

**JEFFERSON COUNTY HEALTH DEPARTMENT
BOARD OF TRUSTEES MEETING
405 MAIN STREET
HILLSBORO, MO 63050
December 20, 2019 9:00 AM
*Underlined items will require a vote**

TENTATIVE AGENDA

- I. Call to Order – Mr. Timothy Pigg**
- II. Roll Call – Mrs. Jennifer Pinkley**
- III. Approval of Agenda**
- IV. Approval of August 22, 2019 Minutes**
- V. Approval of October 30, 2019 Minutes**
- VI. Approval of November 21, 2019 Minutes**
- VII. Approval of November 2019 Expenditures**
- VIII. Approval of November 2019 Electronic Payments**
- IX. Pre-Approval of January 2020 Electronic Payments**
- X. Visitors and Guest Remarks - Rules for Comment are Pursuant to Resolution 05-15-01**
- XI. Environmental Report – Ms. Nicole Horton**
- XII. Health Network Report – Ms. Heather Forsys**
- XIII. Nursing Report – Mrs. Melissa Parmeley**
- XIV. Emergency Response Report – Mrs. Jaclyn Brown**
- XV. Director's Report – Mrs. Kelley Vollmar**
 - 1. Old Business**
 - a. JCWA Fluoridation**
 - 2. New Business**
 - a. MICH Accreditation**
 - b. Missouri State University Customer Experience Program Advisory Board**
 - c. Budget requests**
- XVI. Closed Session 610.021 (1)**
 - 1. Approval of August 22, 2019 Closed Session Minutes**
 - 2. Approval of August 26, 2019 Closed Session Minutes**
 - 3. Approval of October 21, 2019 Closed Session Minutes**
- XVII. Adjournment**

ANY ITEMS MAY BE TAKEN OUT OF SEQUENCE AT THE DISCRETION OF THE BOARD OF TRUSTEES.

ANY AGENDA ITEMS NOT PREVIOUSLY RESOLVED MAY BE BROUGHT UP FOR DISCUSSION AND APPROPRIATE ACTION AT THE DISCRETION OF THE BOARD.

IN THE CASE OF AN EMERGENCY OF THE JEFFERSON COUNTY HEALTH DEPARTMENT AND WHERE A VOTE IS REQUIRED AND A QUORUM OF THE BOARD IS PRESENT, LESS THAN A QUORUM OF THE BOARD MAY ALSO PARTICIPATE IN THE VOTE VIA TELEPHONE, FACSIMILE, INTERNET, OR ANY OTHER VOICE OR ELECTRONIC MEANS.

A part of the meeting with closed meeting, closed record and closed vote may be conducted by the Board of Trustees relating to legal action, causes of action or litigation involving the Jefferson County Health Department [610.021 (1)], any confidential or privileged communications between the Board of Trustees of the Jefferson County Health Department or its representatives and its attorneys [610.021 (1)], acquiring or leasing real estate by the Jefferson County Health Department where public knowledge of the transactions might adversely affect the legal considerations therefore [610.021 (2)]; the hiring, firing, disciplining, or promoting of a particular employee/employees by Jefferson County Health Department where personal information about the employee is disclosed or recorded [610.021 (3)]; individually identifiable personnel records, performance ratings, or records pertaining to employees or applicants for employment [610.021 (13)]; and records which are protected from disclosure bylaw [610.021 (14)].

"Pursuant to Resolution 05-15-01, any person who desires to make public comment shall, prior to the meeting, submit a speaker's request to include the speaker's name, address and subject matter to the Board. Upon being recognized by the Board, such person may speak on any topic relevant to the business of the JCHC as set forth on the speaker request form. In the interest of fairness to other persons wishing to speak and to other individuals or groups having business before the Board, each speaker shall limit comments to five (5) minutes; however, if a large number of people wish to speak, the speaking time may be shortened by the Board to no less than three (3) minutes per speaker. Each speaker may only speak once and may not yield/credit his/her time to another speaker. The Board shall let the speaker know that their time has expired, and the speaker shall stop speaking. Each person who desires to make public comment shall do so in an orderly manner and shall not engage in conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting. Any person, who so disrupts, disturbs or otherwise impedes the meeting, shall, at the discretion of the Board, be subject to the removal from that meeting."