that reverses an opioid overdose.”

Xylazine is a veterinary sedative, analgesic and muscle relaxant. It is sometimes referred to as “tranq” or “tranq dope.”

According to the Missouri Department of Health and Senior Services, the FDA has not approved it for human use, and it is not a controlled substance.

According to the Centers for Disease Control and Prevention, the number of drug overdose deaths involving xylazine increased from 260 in 2018 to 3,480 in 2021. The Missouri Department of Health and Senior Services documented 39 such overdose deaths in Missouri in 2021 and 109 in 2022.

In April, the Office of National Drug Control Policy declared the combination of xylazine and fentanyl an emerging threat, stating that people who use opioids containing xylazine are at higher risks for fatal overdoses as it can worsen respiratory depression during an overdose. While xylazine does not respond to naloxone, it should still be used even if xylazine is suspected.

Bissell said the recent overdose report has been shared with members of the Jefferson County Drug Prevention Coalition (JCDPC), and they will share the data on Jefferson County Health Department social media.

“During our upcoming Opioid Task Force workgroup meeting on Sept. 6, we will review the data and determine how it will help guide JCDPC’s initiatives moving forward,” she said. “JCDPC is a group of community members and collaborating agencies that come together to address substance misuse in Jefferson County and help encourage youth and adults to make healthy decisions. We typically meet on the first Wednesday of every month at 9 a.m. both virtually and in Jefferson College’s Viking Room.”



SUPREME COURT OF MISSOURI
en banc

SHANNON ROBINSON, et al.,)
Respondents,)
v.)
MISSOURI DEPARTMENT OF HEALTH)
AND SENIOR SERVICES,)
Respondent;)
ST. LOUIS COUNTY,)
Appellant;)
BOARD OF TRUSTEES, LIVINGSTON)
COUNTY HEALTH CENTER and)
MELANIE HUTTON, ADMINISTRATOR,)
COOPER COUNTY PUBLIC HEALTH)
CENTER,)
Appellants;)
JEFFERSON COUNTY HEALTH CENTER,)
Appellant;)
JACKSON COUNTY, MISSOURI,)
Appellant.)

Opinion issued August 15, 2023

No. SC99864

APPEAL FROM THE CIRCUIT COURT OF COLE COUNTY
The Honorable Daniel R. Green, Judge

St. Louis and Jackson counties, the administrator of the Cooper County public health center, and the board of trustees of the Livingston County health center (collectively, “the intervenors”) appeal the circuit court’s judgment overruling their post-judgment

motions to intervene as a matter of right. Because the administrator of the Cooper County public health center and the board of trustees of the Livingston County health center did not comply with Rule 52.12(c) in that they did not file a pleading setting forth the defense for which intervention was sought, the circuit court did not err in overruling their motions. The circuit court, however, did err in overruling the counties' joint motion to intervene as a matter of right. The circuit court's judgment and its post-judgment order denying intervention are vacated, and the case is remanded. On remand, the circuit court is instructed to sustain the counties' motion to intervene, order the counties' proposed answer filed, and enter an amended judgment against DHSS and the counties.

Background

In January 2021, Shannon Robinson, B&R STL LLC, and Church of the Word (collectively "the plaintiffs"), filed suit for a declaratory judgment against the department of health and senior services ("DHSS"). In count I, the plaintiffs sought a judgment declaring:

[A]ny DHSS rule contained in 19 CSR 20-20.010 *et seq.* that purports to give an officer of a local Department of Health authority to independently enact general rules and regulations applicable to an entire county, in contravention of a local ordinance and Mo. Rev. Stat. 192.300, and without limitations set forth in Mo. Rev. Stat. 536.024 or any other procedural protection, is invalid as a matter of law[.]

In the same count, the plaintiffs further requested attorney fees and costs as well as "such other and further relief as the court deems just and proper." In count II, the plaintiffs sought a judgment declaring DHSS must determine whether circumstances exist that, under 19 C.S.R. 20-20.050(3), would authorize only the director of DHSS to take certain actions.

The plaintiffs moved for summary judgment on both counts and, after briefing and a hearing in October 2021, the circuit court sustained the plaintiffs' motion. The circuit court then entered a judgment on November 22, 2021. Among other things, the judgment: (1) declared 19 C.S.R. 20-20.040(2)(G)-(I), 19 C.S.R. 20-20.040(6), and 19 C.S.R. 20-20.050(3) constitutionally invalid; (2) ordered the regulations removed from the register; (3) ordered DHSS and local health authorities, as defined by 19 C.S.R. 20-20.010(26) to include a "city or county health officer, director of an organized health department or of a local board of health within a given jurisdiction," to refrain from using the regulations to issue rules and regulations that require independent discretion; and (4) declared null and void all orders or rules issued by DHSS or local health authorities outside the protection of the Missouri administrative procedure act that constitute a statement of general applicability that implements, interprets, or prescribes law or policy or closes a business based on the opinion or discretion of an agency official without any standards or guidance. The circuit court's declaration that 19 C.S.R. 20-20.050(3) is constitutionally invalid rendered moot the relief sought in count II.

On December 2, 2021, the attorney general announced he would not file an appeal of the judgment on behalf of DHSS. On December 13, 2021, St. Louis and Jackson counties, (collectively, "the counties") filed a joint motion to intervene as a matter of right and permissively along with a proposed answer and affirmative defenses, a motion for new trial, and a notice of appeal. Between December 14 and 17, the administrator of the Cooper

County public health center, the board of trustees of the Jefferson County health center,¹ and the board of trustees for the Livingston County health center also filed motions to intervene. The administrator of the Cooper County Public Health Center and the board of trustees of the Livingston County Health Center did not file proposed pleadings setting forth the defense for which intervention was sought.

On December 22, 2021, within the time prescribed by Rule 75.01, the circuit court entered an order overruling all motions to intervene. The order did not articulate the grounds for the circuit court’s ruling. The intervenors appealed to the court of appeals, their appeals were consolidated, and this Court granted transfer after opinion by the court of appeals. Mo. Const. art. V, sec. 10.

I. Motion to Dismiss Appeal Overruled

After this Court granted transfer, the plaintiffs filed a motion to dismiss the intervenors’ appeal asserting the intervenors are not “parties” “aggrieved” by the circuit court’s November 22 judgment against DHSS. Because the plaintiffs’ motion to dismiss the appeal challenges this Court’s appellate jurisdiction, the Court first examines its jurisdiction over the appeal.

“[T]he right to appeal is purely statutory.” *Butala v. Curators of Univ. of Mo.*, 620 S.W.3d 89, 93 (Mo. banc 2021). When no statute grants the right to appeal, none exists. *D.E.G. v. Juv. Officer of Jackson Cnty.*, 601 S.W.3d 212, 216 (Mo. banc 2020).

¹ Although the board of trustees of the Jefferson County health center filed a notice of appeal and was a signatory on briefs filed in the court of appeals, it did not participate after transfer from the court of appeals. As a result, it has abandoned its appeal. *Wilson v. City of St. Louis*, 662 S.W.3d 749, 753 n.3 (Mo. banc 2023).

The intervenors invoke the right to appeal granted in section 512.020(5), RSMo 2016, which provides:

Any *party* to a suit *aggrieved* by any judgment of any trial court in any civil cause from which an appeal is not prohibited by the constitution, nor clearly limited in special statutory proceedings, may take his or her appeal to a court having appellate jurisdiction from any . . . [f]inal judgment in the case

(Emphasis added).

Because the circuit court overruled the intervenors' motions to intervene, the plaintiffs claim the intervenors are not "parties" "aggrieved" by the circuit court's judgment and, therefore, have no right to appeal pursuant to section 512.020(5). The plaintiffs overlook that section 512.020(5) permits parties aggrieved by "any judgment" in the case to appeal from the final judgment.

In *State ex rel. Koster v. ConocoPhillips Co.*, 493 S.W.3d 397, 399 (Mo. banc 2016), a non-party filed a motion to intervene as a matter of right prior to judgment. The circuit court overruled the motion, and the proposed intervenor did not file an appeal from the circuit court's interlocutory order. *Id.* After the circuit court entered its final judgment in the case, the proposed intervenor appealed from that judgment. *Id.* In finding the proposed intervenor properly appealed from the final judgment, this Court stated:

The word "aggrieved" refers to the phrase "any judgment" in the introductory language, not to the phrase "Final judgment" in subdivision (5). Obviously, the phrase "any judgment" includes interlocutory orders because subdivisions (1) through (3) expressly provide for immediate appeals from particular instances of such orders. As a result, if a party is "aggrieved" by an interlocutory order from which an immediate appeal is not permitted by subdivisions (1) through (3) . . . then the plain language of section 512.020(5) permits an appeal from the "Final judgment" with no requirement that the party separately be "aggrieved" by that final judgment.

Id. at 401 n.5.

The plaintiffs claim the intervenors cannot take an appeal from the final judgment because the circuit court entered its order denying intervention after it entered the November 22 judgment and, as a result, that order is not incorporated in the November 22 judgment and, therefore, not reviewable on appeal from the November 22 judgment. While this case does present a different procedural posture than *ConocoPhillips* in that the intervenors filed their motions to intervene after the circuit court entered judgment, that procedural difference does not compel a different result.

Because a final judgment adjudicates “all the claims and the rights and liabilities of all the parties,” it necessarily incorporates the circuit court’s interlocutory orders adjudicating fewer than all issues in the litigation. *Id.* at 401. An order overruling a motion to intervene is an interlocutory order. *Id.* Therefore, an order overruling a motion to intervene is incorporated into the final judgment, and it is immaterial whether the denial order is entered before or after entry of the judgment that becomes final. *See id.* While the intervenors are not parties aggrieved by the November 22 judgment entered against DHSS, they are parties to and aggrieved by the circuit court’s order overruling their motions to intervene, which is incorporated into the final judgment. *Id.* The plain language of section 512.020(5) authorizes the proposed intervenors who are aggrieved by the overruling of a motion to intervene to appeal from the final judgment incorporating that order. *Id.* Accordingly, the intervenors may appeal from the final judgment to review the denial of intervention.

Although a post-judgment motion to intervene as a matter of right does not extend the period during which a circuit court retains jurisdiction over a judgment under Rule 75.01, *State ex rel. AJKJ, Inc. v. Hellmann*, 574 S.W.3d 239, 241-42 (Mo. banc 2019), such a motion is cognizable, *see Frost v. White* 778 S.W.2d 670, 672 (Mo. App. 1989) [*Frost I*] (reviewing an order overruling a post-judgment motion to intervene); *see also Breitenfeld v. Sch. Dist. of Clayton*, 399 S.W.3d 816, 836-37 (Mo. banc 2013) (upholding an order granting intervention on remand); *Empire Dist. Elec. Co. v. Coverdell*, 588 S.W.3d 225, 241 (Mo. App. 2019) (noting this Court has upheld orders granting intervention following the entry of judgment and remand to the trial court).

Pursuant to Rule 75.01, “[t]he trial court retains control over judgments during the thirty-day period after entry of judgment” Therefore, the November 22 judgment did not become final until the end of the day on December 22, 2021, the day the circuit court overruled the intervenors’ motions. Because the motions to intervene were filed and adjudicated by the circuit court while it retained jurisdiction pursuant to Rule 75.01, the order denying intervention is incorporated into the final judgment and is reviewable on appeal.

Because the circuit court denied intervention, however, the intervenors are not parties aggrieved by the November 22 judgment against DHSS.² Accordingly, this Court

² Section 512.020(5) “does not require that the aggrieved party be a ‘party’ in the sense that he either has or is subject to a pending claim, notwithstanding the effects of the judgment of which he complains.” *Aherron v. St. John’s Med. Ctr.*, 713 S.W.2d 498, 500 (Mo. banc 1986).

has appellate jurisdiction, pursuant to section 512.020(5), to properly review the circuit court's denial of intervention, but its review is limited to claims of error regarding the circuit court's order denying intervention.³

II. Circuit Court Erred in Denying Intervention

The intervenors first claim the circuit court erred in overruling their motions to intervene as a matter of right because the motions were timely, the intervenors have an interest in the subject matter of the action, disposition of the action will impede their interests, and existing parties no longer adequately represent their interest. The plaintiffs contend the circuit correctly overruled the motions because they were untimely, substantial justice does not mandate intervention, and the intervenors do not possess a valid interest in the subject matter of the action.⁴

A circuit court's decision regarding intervention as a matter of right will be reversed when "there is no substantial evidence to support it, it is against the weight of the evidence, or it erroneously declares or applies the law." *Johnson v. State*, 366 S.W.3d 11, 20 (Mo. banc 2012). "This Court reviews determinations regarding the timeliness of an application to intervene under Rule 52.12 for abuse of discretion." *Corson v. Corson*, 640 S.W.3d 785, 788 (Mo. banc 2022). But, when an intervenor demonstrates the criteria for intervention under Rule 52.12(a) are met, "the right to intervene is absolute and the motion to intervene

³ In addition to their claims regarding the denial of intervention, the intervenors raised seven points on appeal relating to claimed circuit court error in the judgment against DHSS.

⁴ In its respondent's brief, the state contends the intervenors failed to preserve this claim for appeal and failed to comply with Rule 84.04(d)'s requirement that they "[e]xplain . . . why, in the context of the case, those legal reasons support the claim of reversible error." The Court finds no merit in these contentions.

may not be denied.” *State ex rel. Nixon v. Am. Tobacco Co.*, 34 S.W.3d 122, 127 (Mo. banc 2000). When the facts are not in dispute and the Court is tasked with reviewing whether the law was properly applied to the facts, the Court’s review is *de novo*. *City of Harrisonville v. Bd. of Trs. of Mo. Petroleum Storage Tank Ins. Fund*, 655 S.W.3d 770, 774 (Mo. banc 2022).

Rule 52.12(a) establishes the requirements for intervention of right:

Upon timely application anyone shall be permitted to intervene in an action . . . when the applicant claims an interest relating to the property or transaction that is the subject of the action and the applicant is so situated that the disposition of the action may as a practical matter impair or impede the applicant’s ability to protect that interest, unless the applicant’s interest is adequately represented by existing parties.

Under Rule 52.12(a), an intervenor must file a timely motion and must demonstrate the following criteria are met: “(1) an interest relating to the property or transaction which is the subject of the action; (2) that the applicant’s ability to protect the interest is impaired or impeded; and (3) that the existing parties are inadequately representing the applicant’s interest.” *ConocoPhillips*, 493 S.W.3d at 403 (quoting *State ex rel. Nixon*, 34 S.W.3d at 127). Additionally, Rule 52.12(c) requires that a motion to intervene must be “accompanied by a pleading setting forth the claim or defense for which intervention is sought.”

The motions filed by the administrator of the Cooper County public health center and the board of trustees of the Livingston County health center were not accompanied by a pleading setting forth the claim or defense for which intervention was sought, as required by Rule 52.12(c). They were accompanied only by motions for reconsideration or for a

new trial. This defect is fatal to their motions to intervene. “The requirement that a would-be intervenor identify in a pleading the claim it wishes to assert or defend is not an inconsequential matter of form. Instead, that pleading defines the role the intervenor will play and the procedural rights it will have.” *State ex rel. Country Mut. Ins. Co. v. May*, 620 S.W.3d 96, 101 (Mo. banc 2021) (Wilson, J., concurring). The circuit court did not err in overruling the Cooper County public health center administrator’s and the Livingston County health center board of trustees’ motions to intervene.

The counties, in contrast, filed a proposed answer and affirmative defenses with their motion to intervene, so the Court considers whether their motion was timely and whether they demonstrated Rule 52.12(a)’s criteria were met. Because the counties’ interest in the subject of the action informs the analysis of Rule 52.12(a)’s other requirements, the Court considers out of turn whether the counties adequately demonstrated an interest in the subject of the action.

Rule 52.12(a) requires that a proposed intervenor have “an interest relating to the subject of the action.” *Dunivan v. State*, 466 S.W.3d 514, 519 (Mo. banc 2015). This Court has held such an interest “does not include a mere, consequential, remote or conjectural possibility of being affected as a result of the action, but must be a direct claim upon the subject matter such that the intervenor will either gain or lose by direct operation of judgment.” *State ex rel. Nixon*, 34 S.W.3d at 128.

In their motion and on appeal, the counties assert an interest in the validity of the challenged DHSS regulations because they have legal rights – e.g., the authority of the counties’ local health authorities to issue certain public health orders – that flow from the

invalidated DHSS regulations. *See* 19 C.S.R. 20-20.040(2)(G)-(I). The circuit court’s judgment invalidates those regulations and, further, orders the regulations be removed from the register. By direct operation of the judgment, the counties’ local health authorities lose the authority to take actions the DHSS regulations authorize. Therefore, the Court finds, as a matter of law, the counties assert a sufficient interest in the subject of the action.

With the counties’ interest identified, their satisfaction of Rule 52.12(a)’s further substantive requirements for intervention as of right takes shape. As a result of the circuit court’s declaration and the consequences that flow from it, the counties are “so situated that the disposition of the action . . . as a practical matter impair[s] or impede[s]” their ability to protect their interest in preserving the authority those regulations provide. *See State ex rel. Nixon*, 34 S.W.3d at 127. And, because the attorney general in his capacity as counsel for DHSS has chosen not to file an appeal on behalf of DHSS to defend the validity of the regulations on appeal, existing parties are no longer adequately representing the counties’ interest.⁵

The Court next considers whether the counties’ joint motion to intervene was timely. This Court, in *Frost v. Liberty Mutual Insurance Co.*, 813 S.W.2d 302, 304 (Mo. banc

⁵ The plaintiffs assert the counties were required to “present evidence in the form of affidavits or verification of the evidence relied on to support their motion to intervene.” The question of whether the circuit court should have sustained the counties’ motion to intervene flows from the counties’ rights and obligations as a matter of law, i.e., those that flow from the challenged regulations. In addition, “motions to intervene of right are decided on the basis of the motion, the pleadings, argument of counsel, and perhaps suggestions in support or opposition. Consequently, the circuit court usually hears no evidence and makes no declarations of law. Rather, the decision is one involving application of the law.” *Allred v. Carnahan*, 372 S.W.3d 477, 483 (Mo. App. 2012).

1991) [*Frost II*], recognized the established principle that post-judgment intervention should be “granted only if substantial justice requires intervention,” but the Court did not undertake an analysis of that requirement because the propriety of post-judgment intervention was not at issue in the case. A fuller explanation of when “substantial justice” requires intervention can be found in *Frost I*, 778 S.W.2d at 673, which was cited with approval in *Frost II*. In determining whether substantial justice required intervention, the court of appeals considered the facts and circumstances of the case, including prejudice to the intervenor if intervention were denied and prejudice to existing parties if intervention were granted. *Id.* And it expressly held: “Denial of intervention otherwise available as of right should not be denied as a means of sanction for delay nor to expedite the court’s docket if there is no showing of substantial prejudice resulting from delay and if substantial justice is served by granting intervention.” *Id.* at 673-74. Ultimately, the court of appeals held substantial justice required intervention because the intervenor filed its motion 16 days after learning of the judgment, the existing parties failed to show they would suffer prejudice, and the intervenor would suffer prejudice were intervention not granted. *Id.* at 674.

In reaching its conclusion, the *Frost I* court recognized Rule 52.12(a) is “essentially the same as” federal rule 24(a). *Id.* at 673. “While not binding, federal cases construing a rule this Court subsequently adopted with virtually identical language are entitled to significant consideration.” *Olofson v. Olofson*, 625 S.W.3d 419, 436 (Mo. banc 2021). Under the federal rule, the timeliness of a post-judgment motion to intervene “is to be determined from all the circumstances” *Cameron v. EMW Women’s Surgical Ctr.*,

P.S.C., 142 S. Ct. 1002, 1012 (2022). Relevant circumstances usually include such considerations as “how far the litigation has progressed when intervention is sought, the reason for the delay, and prejudice that other parties will suffer as a result of additional delay.” *McClain v. Wagner Elec. Corp.*, 550 F.2d 1115, 1120 (8th Cir. 1977). In *Cameron*, when considering nearly identical circumstances to those of this case, the Supreme Court held “the point to which a suit has progressed is not solely dispositive.” 142 S. Ct. at 1012 (alterations omitted). “[T]he most important circumstance relating to timeliness is that the [intervenor] sought to intervene ‘as soon as it became clear’ that the [intervenor’s] interests ‘would no longer be protected by the parties in the case.’” *Id.* (quoting *United Airlines, Inc. v. McDonald*, 432 U.S. 385, 394 (1977)). This is because, in such circumstances, the need to intervene does not arise until the party previously protecting the intervenor’s interest ceases defending it, and timeliness “should be assessed in relation to that point in time.” *Id.* This Court finds the holding in *Cameron* is persuasive as to the timeliness of the counties’ motion.

Applying that standard here, the counties’ interest in the action was adequately represented by DHSS until the attorney general, in his capacity as counsel for DHSS, elected not to appeal the judgment. When the decision was made not to appeal the judgment, the counties’ interest was no longer protected.⁶ At that point, the counties filed

⁶ The respondents claim the analysis of timeliness is controlled by *City of Bridgeton v. Norfolk & Western Railway Co.*, 535 S.W.2d 99 (Mo. banc 1976), and the holding of that case compels the Court to find the motion untimely because the intervenors knew of the lawsuit for 11 months before attempting to intervene. *City of Bridgeton* is distinguishable as the Court found the “furtherance of justice” did not require intervention and the

their motion to intervene and proposed pleading. The timeliness of their motion to intervene must be assessed in relation to how soon they filed their motion after the attorney general communicated DHSS would not appeal the judgment, which even the state concedes was only 11 days. As a matter of law, the timing of the counties' motion to intervene does not present a delay justifying a finding of untimeliness.

The plaintiffs argue the proposed intervenors should have known DHSS would not adequately protect their interests well before judgment was entered because the attorney general filed several other actions challenging public health orders involving similar subject matter. Those actions, however, claimed the defendants, including some of the intervenors, exceeded their authority under DHSS regulations. Those suits did not challenge the validity of the DHSS regulations themselves. And, regardless of the attorney general's litigation decisions in other actions, the attorney general entered an appearance on behalf of DHSS, filed an answer denying the plaintiffs' claims, and defended the validity of the DHSS regulations in this case until the circuit court entered judgment. Therefore, as a matter of law, it would not be reasonable to hold the counties should have known the attorney general, in his capacity as counsel for DHSS, would not continue to defend the regulations on appeal.

In addition, the existing parties will not be prejudiced by intervention. According to their motion to intervene, the counties seek to intervene to preserve and defend the

intervenor failed to prove, under the facts and circumstances of the case, that her interests were inadequately represented. *Id.* at 102. In this case, however, the counties met their burden to prove their interests were inadequately represented when the attorney general decided not to appeal on DHSS's behalf.

lawfulness of the DHSS regulations at issue “by appealing the judgment and alternatively requesting reconsideration of the judgment.” The counties do not seek to inject new issues into the case. While the counties filed a motion for new trial and a motion to amend the judgment along with their motion to intervene and proposed pleading in the circuit court, the counties admit on appeal they seek to intervene solely for purposes of appealing the circuit court’s judgment invalidating the DHSS regulations. Granting intervention for purposes of appeal generally is held not to be prejudicial to existing parties. *See, e.g., Peruta v. Cnty. of San Diego*, 824 F.3d 919, 941 (9th Cir. 2016); *Flying J, Inc. v. Van Hollen*, 578 F.3d 569, 573 (7th Cir. 2009). Neither the state nor the plaintiffs identify facts or circumstances supporting their arguments that permitting the counties to intervene would cause them prejudice.⁷

At the same time, denying intervention prejudices the counties. Because the circuit court’s judgment declares the DHSS regulations invalid and orders they be removed from the register, the counties cannot preserve the authority those regulations provide unless they intervene to appeal the judgment. If intervention is denied, the counties lose and cannot regain their authority.

Accordingly, the counties filed a timely motion and demonstrated their entitlement to intervene as a matter of right after the attorney general, in his capacity as counsel for DHSS, chose not to appeal the circuit court’s judgment and continue defending the DHSS

⁷ The plaintiffs cite *F.W. Disposal South, LLC v. St. Louis County Council*, 266 S.W.3d 334, 340 (Mo. App. 2008), as support for finding intervention would prejudice existing parties. But that case is distinguishable as it involved attempted intervention after entry of a consent judgment.

regulations. When an intervenor demonstrates the criteria for intervention under Rule 52.12(a) are met, “the right to intervene is absolute and the motion to intervene may not be denied.” *State ex rel. Nixon*, 34 S.W.3d at 127. The circuit court erred in overruling the counties’ motion to intervene as a matter of right.

III. Motion for Attorney Fees Overruled

While this appeal was pending, the plaintiffs filed a motion requesting “attorney[] fees and costs pursuant to section 536.050.3, .4, *should they prevail in a final disposition of the action rendered by this Court . . .*” (Emphasis added). Because this Court reverses the judgment and remands the case, the plaintiffs’ motion for attorney fees and costs is overruled.

Conclusion

The circuit court erred in overruling St. Louis and Jackson counties’ motion to intervene as a matter of right. The judgment is vacated, and the case is remanded. On remand, the circuit court is instructed to sustain the counties’ motion to intervene, order their proposed answer filed, and enter an amended judgment against DHSS and the counties.

PATRICIA BRECKENRIDGE, JUDGE

Russell, C.J., Powell, Fischer,
Ransom and Wilson, JJ., concur.
Draper, J., not participating.



Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.

JULY CLINICAL BOARD REPORT

Month Reporting: July 2023

Date: 08/21/23

Reported By: M. Melissa Parmeley, Clinical Services Manager

CLINICAL SECTION - PROGRAMS <i>FPHS</i>	CONTRACT/ GRANT	MONTHLY UPDATE
FAMILY PLANNING - Title X - The Right Time - Show Me Healthy Women - Wise Woman <i>Maternal, Child & Family Health</i> <i>Communicable Disease</i> <i>Access to Care</i>	Title X; The Right Time (TRT) Show Me Healthy Women (SMHW) Wise Woman (WW)	<p>Staff attended the Back-to-School Fair event at Jefferson College on July 27th. The following information was provided at this event:</p> <ul style="list-style-type: none"> • The Right Time Initiative (28 distributed) • Show Me Health Women (8 distributed) • Reproductive Health (15 distributed) <p>Title X requires a Cost Analysis to be completed at specified intervals by the Missouri Family Health Council (MFHC). JCHD is currently working through a cost analysis of this program that is due on August 31st.</p> <p>The Family Planning Program continues to have an opening for an Education and Outreach RN that serves to operate within the clinic and provide community outreach on The Right Time Initiative.</p> <p>Nurse Practitioner Kate Wagner and Family Planning RN Emily Speilbauer will provide an education presentation on Title X, Family Planning, The Right Time Initiative, and services available at JCHD.</p>

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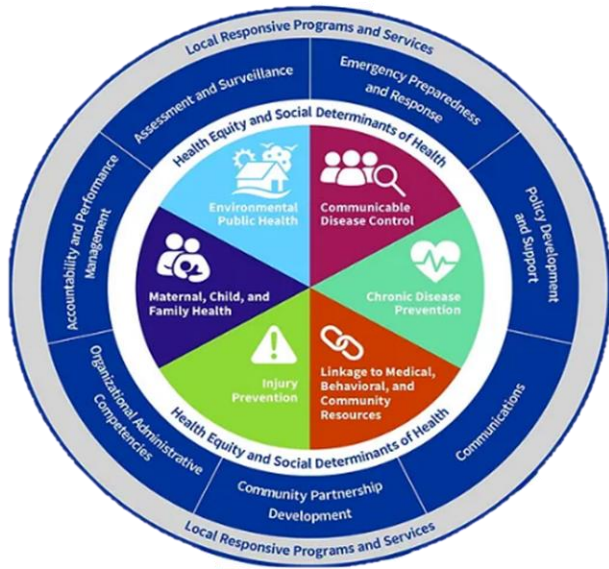
<p>GENERAL CLINIC</p> <ul style="list-style-type: none"> - Immunizations - Tuberculosis (TB) - Lead - Wellness Labs - Sexually Transmitted Diseases (STD/STI) - Perinatal Hepatitis B - Child Care Health Consultation (CCHC) <p><i>Maternal, Child & Family Health</i> <i>Communicable Disease</i> <i>Access to Care</i> <i>Injury Prevention</i></p>	<p>Vaccines for Children (VFC/317) Adult Immunization Contract (AIG) EPA Superfund Lead Health Education CHIP CORE Public Health Program Support 23-24</p>	<p>The JCHD Immunization Program continues to have an open RN position posted. With the volume of appointments and community clinics in July and August, this has been an extreme stretch for staff to meet the current clinical demands for vaccines.</p> <p>The TB program case management included the following in July:</p> <ul style="list-style-type: none"> Active TB Direct Observation Therapy: 1 Latent TB Direct Observation Therapy Cases: 2 Latent TB Investigations: 5 Potential new cases: 14 Closed Cases: 6 Contact investigations: 1 <p>Members of the JCHD Lead team attended the EPA Public Meeting for Jefferson County held on July 11th. This Public Meeting was scheduled by the EPA to seek public input on the proposed plan to address lead and other heavy metals in private, domestic drinking water wells at residential properties, including childcare facilities, County Mining Sites, which includes all of Jefferson County. With the current JCHD Cooperative Agreement for the Jefferson County Superfund site, JCHD provides education and screening on the topic of lead within the county. At this event JCHD provided 9 lead Point of Care tests, education, and access agreements to those in attendance.</p> <p>On 07/18/23, JCHD Nursing staff attended a Hepatitis C educational presentation to expand current knowledge on this disease.</p>
<p>COMMUNITY CLINIC</p> <ul style="list-style-type: none"> - Mobile Wellness - Communicable Disease Testing - Prevention - Community Clinics - Project Life Saver 	<p>Local Public Health Disparities; Program Support 23-24 ELC; AIG Missouri Mini Grant Prevent Ed</p>	<p>The JCHD Mobile Wellness Program was in the community for a total of 7 days in July (due to the Provider being on PTO during this month). The program saw 49 patients in July and provided services that included labs, well visits, sick visits, chronic disease management and physicals. The 49 patients seen included 14 new patients.</p>



Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.

<p><i>Maternal, Child & Family Health</i> <i>Communicable Disease</i> <i>Access to Care</i> <i>Injury Prevention</i></p>		<p>The Mobile Wellness Team continues to operate out of a sprinter van. Although there is less room in the sprinter van, the team has been coordinating with locations to ensure appropriate space is available for patient needs. Patients that need additional services are being seen at the Hillsboro and Arnold office locations by the team one day/week.</p> <p>A sprinter van was utilized at the Jefferson County Fair on July 21-23 and served as a cooling station for Valle Ambulance. We also provided educational materials and pamphlets about JCHD services at this event. A printer van was also utilized at the Jefferson College Back to School Fair along with staff present inside at the event. Five blood pressure screenings and education were provided at that event on 07/27/23.</p> <p>JCHD provided one homebound vaccine in July through coordination with Aging Ahead.</p> <p>On 07/28/23, a JCHD Nurse attended a Festus Library event and provided educational information and blender bike demonstration.</p>
<p>DENTAL</p> <ul style="list-style-type: none"> - Pediatric Mobile Dental - Sealant - Adult Mobile Dental <p><i>Maternal, Child & Family Health</i> <i>Access to Care</i></p>	<p>Sealant and Tele dentistry CHIP CORE Public Health</p>	<p>The Dental Program has two posted openings for two Dental Assistants. These openings have been posted since 06/29/23 with limited response. Despite these openings, the dental team continued to focus on adults in July and saw 106 patients and completed 413 procedures in July.</p>

Jefferson County Health Department
405 Main Street, Hillsboro, MO 63050
Phone: 636-797-3737 Fax: 636-797-4631
www.jeffcohealth.org



[HealthierMO | Missouri FPHS Model](#)



Jefferson County Health Department will champion positive health outcomes and behaviors through innovative programs and community engagement.

Community Services Board Report- August 2023 (Analytics and Updates from July 2023)

The Community Services Department consists of our Communicable Disease Prevention Team, Environmental Public Health Team, Public Health Preparedness Planner and the Special Healthcare Needs Team. This team manages the non-clinical public health programs.

Foundation of Public Health Module Areas of Capability and Expertise:

Communicable Disease Prevention: (condensed press release)

August 07, 2023

Possible measles exposure in the greater St. Louis area

JEFFERSON CITY, MO - The Missouri Department of Health and Senior Services, the St. Louis County Department of Public Health, and the St. Charles County Department of Public Health have been notified of an internationally-imported confirmed case of measles. The departments are waiting for the completion of tests to determine the strain of disease from the Centers for Disease Control and Prevention.

Public health officials from all three agencies are working to notify individuals who may have been exposed to measles. Today's public notification is intended to alert the public so all are aware of the symptoms of measles, and know to reach out to their physician if symptoms, specifically a rash, is experienced. Rashes usually begin as flat red spots that appear on the face at the hairline and spread downward to the neck, trunk, arms, legs and feet.

People who may have been exposed to measles should contact their health care provider if they develop cold-like symptoms with a fever and/or rash as described. Those who have been exposed to measles and have symptoms, you should NOT go to any health care facility without calling first.

In an effort to protect the health and safety of their customers, the following locations below are being fully cooperative in identifying individuals who may have been exposed.

Measles is a highly-contagious, acute viral illness that is transmitted by contact with an infected person through coughing and sneezing. Patients are considered to be contagious from four days before until four days after the rash appears. The measles virus can remain infectious in the air for up to two hours after an infected person leaves an area. Measles is a vaccine-preventable disease. Individuals can check with their health care provider to make sure you and your family are up-to-date on vaccines.

The symptoms of measles generally include a rash that appears 7-21 days after exposure. Measles typically begins with:

A high fever, Cough, Runny nose, Red, watery eyes

Three to five days after symptoms begin, a rash starts to appear.

It is strongly suggested that health care providers have patients isolate who are suspected of having measles and immediately report suspected cases to the local public health agency or to DHSS at (573) 751-6113 or (800) 392-0272 outside normal business hours. For more information about measles go to <https://www.cdc.gov/measles/index.html>.

Residents with questions should contact their local health department. St. Louis County residents may discuss their immunization status and request a measles immunity test by calling the St. Louis Department of Public Health at 314-615-1630 during regular business hours and 314-615-7677 after business hours.

To contact the St. Charles County Department of Public Health, call (636) 949-7319.

<https://health.mo.gov/news/newsitem/uuid/e86f3ef4-ede7-404d-a474-7022afaaefe3/possible-measles-exposure-in-the-greater-st-louis-area>

Mission: Capacity to prevent and stop the spread of disease through strategies such as surveillance, investigation, education, and interventions.

Programs: Communicable Disease Investigation, Vector Control, Animal Bite Investigations

Funding Sources: Public Health Emergency Preparedness (PHEP) MO DHSS Contract, Epidemiological and Laboratory Capacity Enhancing Detection Expansion (ELC-EXP) MO DHSS Contract.

Communicable Disease Surveillance Summary Report

Communicable Disease Surveillance Summary Report - July 2023

Jefferson County, Missouri

Notes on the Data:

- All data and information are conditional and may change as more reports are received.
- Case definitions are established by the Missouri Department of Health and Senior Services' (DHSS) Communicable Disease Investigation Reference Manual. The totals reflect the number of confirmed and probable cases reported; suspect cases are not included.
- Data is reported in epidemiologic weeks established by the CDC's Morbidity and Mortality Weekly Report (MMWR). The MMWR week starts on a Sunday and ends on Saturday. Values for MMWR week range from 1 to 53, although most years consist of 52 weeks. The 2023 MMWR calendar began on January 1, 2023.
- Case date may be based on the onset date, diagnosis date, specimen date, or test date.
- Excluded from this report are Sexually Transmitted Diseases, Influenza, and COVID-19.
- Jefferson County Health Department monitors all reportable disease cases year-round. Figures 1. and 2. include detailed views of diseases or conditions that may be of importance during the time of year this report is published. Variables such as outbreaks or the seasonality of communicable diseases may affect the number of cases per month and call for a more in-depth look. Seasonal change in the incidence of infectious diseases is common.

Additional Sources of Information:

Jefferson County Health Department's Covid-19 Data Dashboard <https://www.jeffcohealth.org/covid19-data>
 Jefferson County Health Department's Influenza Data Dashboard <https://www.jeffcohealth.org/flu-season-info>
 Missouri Department of Health and Senior Services, Communicable Disease Investigation Reference Manual: <https://health.mo.gov/living/healthcondiseases/communicable/communicabledisease/cdmanual/index.php>

Table 1. Number of Enteric Cases by Month, Jefferson County, Missouri

Disease or Condition	Five Previous Months					Year to Date Comparison		
	March 2023	April 2023	May 2023	June 2023	July 2023	YTD 2023	YTD 5 Previous Year Mean	YTD Alert ¹
Campylobacteriosis	3	6	3	2	6	22	16.2	*
Cryptosporidiosis	0	0	0	0	0	0	1.8	
Cyclosporiasis	0	0	0	0	2	2	2.4	
E. Coli O157:H7	0	0	0	0	0	0	0.8	
E. Coli Shiga Toxin +	0	0	0	0	0	0	0	
Giardiasis	0	0	0	0	0	0	0.4	
Hepatitis A Acute	0	0	0	0	0	0	3.2	
Listeriosis	0	0	0	0	0	0	0.2	
Salmonellosis	3	1	8	2	2	18	15	*
Shigellosis	0	0	0	0	1	1	0.4	
Yersiniosis	1	0	0	0	0	1	1.8	
Enteric Totals	7	7	11	4	11	44	42.2	

**Table 2. Number of Respiratory and Systemic Disease Cases by Month,
Jefferson County, Missouri**

Disease or Condition	Five Previous Months					Year to Date Comparison		
	March 2023	April 2023	May 2023	June 2023	July 2023	YTD 2023	YTD 5 Previous Year Mean	YTD Alert
Coccidioidomycosis	0	0	0	0	0	0	0	
Haemophilus Influenzae, Invasive	1	0	0	0	0	3	3.4	
Legionellosis	0	0	0	0	0	0	1.8	
Measles	0	0	0	0	0	0	0.2	
Pertussis	1	0	0	0	0	1	10.4	
Staph Aureus, VISA	0	0	0	0	0	0	1.4	
Streptococcus Pneumoniae, Invasive	3	0	1	0	0	10	17	
Streptococcal Toxic Shock Syndrome	0	0	1	0	0	1	0.2	
Varicella	0	0	0	0	0	2	1.6	
Respiratory and Systemic Totals	5	0	2	0	0	17	36	

**Table 3. Number of Vector-Borne Cases by Month,
Jefferson County, Missouri**

Disease or Condition	Five Previous Months					Year to Date Comparison		
	March 2023	April 2023	May 2023	June 2023	July 2023	YTD 2023	YTD 5 Previous Year Mean	YTD Alert
Anaplasma Phagocytophilum	0	0	0	0	0	0	0	
Babesiosis	0	0	0	0	0	0	0.2	
Ehrlichia Chaffeensis	0	1	1	7	4	13	15.2	
Ehrlichia Ewingii	0	0	0	0	0	0	0.6	
Ehrlichiosis Anaplasmosis Undetermined	0	0	1	0	0	1	1	
Lyme	0	0	0	0	0	0	0	
Rocky Mountain Spotted Fever	0	0	0	2	1	3	5.4	
Tularemia	0	0	0	0	0	0	0	
Vector-Borne Totals	0	1	2	9	5	17	22.4	

**Table 4. Number of Other/Miscellaneous Cases by Month,
Jefferson County, Missouri**

Disease or Condition	Five Previous Months					Year to Date Comparison		
	March 2023	April 2023	May 2023	June 2023	July 2023	YTD 2023	YTD 5 Previous Year Mean	YTD Alert
Animal Bites	18	24	22	12	11	132	92.8	*
MOTT	6	2	1	4	2	17	13	*
Rabies Animal	0	0	0	0	0	0	0.4	
Rabies Post Exposure Prophylaxis	2	2	5	0	0	11	4.8	*
TB Disease	0	0	0	0	0	0	0.6	
TB Infection	1	2	3	3	3	15	26	
Other/Miscellaneous Totals	27	30	31	19	16	175	137.6	

Figure 1. Campylobacteriosis

Jefferson County, Missouri

Campylobacter infection, or campylobacteriosis, is caused by Campylobacter bacteria. Campylobacteriosis is one of the most common causes of diarrheal illness in the United States. There are 21 Campylobacter species; however, Campylobacter jejuni and Campylobacter coli are the two species that most often infect humans. Almost all persons infected with Campylobacter recover without any specific treatment. Antimicrobial therapy is warranted only for patients with severe disease or those at high risk for severe disease, such as those with immune systems severely weakened from medications or other illnesses. There were 6 cases of Campylobacteriosis reported during July 2023 in Jefferson County. During the previous 5 years, the number of cases has ranged from 0 to 8 per month. A year-to-date alert has been noted for Campylobacteriosis. Year-to-date alerts are present when the total cases in the current year are more than one standard deviation above the mean for the same time period in the previous five years.

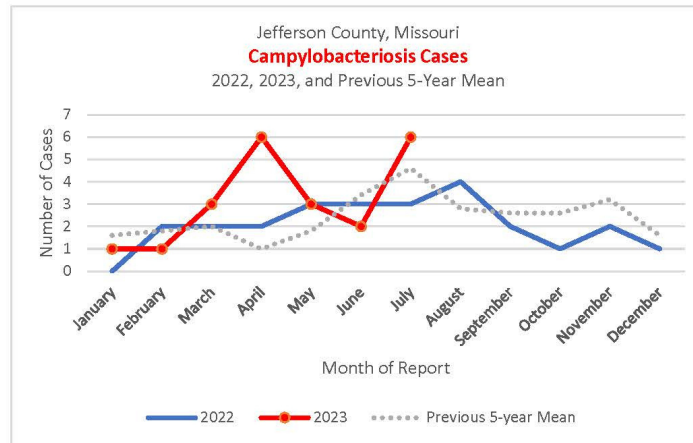
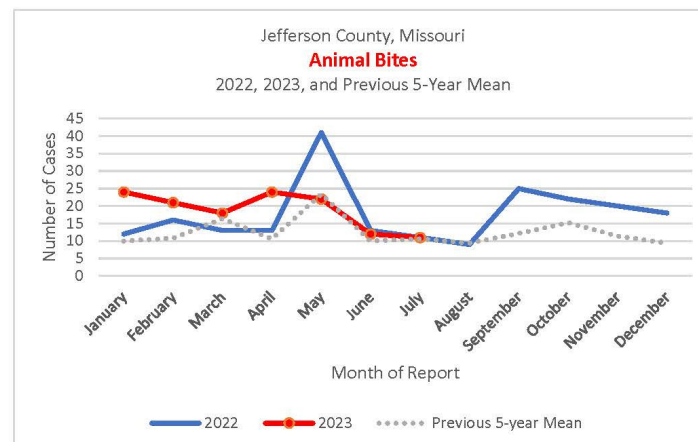


Figure 2. Animal Bites

Jefferson County, Missouri

The potential for zoonotic (animal-to-human) transmission of disease must be considered in any situation where a person is injured by an animal. Animal bites are a major mechanism of pathogen conveyance. In considering the likelihood of disease transmission, many factors must be assessed, such as the species of animal, type of injury, severity of injury, vaccination status of animal and/or human (when applicable), time between incident and treatment, and various attributes of the injured person (age, underlying health, etc.). An "Animal bite wound" is defined as breaking of the skin by the teeth of an animal. Only bites from mammals are reportable in the state of Missouri.

There were 11 animal bites reported during July 2023 in Jefferson County. During the previous 5 years, the number of reported animal bites has ranged from 0 to 41 per month. A year-to-date alert has been noted for Animal Bites. Year-to-date alerts are present when the total cases in the current year are more than one standard deviation above the mean for the same time period in the previous five years.



Environmental Public Health

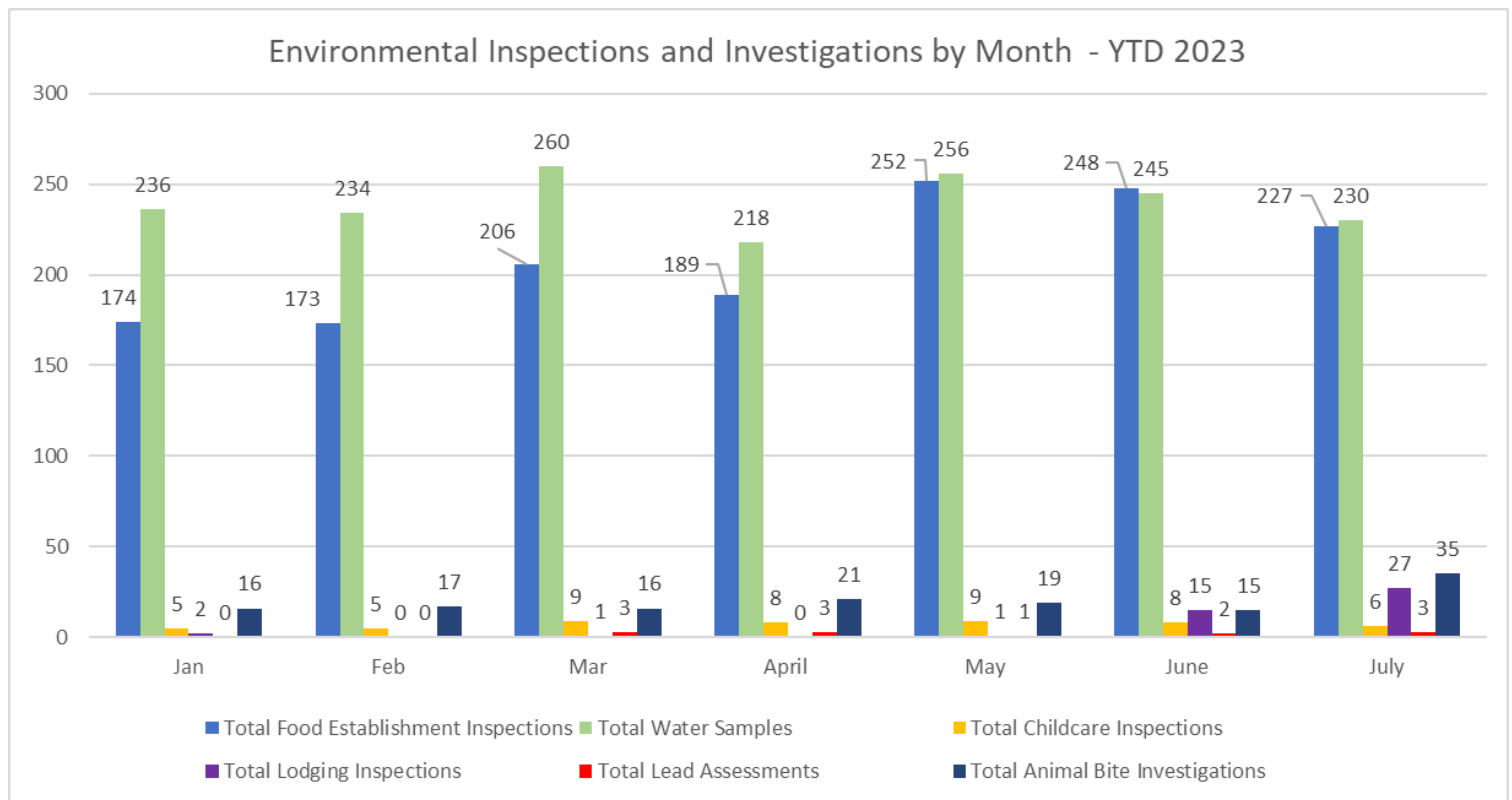
Environmental Public Health:

- Staff attended the Jefferson County Fair in Hillsboro, MO, conducting temporary food permit inspections.
- Staff provided information on the risks of lead poisoning, opportunities for in-home lead risk-assessments as well as lead testing at the Back-To-School fair in Hillsboro, MO and the Festus Library Family Fun Night.
- 2 staff attended the National Environmental Health Association (NEHA) 86th Annual Education Conference and Exhibition in New Orleans, LA. This was funded by a U.S. Food and Drug Administration (FDA) grant.

Mission: Capacity to reduce harmful exposures and foster safe and health environments that protect communities.

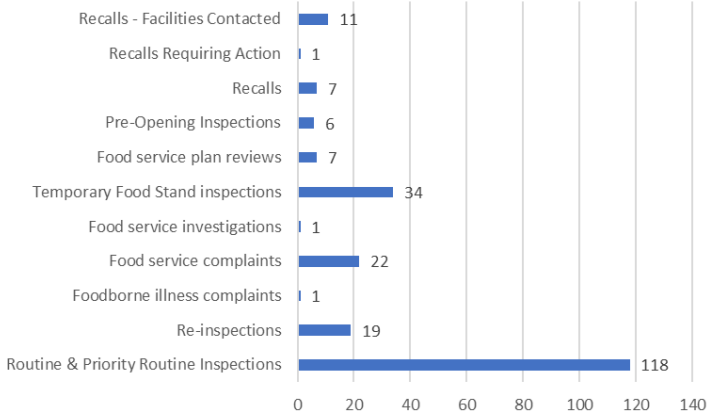
Programs: Food Program (Jefferson County Food Code, Food and beverages Permits, Temporary Permits, Farmers Market Master Training, and ServSafe Certifications), Water Sample Laboratory Services (Private and Public Water and Wells), Childcare Sanitation Inspections (CCSI), Lead Assessment and Education, and Lodging.

Funding Sources: Childcare Sanitation Inspections (CCSI) MO DHSS Contract, Summer Food Services Program (SFSP) MO DHSS Contract, Children's Health Insurance Program (CHIP) Health Services Initiative (HSI)-LEAD MO DHSS Contract, CORE MO DHSS Contract, Superfund Lead Health Education and Voluntary Institutional Control Program (VICP) MO DHSS contract, Environmental Implementation of Grading System and Advancement on Conformance with Program Standards (GSAC) FDA contract

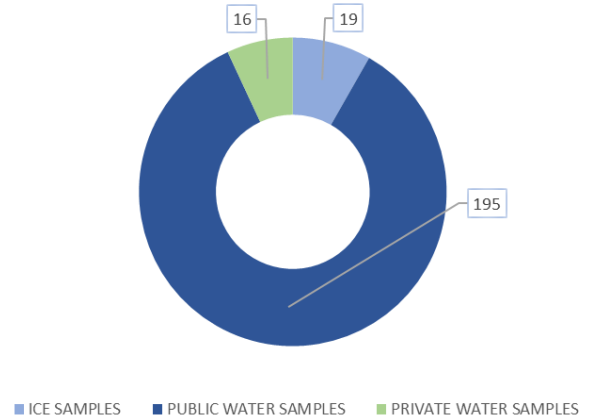


Environmental Public Health

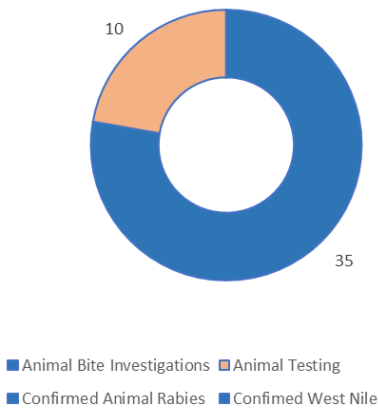
Total Food Establishment Inspections - July 2023



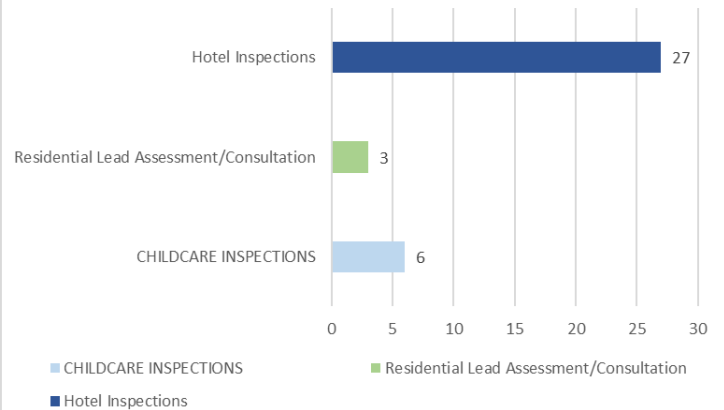
Total Ice and Water Samples Tested - July 2023



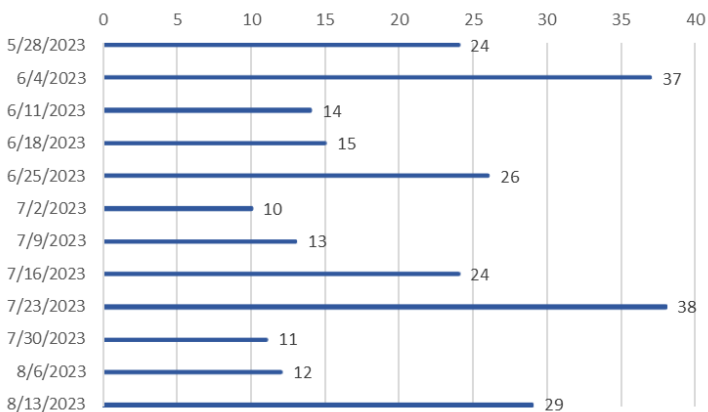
Total Animal Bite Investigations - July 2023



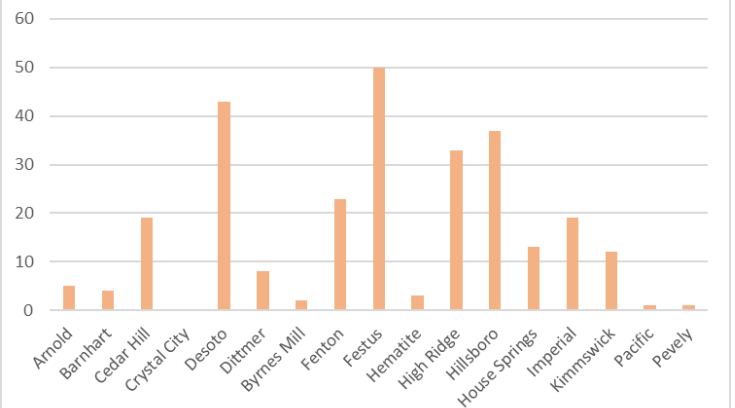
Total Additional Inspections - July 2023



Completed Mosquito Spray Requests by Week - YTD 2023



Mosquito Spray Requests by City - YTD 2023



Public Health Preparedness and Special Healthcare Needs

Public Health Preparedness (PHP) - Emergency Preparedness and Response:

- The July focus for the preparedness planner was training and building community partnerships. This included:
 - Participating in the Mental Health Summit in Festus, MO and the Resiliency Summit in Jefferson City, MO.
 - Meeting with Jefferson County Office of Emergency Management
 - Homeland Security Threat Evaluation at St. Louis County Emergency Operations Center
 - Helping to transition the Project Lifesaver program to JCHD's community clinic team.

Mission: Capacity to promote ongoing community resilience and preparedness, issue and enforce public health orders, share information with key partners and the general public, and lead the health and medical response to emergencies

Programs: Public Health Preparedness Planning and Response, Training and Exercises, and Project Public Health Ready (PPHR) Accreditation

Funding Sources: Public Health Emergency Preparedness (PHEP) MO DHSS Contract, Cities Readiness Initiative (CRI) MO DHSS Contract, Epidemiological and Laboratory Capacity Enhancing Detection Expansion (ELC-EXP) MO DHSS Contract.

Linkage to Medical, Behavioral, and Community Resources: Examples of resource navigation and case management provided to participants for both programs in the month of July:

- Assisted families with resources for food pantries, diapers, financial assistance, housing assistance, utility assistance, and school supplies.
- Staff provided training to regional coordinators to access Missouri Brain Injury Resource Facilitation (MOBIRF) and interacted with approximately 150 individuals at the Back-to-School Fair in Hillsboro, MO
- Highlighted Positive Outcome (generalized for participant privacy):
 - A current participant began playing wheelchair tennis and has been asked to play in area tournaments. This was achieved through encouragement from adjustment counseling, which is a service provided by this program.
 - Participant began GED classes with the assistance of Special Instruction Services.

JCHD contracts with MO Department of Health and Senior Services (MO DHSS) to provide resource navigation to connect participants to providers. MO DHSS reimburses providers for services and JCHD for staffing expenses through the ABI and CYSHCN contracts. No JCHD funds are utilized for this program.

Mission: Capacity to develop a strong network of partners with diverse expertise and resources to build a strong foundation for community health.

Programs: Adult Brain Injury and Children and Youth with Special Healthcare Needs Service Coordination and Public Health Preparedness inclusion planning

Funding Sources: Adult Brain Injury Program Service Coordination (ABI) Missouri Regions F and G, Children and Youth with Special Healthcare Needs Service Coordination (CYSHCN) Missouri Regions 10 and 11, and Epidemiological and Laboratory Capacity Enhancing Detection Expansion (ELC-EXP) MO DHSS Contract

Health Communications Board Report- August 2023

(Analytics from July 2023)

1 Jefferson County Health & Education Fair: Largest back to school fair in the county with several community organizations coming together. We had multiple programs and services attend including: mobile wellness, dental, Teen Coalition, lead education, JCDPC, and CYSHCN. 245 families were served and 568 children were provided school supplies at the fair.

Foundational Areas: Chronic Disease Prevention, Injury Prevention, Linkage to Resources, Maternal, Child, & Family Health, Environmental Public Health

Foundational Capabilities: Communications, Community Partnership Development, Assessment & Surveillance

2 Overdose Data to Action Funding: Members of the team drafted a proposed workplan and budget for OD2A funding. Proposed workplan activities include continuing harm reduction strategies including naloxone distribution and education, and continuing community collaboration through the coalition work.

Foundational Areas: Chronic Disease Prevention, Injury Prevention, Maternal, Child, & Family Health, Linkage to Resources

Foundational Capabilities: Communications, Community Partnership Development, Assessment & Surveillance

3 Smoothie Bike & Nutrition Events: Provided nutrition education and smoothie bike taste tests at 4 different community events: Cedar Hill Farmer's Market, Rockport Early Childhood, Clayton Early Childhood, and Festus Library Summer Family Night. 134 smoothies total

Foundational Areas: Chronic Disease Prevention, Maternal, Child, & Family Health, Linkage to Resources

Foundational Capabilities: Communications, Community Partnership Development

4 Teen Coalition Vaping Campaign: Assisted the teen coalition members with creating their 'Ditch the Vape' campaign videos. Teens determined their messaging, wrote their scripts, and shot their own video clips. We edited the clips and created 3 different videos to run in the community over the next two months.

Foundational Areas: Maternal, Child, & Family Health, Injury Prevention, Chronic Disease Prevention, Linkage to Resources

Foundational Capabilities: Communications, Community Partnership Development

Projects (continued)

5 PERKS Employee Engagement Committee: Completed the June employee wellness challenge survey and summary. Drafted and finalized the September employee wellness challenge based on evidence based practices.

Foundational Areas: Linkage to Resources, Maternal, Child, & Family Health

Foundational Capabilities: Communications, Community Partnership Development, Assessment & Surveillance, Policy Development and Support,

6 Community Engagement: Attended numerous community events and meetings including: Family Violence Council Meeting, Jefferson County Mental Health Summit, Jefferson County Drug Prevention Coalition, and Jefferson County Homelessness Coalition. Assistance in planning Jefferson County Drug Education Conference and Homelessness Coalition strategic planning. Planned the next Homeless & Essential Needs Outreach event in August working with community partners to bring needed services and resources.

Foundational Areas: Communicable Disease Prevention, Chronic Disease Prevention, Injury Prevention, Linkage to Resources, Maternal, Child, & family Health, Environmental Public Health

Foundational Capabilities: Communications, Community Partnership Development, Emergency Preparedness & Response

7 Workforce Development: Managed recruiting, interviewing, and onboarding process for new employees. Planning for September Professional Development Day. Organizing staff trainings and employee licensure tracking. Drafting agency Workforce Development plan and core competency staff assessment.

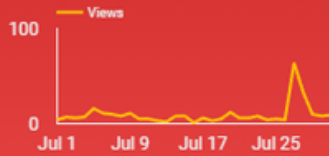
Foundational Capabilities: Communications, Community Partnership Development, Organizational Administrative Competencies, Accountability & Performance Management, Assessment and Surveillance, Policy Development & Support

Social Media Analytics

Trending by Views, Watch Time, & Shares

Shares

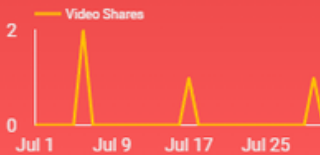
▶ Views
295.0



🕒 Avg Watch Time
09:00



🔗 Video Shares
4.0



Top Videos Watched

Video Title

Title	Views
JCHD Board Meeting 7.27.23	84
Jeffco Mindfulness Trail: Meditation	55
How to Wash Your Hands- Using Glo Ger...	28
What is ASPEN? (Accessing Services Prov...	26
JCHD Board Town Hall: June 15, 2023	20
JCHD Board Meeting 6.23.23	14
It's Fine Series: What Does a 1st Therapy...	8
It's Fine Series: Overcoming Obstacles &...	5
JCHD Board Part 2	4
Jefferson County Wellness Walk: Jumpin...	4

📘 Fans

17K
fans

📉 8 from 17K

📘 Received PMs

9
PMs

📉 1 from 10

📘 Page engagement rate

1.26%
engagement rate

📉 1.16 from 2.41%

📘 Post engagement rate

1.07%
engagement rate

📉 1.39 from 2.47%

📍 Followers

1.5K
followers

0 from 1.5K

📍 Inbound messages

2
messages

📉 2 from 4

📍 Post engagement rate

5.82%
engagement rate

📈 1.59 from 4.23%

📍 Post engagement

12
engagements

📉 30 from 42

📍 Followers

1.7K
followers

📉 5 from 1.7K

📍 Inbound messages

2
messages

📉 4 from 6

📍 Post engagement rate

0%
engagement rate

📉 2.7 from 2.7%

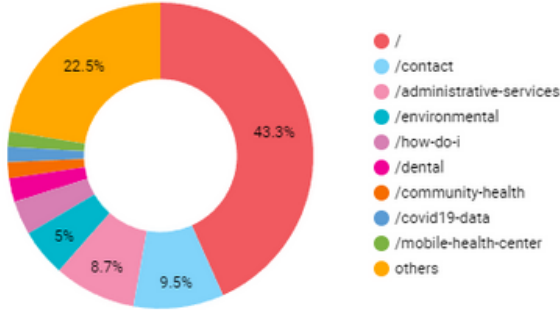
📍 Post engagements

0
engagements

📉 1 from 1

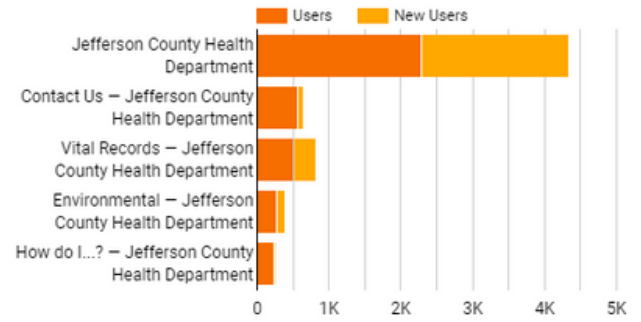
Website Analytics

Which page is the most popular?



Page	Pageviews
1. /	10,567
2. /contact	2,327
3. /administrative-services	2,119
4. /environmental	1,224
5. /how-do-i	877
6. /dental	612
7. /community-health	414
8. /covid19-data	393
9. /mobile-health-center	390
10. /nursing	366

Most popular pages with title breakdown



Page Title	Keyword	Pageviews
1. Jefferson County He...	(not provided)	5,740
2. Jefferson County He...	(not set)	4,983
3. Vital Records – Jeff...	(not provided)	1,627
4. Contact Us – Jeffers...	(not provided)	1,578
5. Environmental – Jeff...	(not provided)	874
6. Contact Us – Jeffers...	(not set)	751
7. How do I...? – Jeffer...	(not provided)	614
8. Vital Records – Jeff...	(not set)	495
9. Dental – Jefferson C...	(not provided)	414
10. Environmental – Jeff...	(not set)	365

Query	Impressions	Clicks
hepatitis a symptoms	18,377	6
jefferson county health department	7,328	400
hep a symptoms	2,604	0
aspen jefferson county	1,602	5
syphilis treatment	1,028	0
use of folic acid	786	0
symptoms of hepatitis a	716	0
jefferson county department of health	581	9
jefferson county mo	580	2
jchd	546	13
hepatitis symptoms	502	0

A Level A Compliance

Issues (149,248 issues affecting 504 pages)



- 5 Errors
- 3 Warnings
- 37 Needs review

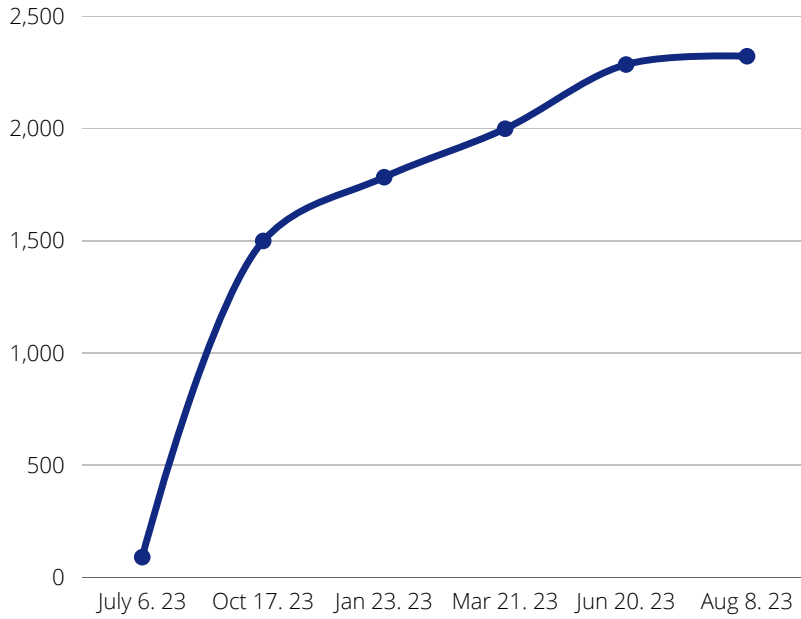
AA Level AA Compliance

Issues (125,437 issues affecting 504 pages)



- 2 Errors
- 1 Warnings
- 22 Needs review

JCHD Mobile App Analytics



**2,322
DOWNLOADS**

**1 PUSH
NOTIFICATIONS**

Google Business Profile Analytics

Hillsboro Office: 904 Interactions

582
calls
+13%

6
messages
+100%

219
people asked for
directions
+18%

217
website visits from
profile
+12%

2,961
profile views
+10%

1,615
searches
+14%

Arnold Office: 1,246 Interactions

650
calls
+8%

11
messages
+450%

252
people asked for
directions
-19%

390
website visits from
profile
+12%

4,005
profile views
+9%

2,104
searches
+11%

Jefferson County Health Center Sunshine Law (Chapter 610 RSMo) Policy

Draft for review at Board of Trustees Meeting 8/24/23

I. General Statement

This policy is established to provide standardization and consistency in the application of Chapter 610 of the Missouri Revised Statutes commonly known as the Sunshine law.

II. Purpose

The purpose of this policy is to carry out the provisions of Chapter 610 with regard to the availability and access to records. It is public policy of the Jefferson County Health Center (JCHC) that records of its agencies shall be provided in accordance with the following unless otherwise provided by law.

III. Guidelines

- A. Public records shall include any record retained by or of any public governmental body including any report, survey, memorandum or other document or study prepared and presented by a consultant or other professional service paid for in whole or in part by public funds. Such records may be in the form of paper or electronic media. The records shall be made available in the format in which they are stored. No interpretation of records will be made, nor will any record be developed pursuant to a request made under Chapter 610. Furthermore, pursuant to a deliberative decision-making process, the following records are deemed closed pursuant to 610.021 by the Jefferson County Health Center and shall not be released unless disclosure is otherwise required by law.
1. Legal actions - causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. However, any minutes, vote or settlement relating to legal actions, causes of action or litigation involving a public governmental body shall be made public upon final disposition of the matter voted upon provided however, in matters involving the exercise of the power of eminent domain, the vote shall be announced or become public immediately following the action on the motion to authorized institution of such a legal action. Legal work product shall be considered a closed record;
 2. Leasing, purchase or sale of real estate by a public governmental body - where public knowledge of the transaction might adversely affect the legal consideration therefor. However, any minutes, vote or public record approving a contract relating to the leasing, purchase or sale of real estate by a public governmental body shall be made public upon execution of the lease, purchase or sale of the real estate;

3. Hiring, firing, disciplining or promoting an employee of a public governmental body when personal information about the employee is discussed or recorded. However, any vote on a final decision, when taken by a public governmental body to hire, fire, promote or discipline an employee of a public governmental body must be made available, with a record on how each member voted, to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice before such decision is made available to the public;
4. Testing and examination materials, before the test or examination is given or, if it is to be given again, before so given again;
5. Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups;
6. Software codes for electronic data processing and documentation thereof;
7. Specifications for competitive bidding until either the specifications are officially approved by the public governmental body or the specifications are published for bid;
8. Sealed bids and related documents, until the earlier of either when the bids are opened, or all bids are accepted or all bids are rejected;
9. Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service officers and employees of public agencies once they are employed as such;
10. Records which are protected from disclosure by law or privilege;
11. Meetings and public records relating to scientific and technological innovations in which the owner has a proprietary interest.
12. Existing or proposed security systems and structural plans of real property owned or lease by a public governmental body, and information that is voluntarily submitted by a nonpublic entity owning or operating an infrastructure to any public governmental body for use by that body to devise plans for protection of that infrastructure, the public disclosure of which would threaten public safety;
13. Records that identify the configuration of components or the operation of a computer, computer system, computer network, or telecommunications network, and would allow unauthorized access to or unlawful disruption of a computer, computer system, computer network. Or telecommunications network of a public governmental body.
14. Credit card numbers, personal identification numbers, digital certificates, physical

and virtual keys, access codes or authorization codes that are used to protect the security of electronic transactions between a public governmental body and a person or entity doing business with a public governmental body.

15. Social security numbers.

- B. Jefferson County Health Center shall appoint a custodian who is responsible for the maintenance of all agency records. The identity and location of the custodian shall be made available upon request.
- C. When a staff of JCHC receives a request for records, a copy of the request will be immediately forwarded to JCHC's Custodian of Records (COR) at cor@jeffcohealth.org. JCHC's COR will immediately forward to JCHC's legal staff by either scanning the document and emailing it or faxing a copy to JCHC's legal staff. Before responding to any request for documents the JCHC COR must coordinate with JCHC legal staff regarding their response.
- D. Requests for records will be taken during normal business hours at the Custodian of Records email cor@jeffcohealth.org or through USPS mail to JCHC Custodian of Records, 405 Main Street, PO Box 437, Hillsboro, MO 63050. Normal business hours are 8:00 - 5:30 p.m. Monday through Friday unless otherwise established.
- E. Each Sunshine Requests shall be acted upon as soon as possible, but in no event later than the end of the third business day following the date the request is received by the custodian of records.
- F. If a Sunshine Request cannot be completed within the first three business days after receiving the request, the custodian shall give a detailed explanation of the cause for delay and the date and time that the record will be available. The period of time allowed to provide the document may exceed three days for reasonable cause.
- G. If access is denied, the records custodian shall provide, upon request, a written statement of the grounds for such denial citing the specific statutory provision under which access is denied. Such written statement shall be provided within three business days of the date of the request.

- H. JCHC shall charge a fee to provide access to or furnish copies of public records. Fees or charges will comply with the provisions of Chapter 610 of Missouri Revised Statutes. Anyone or entity failing to pay for a Sunshine Request will forfeit any future Sunshine Request until such time as the current unpaid Sunshine Request fee is paid.
- I. JCHC may wave the charge or reduce the charge when the division or governmental body determines that such action is in the public interest because it is likely to contribute significantly to public understanding of the operations of activities of agency and is not primarily in the commercial interest of the requester.
- J. JCHC shall give a written estimate of the cost to produce the documents requested. JCHC may require the requester to pay the copying fee prior to making copies. The form of acceptable payment for such documents are cash, or cashier's check, money order or personal check made payable to "Jefferson County Health Department."
- K. Open Meetings - Notices of meetings of the JCHC board of trustees subject to the notice requirements of sections 610.020 and 610.022 shall provide the required notices in accordance with the following:
1. Notices shall be prepared and posted by JCHC personnel at the following locations: JCHC Hillsboro Office, JCHC Arnold Office, via JCHC socials and on the JCHC website: www.jeffcohealth.org.
 2. Meetings and votes may be closed to the extent they relate to the topics designated in III A of this policy.
 3. All public votes shall be recorded as required by section 610.015 except as otherwise provided by law.

July 2023 ASPEN Program Report

Presented at the August 24th, 2023

The below tables present the activities and work performed for the month of March 2023 and display the alignment with grants, contracts, and the deliverables which each grant and contract were awarded upon. Such alignment also conforms with the Missouri Foundational Public Health Services Model.

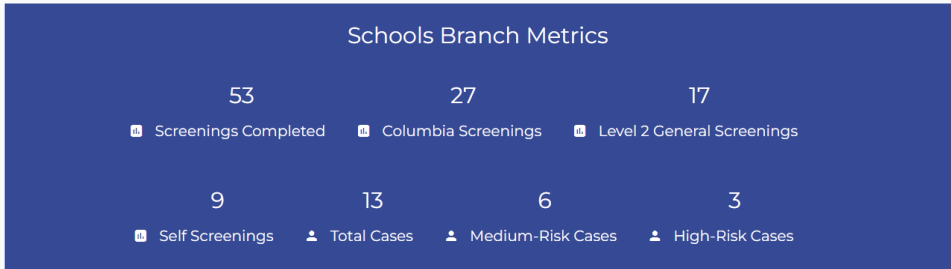
PROGRAM	DELIVERABLE/FOUNDATION CAPABILITY	CURRENT OUTCOMES, IMPACTS & PROGRESS
<p>ASPEN: Community Resource Directory Missouri Foundational Public Health Services Model: -Linkage to medical, behavioral and community resources. -Community Partnership Development</p> <p><u>FUNDING STREAM</u> Jefferson Foundation Transformative Grant</p> <p>Missouri DHSS Health Disparities contract</p>	<p>Public Health Capacity; Linkage to medical, behavioral and community resources:</p> <ul style="list-style-type: none"> • Identify statewide, regional, and local medical and behavioral healthcare community partners and their capacities. • Develop and implement a prioritized plan for increasing access to quality health care. • Support community-based initiatives that increase access to quality medical and behavioral healthcare. • Ability to create and maintain strategic, non-program specific relationships with key community partners. 	<p>ASPEN Program Support Specialist during July focused on updating mental health resources. Updating resources include contacting the provider in order to update phone numbers, staff information, insurance information and sliding fee details (if applicable). Resources are updated on either a quarterly, bi-annual or annual basis depending on the need.</p> <p><u>Current Community and Regional Resources in Public ASPEN Directory:</u> Community Resources: 1,075 School Internal Resources: 9</p>

Resources can be found at the following URL:

<https://bh.ichnetwork.org/public/resource-directory>

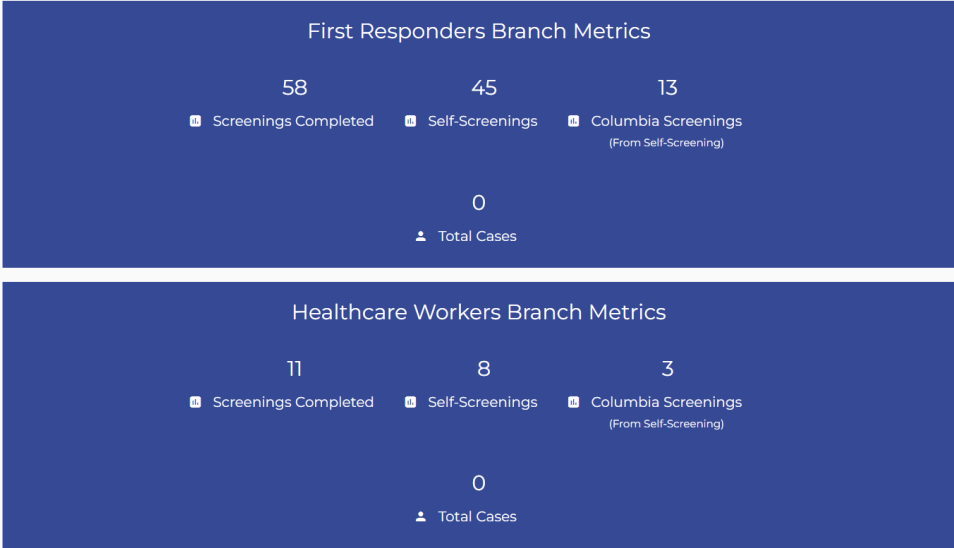
PROGRAM	DELIVERABLE/FOUNDATION CAPABILITY	CURRENT OUTCOMES, IMPACTS & PROGRESS
<p>ASPEN: School Behavioral Health Portal</p> <p>Missouri Foundational Public Health Services Model: -Linkage to medical, behavioral and community resources. -Injury Prevention</p> <p><u>FUNDING STREAMS</u></p> <p>Jefferson Foundation Transformative Grant</p> <p>Missouri DHSS Health Disparities contract</p>	<p>Public Health Capacity; Linkage to medical, behavioral and community resources:</p> <ul style="list-style-type: none"> • Provide timely, accurate, and locally relevant education to the community on the behavioral health care system. <p>Injury Prevention:</p> <ul style="list-style-type: none"> • Identify statewide, regional and local injury prevention community partners and their capacities • Work with partners to implement evidence based and populations-based interventions that mitigate suicide risk <p>Foundation Transformative Deliverables:</p> <ul style="list-style-type: none"> • Software updates and administrative maintenance through pilot phases and expansion. • Complete school beta phases and expanding access to a minimum of 8 Jefferson County Schools. • Connect students and families to appropriate resources. • Work with DHSS. Children’s Division and Foster Care throughout the county and state. 	<p>July updates provided by the development team ArchitectNOW and ASPEN staff included the following:</p> <ul style="list-style-type: none"> • Create a school administrator account for school administrators to access deidentified data regarding usage and enrollment. • Add student refactor • Agreement updates to include school names • Update terminology from counselor to staff per. Feedback from users • Testing phases • General maintenance <p>Met with Missouri Suicide Prevention Network on July 6th, 2023</p> <p>ASPEN Coordinator facilitated and presented at the <u>2023 Mental Health Summit on July 17th</u>. There were over 100 school representatives, providers, partners and other key stakeholders in attendance. Missouri Children’s Division Director was the keynote speaker and other speakers discussed important mental health related topics from Jefferson County Juvenile Office, Provident, Chestnut, Compass Health, and an individual who shared their personal story.</p>

School Metrics 8/20/2023



PROGRAM	DELIVERABLE/FOUNDATION CAPABILITY	CURRENT OUTCOMES, IMPACTS & PROGRESS
<p>ASPEN: First Responder and Health Care Worker Portals</p> <p>Missouri Foundational Public Health Services Model: -Linkage to medical, behavioral and community resources. -Injury Prevention</p> <p><u>FUNDING STREAMS</u></p> <p>Jefferson Foundation Transformative Grant</p> <p>Missouri DHSS Health Disparities contract</p>	<p>Public Health Capacity; Linkage to medical, behavioral and community resources:</p> <ul style="list-style-type: none"> Identify statewide, regional, and local medical and behavioral healthcare community partners and their capacities. Advocate and seek funding for policies and initiatives that increase access to quality medical and behavioral healthcare. <p>Foundation Transformative Deliverables:</p> <ul style="list-style-type: none"> Provide screenings and vetted resources for multiple first responder agencies. Identification of needs and connection appropriate services for behavioral health or substance use related needs. 	<p>ASPEN Coordinator was invited to speak at the Revolutionary Fire Tactics at the Lake Fire Conference on July 28th, 2023. Over 35 first responder spouses attended a unique training focused on mental health in the fire service. The ASPEN Coordinator provided information regarding ASPEN and personal stories regarding identifying risk and connecting to appropriate resources.</p> <p>Metrics: Increase of 4 screenings during this time frame since July 2023 BOD meeting.</p>

First Responder and Health Care Metrics 8/20/2023



INTERNATIONAL OVERDOSE AWARENESS WEEK

COMMUNITY EVENT | ALL ARE WELCOME

T-SHIRT
ORDER FORM



8/28

OPEN HOUSE NIGHT AT JUSTICE CENTER 3PM-6PM
400 1ST STREET, HILLSBORO, MO 63050

- HEALTH SCREENINGS
- MEDICAL/DENTAL RESOURCES
- INFORMATION BOOTH
- EMPLOYMENT OPPORTUNITIES
- NARCAN
- AND MORE!



8/29

STRIKE DOWN DRUG USE BOWLING

- 2004 N TRUMAN BLVD, CRYSTAL CITY, MO 63019
- QUONSET LANES 4PM-7PM
- 10 LANES OF BOWLING



8/30

SPEAKER(S) LUNCHEON

- 12PM-1PM FREE LUNCH AT JUSTICE CENTER
- SHARING THEIR JOURNEY



8/31

OVERDOSE AWARENESS DAY WALK

- STARTING 9AM ON MAIN STREET HILLSBORO
- COME WALK THE 3/4 MILE LOOP WITH US!
- SHORTER VERSION AVAILABLE FOR PERSONS WITH LIMITATIONS
- FREE SNOW CONES



9/01

DONUTS AND DISCUSSION

- 9-10AM AT JUSTICE CENTER CONFERENCE ROOM
- DONUTS AND COFFEE PROVIDED
- COMMUNITY MEMBERS WELCOMED FOR GROUP DISCUSSION AND SHARING THEIR JOURNEY

